

**SOUTHERN NEVADA REGIONAL PLANNING COALITION
SOUTHERN NEVADA HOMELESSNESS CONTINUUM OF CARE BOARD
MEETING MINUTES
December 10, 2015**

In attendance:

Julie Calloway, Co-Chair, City of Boulder City
Nick Spriggs, Co-Chair, Briggs and Spriggs
Arash Ghafoori, Vice Co-Chair, Nevada Partnership for Homeless Youth
Dawn Davis, alternate, Catholic Charities of Southern Nevada
Barbara Geach, City of Henderson
Kathi Thomas-Gibson, City of Las Vegas
Lorena Candelario, City of North Las Vegas
Bobby Gordon, alternate, Clark County Social Service
Kelly Jo Shebeck, Clark County School District
Jesse Robinson, HELP of Southern Nevada
David Slattery, Las Vegas Fire & Rescue
Kyle Hirschi, alternate, Las Vegas Metro Police Department
Donna Jordan, alternate, Southern Nevada Adult Mental Health Services
Phyllis Cobb, Veterans Administration
Nancy Menzel, UNLV
Kena Adams, Moapa Band of Paiutes
Stacy Sutton Pollard, Nevada Homeless Alliance
Erin Kinard, WestCare, Inc.
Mike Mullin, Nevada HAND
Henry Sneed, The Church LV
Shalimar Cabrera, U.S. Vets – Las Vegas
Geoff Spataro, United Way of Southern Nevada
Melissa Clary, Huntridge Neighborhood Association
Amber Batchelor, S.A.F.E. Nest

Absent:

Angela Marshall, Second Chance Christian Ministries
John Hill, Southern Nevada Regional Housing Authority
Vicki Chan-Padgett, Touro University Nevada
Corrine Valencia, U.S. Navy Veteran
Vacant, Workforce Connections

Agenda Item 1. Call to order, notice of agenda compliance with the Nevada Open Meeting Law.

A meeting of the Southern Nevada Regional Planning Coalition's Southern Nevada Homelessness Continuum of Care Board was called to order at 2:04 p.m., on Thursday, December 10, 2015, at United Way of Southern Nevada, 5830 W. Flamingo Road, Las Vegas, Nevada, 89103. The agenda was duly posted in compliance with the Nevada Open Meeting Law requirements.

Agenda Item 2. Public Comment.

Owen Carver, a community activist, introduced two friends from Brazil who are starting a service that includes an integrated clinic in San Paolo Brazil as well as a 2 – 4 year program rehabilitation program. Donna Jordan, Southern Nevada Adult Mental Health, asked how to receive more information and the location. Mr. Carver stated that his company is located in Las Vegas and offered to share his business card; but also stated that Stacy Sutton Pollard of Nevada Homeless Alliance has his contact information.

Agenda Item 3. Approval of the Agenda for December 10, 2015.

A motion was made to approve the agenda. The motion was approved unanimously.

Agenda Item 4. Approval of the Minutes from the November 12, 2015 meeting; for possible action.

Barbara Geach, City of Henderson, refrained from voting citing her absence at the meeting. A motion was made to approve the minutes. The motion was approved.

Agenda Item 5. Receive an update on the progress of the 25 Cities Initiative; for possible action.

Michele Fuller-Hallauer, Continuum of Care Coordinator and a manager at Clark County Social Services, gave a debrief of the 2015 CoC Consolidated application. While reviewing the application, it became evident that there were areas that need to be shored up in order to continue to improve services in the community and be competitive in future Continuum of Care applications. In some areas,

the work is being done, but gaps need to be filled. Hopefully, the information can be distributed to the various working groups and become action items of the working groups. Presently missing is providers that provide services for the homeless youth suffering from exploitation and human trafficking. Specifically, diversion from institutions and decriminalization of youth activities that stem from being trafficked, increasing housing and service options for youth fleeing or attempting to flee trafficking, and specific sampling methodology for enumerating and characterizing local youth trafficking issues. These issues need to be addressed to strengthen the homeless youth working group and the homeless youth census methodology. The Continuum as a whole needs to address how it is increasing permanent supportive housing beds for chronically homeless in the community outside of HUD funding. The Continuum also needs to show how the program is diversifying funding and provide a 2-year plan to increase the permanent supportive housing available in the community for chronically homeless. Preventing family separation is another major topic that needs to be addressed by showing policies and procedures that prohibit involuntary family separation, i.e. emergency shelters, transitional housing, and permanent supportive housing, and rapid rehousing. In the community, this is accomplished in permanent support housing and rapid rehousing opportunities, but procedures are lacking in emergency shelters and transitional housing. This is an area where there should be an increase in opportunity and development of policies and procedures. There should also be a mechanism in place for clients to alert the CoC if they are voluntarily separated, but also if any questions or concerns arise. The community does a great job of assisting clients to access employment services; however, there are no clear relationships between mainstream and employment service providers. This would come in the form of an MOU or clear partnership to share clients to ensure they are accessing services for mainstream employment organizations. Although the permanent supportive housing partners do a wonderful job of moving clients to permanency or sustainability, some outcomes that brought some concern during the review of the application were: 56.23% of clients exiting from transitional housing or rapid rehousing to permanent housing destination, i.e. affordable housing units, subsidized housing – the HUD standard is 80%. This is being brought to the board's attention to determine ways to assist the permanent supportive housing partners to achieve the standard, whether by bringing on more affordable housing providers or possibly through landlord collaboration. The percentage of permanent supportive housing beds, whether HUD funded or not, that are entered in HMIS is 45.3% - HUD standard is 85% or higher. However, 100% of permanent supportive housing beds that are HUD funded CoC providers are entered in HMIS. Programs such as HUD VASH, HAPA, and other permanent supportive housing that are not being entered into HMIS are causing the lower percentage. However, now that the VA can enter data into HMIS, there is a plan in place that by the end of February 2016 all HUD VASH beds will be entered into HMIS. The other providers which are providing permanent supportive housing outside of HUD CoC funding and VA needs to be encouraged to use HMIS in order to get the full score in that area. Programs that were determined to need better coordination were the HAPA providers and grantees, TANF, and Head Start. Areas where collaboration needs to be strengthened are collaboration with the local school district through the local liaisons, and the state school coordinator. This has been addressed in a meeting with the local liaisons, Kelly Jo Shebeck and Terri Thompson of Clark County School District Title I HOPE, to ensure the collaboration and coordination is tightened. Decriminalization of homelessness is a new area of the application that HUD asks for a specific strategy that the continuum has implemented to ensure that homelessness is not criminalized. Discharge planning continues to be an area that is reported on which includes reporting on those in institutional care, i.e., Foster Care, mental healthcare or correction facilities for 90 days or longer, to ensure they are not being discharged without a plan. Another area of the application deals with coordinated entry, which there was a strong response to as the community has implemented plans for those households without children; however, within the next year, there needs to be implemented a plan that addresses coordinated entry for the youth and young adults, families, and victims of domestic violence. Outlining the roles and responsibilities of the CoC and HMIS lead in the governance document has been included in the governance charter amendments. Although the CoC lead and HMIS lead in Southern Nevada is the same person, it needs to be clarified in the governance charter in order to make this clear to HUD. These are areas that need to be assigned to a working group or subgroup in order to tighten up systemic approach to addressing homelessness in the community. Ms. Fuller-Hallauer informed the board of an error which occurred on the grant inventory worksheet renewal amount. When projects can combine line items, i.e. same projects, same agency, same service component, separate applications are required and then combined into one grant. St. Jude's Ranch for Children Crossings & Crossings Expansion programs were two programs that fell under this issue. When compiling the renewal amounts, the applicant for one application requested \$84,217 more than allowable. The error was caught Monday before the application due date, which was after the board had convened on October 22, 2015, and approved the application recommendations. In order to act on behalf of the community and to assure that all of the funding available would be utilized and in accordance with the language in the minutes of the October 22nd meeting, allowing the CoC Coordinator to make necessary modifications for the final application submission. Using the same methodology that the Evaluation Working Group used for ranking the applications, Ms. Fuller-Hallauer stated she used the same methodology to divide the \$84,000 evenly between the two new rapid rehousing programs. Ms. Fuller-Hallauer contacted St. Jude's Ranch and requested they correct the application. Nevada Partnership for Homeless Youth and St. Jude's Ranch for Children rapid rehousing program - Phoenix Crossings were both able to show their agencies met the match requirement and leveraging requirement. Ms. Fuller-Hallauer ended her debrief for the CoC application. She concluded her presentation reporting to the board that HomeBase has entered a contract to complete the gaps analysis and will be contacting the providers within the next 2-3 weeks to get data. Barbara Geach, City of Henderson, requested that since so much information was given in regards to the gaps found in the CoC HUD application, if that information could be given to the board in writing. By doing so, the board would be able to move forward to determine which working groups could best handle specific issues. Ms. Fuller-Hallauer stated she could provide that information.

Agenda Item 6. Receive an overview of the 2016 southern Nevada Homeless Census; for possible action.

Catherine Huang Hara, Clark County Social Service, reported that HUD, a large funder of the CoC, requires a yearly Point-In-Time (PIT) count during the last 10 days of January. On January 27, 2016, the urban PIT count will be conducted, and on January 28, 2016,

the rural count will be taken. For the urban count, the street count is done by census tract. This year, an automatic electronic tally is being implanted and geo-location to go along with the tally. In case of signal loss, some paper backup will also be done. Surveys will be done for subgroups. The shelter count will occur on the night of January 26, 2016, which includes Mercy Housing or shelter, as well as transitional housing. The timeline for the 2016 Census is: Beginning on the 26th the shelter count will be taken from HMIS with the exception of domestic violence will use the actual spreadsheet count; volunteers for the street count should arrive at their assigned deployment station by 11:30 p.m. on the 26th for a mini-training and to determine the number of volunteers and available vehicles at each station; the street count will begin at 12:00 a.m. (midnight) on the 27th. This year Mount Crest Deployment station, to cover the Northwest, has been added due to the information received from the North Las Vegas Fire and Rescue. The other deployment stations are Walnut Recreation Center for the Northeast, Catholic Charities for Downtown, Rawson-Neal Psychiatric Hospital for the West, Cambridge Recreation Center for the Central, and Henderson Multigenerational Center for Henderson. All the information and sign up to volunteer can be found at www.helpohome.org/get_involved_volunteer.html. At 5:00 a.m. HELP of Southern Nevada mobile crisis outreach team will conduct the tunnel count. They are also requesting help from other outreach teams. On January 27th at 7:30 a.m., volunteers participating in the youth count should arrive at their assigned deployment station with the census beginning at 8:00 a.m. The youth census will be more of a targeted count, concentrating more on parks, shopping malls, and other areas that youth spend their time. The deployment locations for the youth count are: HELP of Southern Nevada Shannon West Homeless Youth Center, Nevada partnership for Homeless Youth – Drop-In Center, Southern Nevada Children First – Drop In Center, and Clark County Social Service Step-Up. We will also be working with the school district staff to get information about students to see if any were staying at a place that was not considered fit for human habitation. On January 28, the rural count will be done by Clark County Public Response Officers and First Responders at 5:30 a.m. From January 26th through February 12th, street surveys will be conducted. The target is to complete approximately 1500 surveys. In addition to the usual questions, the survey also contains some Youth specific questions. In order to successfully do the census, much coordination is needed between agencies and organizations, as well as recruitment of about 500 volunteers with vehicles and flashlights to travel into the census areas for both the urban and youth counts. Advance Volunteer trainings for both the urban and youth census will take place at the Clark County Government Center in the Chambers, 500 S. Grand Central Pkwy., on January 21st, at 8:00 a.m., 12:00 p.m., and 5:45 p.m. lasting approximately 1 hour. This training will include instructions on the automated tally as well as information for both urban and youth counts. Although advance training is encouraged, if volunteers are unable to attend the training, there is a mini-training held prior to deploying on the night of the count. From the community providers, a select number of volunteers who are homeless or have been homeless are recruited as navigators to assist in locating homeless individuals for a more accurate count. Advance training for the navigators will be conducted at a location of at least one of the referring providers. Providers who are participating in the tallying and surveying, training will be held on January 20th, at Clark County Social Service from 1:00 p.m. – 5:00 p.m. Meetings have been held with county partners in order to determine the best strategy and efficiency in deployment. Last year was the most successful in regards to volunteer participation, so keeping the momentum going is vital to continued success. Kathi Thomas Gibson, City of Las Vegas, questioned whether the automated count would be done with the volunteer's own device or if devices were to be furnished. Ms. Huang Hara stated that the volunteers would conduct the automated count on their own devices. Ms. Thomas Gibson then asked if the volunteers would incur any data charges to which Ms. Huang Hara stated she would have to check. Lorena Candelario, City of North Las Vegas, inquired as to whether the information would be available by municipality or valley wide, once the census is filed. Ms. Huang Hara stated she would check about collecting the data by municipality, since in the past, the data was always collected by deployment station and sometimes by census tract. Ms. Candelario stated the information is needed when the City of North Las Vegas submits grant applications. Barbara Geach, City of Henderson, stated the Henderson City Council has requested the same type of information, so if possible, the data for Henderson would be needed, as well. Arash Ghafoori, Nevada Partnership for Homeless Youth, stated he has seen the data inaccurately quoted by non-providers and media, and requested that the data sampling vs. raw numbers be clarified for the general public. Stacy Sutton Pollard, Nevada Homeless Alliance, stated that issue was discussed at the Community Engagement meeting. The Community Engagement Group wants to receive reporting on false information so retractions can then be requested. Melissa Clary, Huntridge Community Neighborhood, stated the Community Engagement Group, which she is a part of, discussed putting together better speaking points and those points are better broken down. Ms. Huang Hara stated that with the follow-up activity that takes place once the count is done, that is the prime time to provide the correct information. Ms. Clary stated she feels that is a prime task for the Community Engagement Group to work with the Public Information Officers. Ms. Sutton Pollard asked if the automated count would speed up the report process. Ms. Huang Hara stated that hopefully it would, but she will still anticipate a spring release of the data. If the data is available sooner than anticipated, the board would be notified.

Agenda Item 7. Receive an update from the Nevada Homeless Alliance; for possible action.

Stacy Sutton Pollard, Nevada Homeless Alliance, reported Project Homeless Connect that was held on November 17. She announced the preliminary results showed that 3477 clients attended the event, an increase over last year's numbers by 500. She credited the success to the pre-registration efforts done by Catholic Charities. At the event, 100 clients were connected to outreach, 152 families were served, 59 children checked into childcare, but that in part was because there were more children who stayed with their parents. There were 157 organizations and service agencies that participated and 619 volunteers helped out. Ms. Sutton Pollard stated a full report would be presented in the next couple of months. She reminded the board that the December provider meeting is cancelled but will resume on January 20 from 8:30 a.m. – 9:30 a.m. at The Salvation Army. A Project Homeless Connect debriefing meeting will be held on January 13 from 9:00 a.m. – 11:00 a.m. at Clark County Social Service.

Agenda Item 8. Receive an update and comments on proposed amendments to the Governance Charter and Structure for the Board; for possible action.

Arash Ghafoori, Nevada Partnership for Homeless Youth, stated that the full presentation is available online. Today's presentation is just an update to any discussions and issues brought up in the November 12th meeting. Mr. Ghafoori introduced and thanked the team members of the Governance Structure which is part of the Planning Working Group. He reminded the board of general housekeeping to the structure, included correcting spelling errors; renumbering; clarifying terminology, where appropriate; removing all references to the Region Initiatives Office; and adding additional definitions. The key items of importance addressed were: creating an Executive Committee, which would improve the function of the board and better engage the board members; rewrite the Regional Coordination/Administration; addressing the number of SNH CoC Board Meetings per year; allow board members to sit on one or more Working Groups; state that board members shall serve as Champions to Working Groups; and creating Appendix M, which lists each board member and their assignments; CoC Membership (Housekeeping addition); and HMIS Lead (Housekeeping addition). Revised language for the working groups included: 2.6.2 ~~Any~~-All SNH CoC Board members or their alternate ~~may participate~~ shall serve on at least one Working Group. Board members who have conflicts with attending working group meetings shall contact the respective champion(s) to develop alternative means of participation. Each working group will have a minimum of one SNH CoC Board member or their alternate as a champion. Working groups are not subject to the Open Meeting Law, but should remain open to public participation and observation. Regarding the number SNH CoC Board Meetings, two options are: Option A (presented at the Nov. 12th meeting) - 5.2.1 Regular Board meetings are held no fewer than 6 times per year ~~monthly~~ on the day designated in the Public Notice. The co-Chairs may cancel up to ~~3~~ 2 meetings per calendar year; OR Option B – 5.2.1 Regular Board Meetings are held no fewer than 8 times per year (that includes a minimum of 2 Workshops) on the day designated in the Public Notice. The Co-Chairs may cancel up to 2 meetings per calendar year. A sample calendar was then provided. Mr. Ghafoori stated that the workshops would still be open to the public, but they are more educational. He explained that under Executive Committee, the wording was changed from Executive to Steering: Section 4.4 ~~Executive~~ Steering Committee NOTE: The term “committee” does not trigger Open Meeting Law Requirements and the Governance Structure will clearly indicate that this “committee” is a “fact finding”, “research” and “development” body and will bring the information the SNH CoC Board for final action as appropriate. New Definition - ~~Executive Steering~~ Steering Committee – Given the size of the SNH CoC Board representing both jurisdictional stakeholders and community stakeholders, an ~~Executive Steering~~ Steering Committee is established to create clarity for the SNH CoC Board by focusing on the routine administrative business matters related to the CoC and SNH CoC Board, setting ~~direction for~~ future SNH CoC Board meetings and agendas, strategic planning, coordination of the working groups, and review financial activities among other ~~critical administrative~~ critical administrative items. The committee ~~operates based on consensus~~ functions as fact finding, research and development body pertaining to administrative functions and ultimately forwards schedules such matters before items to the full SNH CoC Board for discussion, review and/or approval. 4.4.2 **Procedures** – 4.4.2.1 The ~~Executive Steering~~ Steering Committee will meet monthly and may adjust their meetings as deemed appropriate to support the direction of the Board; 4.4.2.2 ~~Decisions will be based on a consensus of the group.~~ The Committee serves in the capacity of fact finding, research and development body for the Board with final recommendations being forwarded to the SNH CoC Board for final action; 4.4.2.3 **Supplemental Funding Sources** – The ~~Regional Initiatives Office~~ Executive Steering Committee should explore the availability of State, Federal, and other monies, which together with private donations, may assist in meeting and expanding the budgetary requirements of the regional homeless efforts. CoC Membership – Additional Language – 3.1.1 On behalf of the CoC, the SNH CoC Board will issue a public invitation for new members to officially join the Continuum of Care from within the service area on an annual basis (Reference Section 2.2.3) 3.1.2 CoC Members will have the opportunity to vote at the CoC meetings as well as any special CoC meetings that may occur. 3.1.3 CoC Members are encouraged to participate on working group(s) and/or ad hoc working group(s). HMIS Lead - additional language – Section 8.8 – HMIS Lead – 8.8.1 HUD HMIS requirements as pursuant to 24 CFR 578.7 are codified in the HMIS Governance Charter that is incorporated by reference into the SNH CoC Governance Structure. RIO Responsibilities reassigned to – Re-distribution of the formerly Regional Initiatives Office to the following: Steering Committee; Collaborative Applicant; Evaluation Working Group; Planning Working Group; HMIS Working Group; Monitoring Working Group; Community Engagement Working Group; CoC Coordinator (a reference handout regarding the details of specific responsibility reassignments, or CROSSWALK, was referred to). The current time schedule is: SNH CoC Board Presentation and Review – November 12, 2015; SNH CoC Board acceptance and approval (with the option to add conditions for possible changes during a motion) December 10, 2015; SNH CoC Board recommendation to the CoC for approval (with the option to add conditions for possible changes during the motion) December 10, 2015. As a point of clarification, Kathi Thomas Gibson, City of Las Vegas, stated that the board can accept the new governance chart, the audience (CoC) can vote, amendments can be made by the board and/or CoC, and each agency gets one vote. Julie Calloway, City of Boulder City, stated the Crosswalk is very helpful but noted it still references the Executive Committee and that would be changed to Steering Committee. Ms. Calloway then opened the floor for comments and discussion prior to the vote. Donna Jordan, SNAMHS, asked if the board would be voting on each slide of the presentation. Ms. Calloway responded they would be voting on the proposal as a whole, after discussion of the changes and motions brought forward. Erin Kinard, WestCare, asked about the workshops, i.e. how the topics of the workshop are decided, and does there need to be the language in the Governance Structure for this. Mr. Ghafoori stated that it would be determined once the Governance Structure is voted upon. Ms. Thomas Gibson stated that each working group would bring items of attention and the CoC Coordinator would provide compliance information. Bobby Gordon, Clark County Social Service, stated the CoC Coordinator had spoken of areas the community is falling short, and those areas would be good for workshop topics. Nancy Menzel, UNLV, asked for clarification regarding 2.6.2 that states “the Board requires CoC members to serve on 1 working group” and 3.1.3 which states “CoC members are encouraged to participate in a working group”. Ms. Calloway clarified that 3.1.3 addresses CoC members, i.e. the community that are not on the board, whereas, 2.6.2 makes it mandatory for Board members to be on a working group. Phillip Hollon, The Salvation Army, stated he had strong concerns regarding the possibility of 60 to 120 day gaps between meetings. Stacy Sutton Pollard, Nevada Homeless Alliance, stated that Option B was more favorable since it allowed the opportunity for public engagement and public comment. She, too, has concerns regarding the possible gaps. Nick Spriggs, Briggs and Spriggs,

stated he feels that the work accomplished has been done mostly by the working groups and the time involved by the board members and the CoC is increasing. He is not discounting the working groups, but would like to see uncharted homelessness in 2016 reduced by one-third. He also has other goals he would like to see accomplished with the various working groups. Ms. Pollard Sutton stated she would like to see the CoC meetings televised as in the past to allow more engagement by the community. Ms. Thomas Gibson offered an additional Option C that would keep meetings at 12 meetings in 12 months. Workshops would be public noticed like the monthly meetings because of the requirement of a quorum. Catherine Huang Hara, Clark County Social Service, mentioned that if a public quorum doesn't show, the workshop cannot be held. Days, hours and time commitments need to be determined to allow effective participation by board members. Mr. Ghafoori stated that other options are available, but the HEARTH Act required more involvement. He also noted that with the changes the HEARTH Act required, there were changes that needed to be done to the external structure of the board. This also would require the internal workings of the board to match up. He also stated he has heard complaints at board level regarding not enough action, and working groups complain that there is not enough participation. That was what was behind trying to correlate membership and participation. By maintaining the 12 meetings, it may cause too much time commitment. Dave Slattery, Las Vegas Fire and Rescue, stated he was not clear on what was trying to be fixed. He has concerns about reducing the monthly meetings, as it has been valuable to him as a new board member. He asked to have articulated what needs to be fixed and take action, as well as determine what is trying to be accomplished and how to do it. Amber Batchelor, S.A.F.E Nest, stated that the new board has only been meeting for 1 year and has not been given opportunity to accomplish the goals. She feels they should stick with the 12 meeting schedule for 1 more year and then revisit the options. Ms. Clary stated she likes the change in the wording from Executive to Steering plus how it annotates where the board is going. She feels the importance of the Steering Committee is to set agendas and steer the way of the board. Mr. Spriggs stated that presently the agenda is set by a committee consisting of Mr. Ghafoori, Ms. Huang Hara, Tim Burch, Ms. Calloway, and himself. The board has achieved the goal of complying with the HEARTH Act by evolving from 4 members to a 9 person steering committee. Recently, the strategic plans for each working group were developed to show the goals and what the board wants to accomplish. There is a very inclusive group of stakeholders in the community that includes municipalities, providers, Metro, Fire & Rescue. The Steering Committee would allow more input and would then be able to accomplish more and become more effective. Ms. Calloway, in trying to wrap up the discussion, stated the number of meetings is an issue. The Steering Committee and how it is organized could inform the board of how to become more productive and help the board to accomplish those goals. She then asked if there were any other changes to go over. Mr. Slattery asked for clarity on the issue of whether the Steering Committee meetings will be agendaized and that agenda shared with the board; and are minutes to be taken at the Steering Committee meetings and distributed. The recommendations that come from the Steering Committee to the board are made by consensus. Mr. Ghafoori stated that in regards to the agenda, it is unable to predict each agenda item in advance and not sure of formal minutes. If the committee is not in consensus, then it would be brought up for discussion at the board meeting. Ms. Thomas Gibson stated that to support full transparency she will be providing notes and summary. The infrastructure support is achieved by each working group champion bringing information from the CoC board members and the general members. Ms. Gordon stated that the purpose of the Steering Committee is to do much of the ground work, but they are not making final decisions. The Committee would bring the issues to the board for the decision to be made. Owen Carver stated the more the board can improve the internal communication, the better able the board will be to speed up and accomplish the goals of the board. He informed the board that there are technology applications to assist with internal communication challenges. Mr. Carver stated he is a community organizer and gave examples of organizational fundraising he had been involved in. He then offered his services to help connect with the board for fundraising. When asked by Ms. Sutton Pollard for the date of the Hackathon, Mr. Carver stated the event did not occur due to lack of organizers. Ms. Sutton Pollard asked if, as non-profit providers, they could apply for a grant could be used for technical support to which Mr. Carver stated it could. Barbara Geach, City of Henderson, stated she felt the board should maintain the 12 meetings and in 6 months re-evaluate the option to change the number of meetings. Since the HEARTH Act requires 2 major meetings, which the board initially envisioned in January, to coincide with the Board elections, and June, to coincide with CoC Charter updates. By revisiting the option in June, it would give board members a better feel to determine if the board is stretched with board meetings and working group meetings. Networking that is done at the monthly meetings is important, but problem solving is more important. In the next 6 months, it would give the board an opportunity a chance to "test drive" the monthly meetings, but also tax the Steering Committee with beefing up the content of the monthly meetings to get more meaning and value from the meetings. Ms. Geach also liked the idea suggested by Ms. Sutton Pollard to have the meetings televised. Ms. Calloway asked if there was a motion made to have a meeting every month for the next 6 months and then revisit the issue. Ms. Geach made a motion to accept the change in Governance Structure with Option C – the decision to meet each month be revisited in 6 months. Ms. Huang Hara asked for clarification of 2.6.2 regarding involvement of board members and their alternates on working groups. Could that include the board member, their alternate or another employee involved in 1 of the 5 working groups or just involvement in activities. She also asked for clarification in the responsibility of tracking the involvement. Ms. Kinard, stated she believes that if the board member or their alternate is unable to attend the meeting, the obligation should be met if another employee is sent on their behalf. Once the language gets too specific and explicit, it will be harder to be flexible. Ms. Thomas Gibson concurred with Ms. Kinard about keeping the language specific. She further clarified that the purpose of 2.6.2 is for members to make a meaningful contribution and the board members to be accountable. Ms. Calloway stated that by voting on revisiting the issue in 6 months, it would give the board to possibly talk about the contribution/accountability issue at that time. Ms. Kinard further expressed her anticipation of the workshops, stated she would like to keep the workshop option on the calendar. Ms. Calloway stated that by keeping the workshop, in 6 months when the schedule is revisiting, an evaluation of the effectiveness of the workshop could be done. Mr. Ghafoori, asked for point of clarification regarding to revisiting the option in 6 months. Ms. Calloway restated that it is to re-evaluate in 6 months whether to continue to have monthly meetings, or take into consideration one of the other options previously presented.

Agenda Item 9. Approval by the Continuum of proposed amendments to the Governance Charter and Structure for the Board, for possible action.

After much discussion, Michele Fuller-Hallauer, Continuum of Care Coordinator, addressed the board to remind them Ms. Geach had made a motion to accept the Governance Structure with Option C, meeting monthly for 6 months, then re-evaluating the meeting schedule. Ms. Fuller-Hallauer also brought to the attention of the Ms. Calloway that no sign in sheet was made available for the CoC members, and before a vote by the CoC could be taken, the voting members had to be identified. Ms. Calloway then asked for the CoC members to stand and identify themselves for the record. Those members included: Phillip Hollon, The Salvation Army; Alia Gebelin, S.A.F.E. House; and Sandra Quiroz, The Shade Tree. Prior to Ms. Quiroz being identified as a member, Ms. Huang Hara asked if only 2 members were present, would it qualify as a valid vote, to which Ms. Thomas Gibson stated it would. Ms. Calloway asked for a show of hands on the motion to accept the amendments to the Governance Structure with Option C, to meet monthly for 6 months and then revisit the options in June. Kelly Jo Shebeck, Clark County School District; Mr. Spriggs, and Mr. Ghafoori voted against the motion. All other board members voted for the motion.

Agenda Item 10. Receive an update from each board member regarding relevant activities within their respective organizations relating to homelessness.

Melissa Clary, Huntridge Neighborhood Association, announced the bathrooms are now open at Huntridge Circle Park. Phyllis Cobb, Veterans Administration, announced that on December 15 at the CRRC, there will be an open house for those involved in ending veteran homelessness and meeting functional zero. The celebration is call "Boots on the Ground". The champion of the Monitoring Working Group, Nick Spriggs, Briggs & Spriggs, stated there is a standing meeting for 2016 to be held the 2nd Tuesday of each month. The time is scheduled for 2:00 p.m. - 3:30 p.m. but will be changed to accommodate members of the group. As soon as the time is determined, it will be made available. The first order of business is to re-evaluate the strategic plan for the group. Donna Jordan, SNAMHS, announced another Drop-In Center at the East Las Vegas Clinic, 1785 E. Sahara Ave., is open Monday through Friday from 8:00 a.m. – 5:00 p.m. This clinic is open to everyone, not just clients of SNAMHS. Kena Adams, Moapa Band of Paiutes Vocational Rehabilitation, stated that if any agencies have clients that are disabled Native Americans or homeless Native Americans, that they could be referred to her agency for securing employment or other assistance.

Agenda Item 11. Public Comment.

Phillip Hollon, The Salvation Army, reported that on November 18, the Zappos Great Turkey Giveaway was held inviting 1000 families to be given complete Thanksgiving dinner makings. More than 2000 children participated in activities geared for children. On November 20, the Zappos Hearts to Your Souls even provided new shoes and socks to 1778 homeless men, women and children along with a Thanksgiving dinner, which was provided by Three Square. The Salvation Army is building a Santa Workshop at Cashman Center which will be open on December 10, 11 and 12 for more than 1300 families, representing 3600 children to be involved in the annual toy distribution. Children will be receiving 2 age-appropriate gifts, teenagers will receive movie tickets and a Walmart gift card, and each family will receive a Smith's gift card. We are partnering with Nevada Health Centers, which is bringing in their Ronald McDonald Mobile Dental clinic Van on Tuesday, December 15, and Thursday, December 17. Routine dental services will be provided, as well as fillings and extractions. On December 17 from 5:00 p.m. – 9:00 p.m., Zappos and The Salvation Army will be holding the 2nd Annual Holiday Toy Shop. Approximately 750 children 8 years of age and younger will be invited to visit Santa and receive toys. A snow sledding hill and ice skating will be available, along with other activities. Tickets to this event are available. On the first Tuesday of every month, Subway Sandwiches has been providing meals. On December 21, they will again be providing Subway meals. Natasha Williams, owner of Jalisco Cantina, is serving burritos beginning at 1:30 p.m. on Christmas Eve. On Friday, December 25, the public is invited to attend the annual Christmas Day celebration at the community meal which begins at 1:30 p.m. Catherine Huang Hara, Clark County Social Service, announced the next Working Monitoring Group meeting is the second Wednesday. The first meeting is January 13 and has been moved to 12:30 p.m. Ms. Huang Hara also announced the 20th Annual Homeless Vigil, put on by Straight from the Streets, will be held on December 17, from 4:00 p.m. – 6:00 p.m. at the Federal Building, 333 S. Las Vegas Blvd. Donations for winter wear will be accepted afterwards for distribution. This vigil is to memorialize and remember those that could not be saved in the past year. Arash Ghafoori, Nevada Partnership for Homeless Youth, commented that Youth Working Group meetings are being held monthly to address the homeless youth issues, i.e. census count, coordinated entry specific to youth. The next meeting will be January 12, at 8:30 a.m. at the Gay & Lesbian Community Center.

The meeting adjourned at 4:16 p.m.