

**SOUTHERN NEVADA REGIONAL PLANNING COALITION
SOUTHERN NEVADA HOMELESSNESS CONTINUUM OF CARE BOARD
MEETING MINUTES
October 8, 2015**

In attendance: Julie Calloway, Co-Chair, City of Boulder City
Nick Spriggs, Co-Chair, NEO3DO
Arash Ghafoori, Vice Co-Chair, Nevada Partnership for Homeless Youth
Dawn Davis, alternate, Catholic Charities of Southern Nevada
Emily Lewis, City of Henderson
Kathi Thomas-Gibson, City of Las Vegas
Lorena Candelario, City of North Las Vegas
Bobby Gordon, alternate, Clark County Social Service
Terri Thompson, alternate, Clark County School District
Jesse Robinson, HELP of Southern Nevada
David Slattery, Las Vegas Fire & Rescue
Bret Ficklin, Las Vegas Metro Police Department
Joshua Brown, Veterans Administration
Nancy Menzel, UNLV
Donna Jordan, alternate, Southern Nevada Adult Mental Health Services
Stacy Sutton Pollard, Nevada Homeless Alliance
Erin Kinard, WestCare, Inc.
Henry Sneed, The Church LV
John Hill, Southern Nevada Regional Housing Authority
Jackie Bañales-Garcia, alternate, Nevada HAND
Shalimar Cabrera, U.S. Vets – Las Vegas
Geoff Spataro, United Way of Southern Nevada

Absent:

Terry Murphy, Fremont Street Experience
Melissa Clary, Huntridge Neighborhood Association
Kena Adams, Moapa Band of Paiutes
Amber Batchelor, S.A.F.E. Nest
Angela Marshall, Second Chance Christian Ministries
Vicki Chan-Padgett, Touro University Nevada
Corrine Valencia, U.S. Navy Veteran
Vacant, Workforce Connections

Agenda Item 1. Call to order, notice of agenda compliance with the Nevada Open Meeting Law.

A meeting of the Southern Nevada Regional Planning Coalition's Southern Nevada Homelessness Continuum of Care Board was called to order at 2:09 p.m., on Thursday, October 8, 2015, at United Way of Southern Nevada, 5830 W. Flamingo Road, Las Vegas, Nevada, 89103. The agenda was duly posted in compliance with the Nevada Open Meeting Law requirements.

Agenda Item 2. Public Comment.

No Public Comment was given.

Agenda Item 3. Approval of the Agenda for October 8, 2015.

A motion was made to approve the agenda. The motion was approved unanimously.

Agenda Item 4. Approval of the Minutes from the September 10, 2015 meeting.

A motion was made to approve the Minutes. The motion was approved.

Agenda Item 5. Receive an update on the local Continuum of Care application process; for possible action.

Michele Fuller-Hallauer, Continuum of Care Coordinator, reported that the NOFA was released in September. Ms. Fuller-Hallauer prefaced her presentation with an explanation of what the board could expect at the special meeting on October 22

when the applications will be presented for approval. She also stressed the importance of attending that special meeting since the amount of the grants will be between \$14-15 million. HUD sets policy priorities for NOFA include 6 overarching policy priorities: strategic resource allocation, ending chronic homelessness by the end of 2017, ending veteran homelessness by the end of 2015, ending family homelessness and ending youth homelessness by the end of 2020, and using a Housing First approach. Three overarching things to know for the 2015 CoC NOFA are: this is the most competitive NOFA application process ever; reallocation is important, which means that providers' projects that are underperforming or no longer have a critical need in the community or can be funded by another funding source will have the money go to a new project, which involves looking at the outcome performance measures, looking at the local application scores, checking the recidivism rate; and all 4 opening doors time frames for ending homelessness are important. One new issue for 2015 is that a permanent housing bonus of up to 15 percent of a CoCs final pro rata need (FPRN) OR annual renewal demand amount (ARD) is available if the ARD is higher than the FPRN. The ARD is the amount it would take to renew all current application, and for our community, FPRN = ARD. The Permanent Housing bonus is for eligible Permanent Supportive Housing serving 100 percent chronically homeless families and individuals OR Rapid Rehousing that serves individuals and families coming directly from the streets. This year the Permanent Housing bonus can go to multiple projects as long as the 15 percent bonus amount is not exceeded. The other new issue for 2015 is that HUD expects communities that are to succeed, to look at the importance of reallocating funds for new projects. Projects created through reallocation are the permanent supportive housing for chronically homeless individuals and families, rapid rehousing for individuals or families, to fund the homeless management information system (HMIS), and supportive services specifically for centralized or coordinated intake assessment system. The emphasis for 2015 are: review of chronic homeless population, i.e. not only veterans and individuals, but also families and youth; emphasis on community and project performance; housing First and Reducing Barriers; Rapid Rehousing, including the use of other funding sources to ramp up Rapid Rehousing to meet the needs in the community; and Resource allocation – effectively using the funding available and all agencies serving homeless population or working to prevent homelessness. The process of the NOFA application starts with the local application process which the monitoring/evaluation group receives and reviews for ranking and recommendations. Ms. Fuller-Hallauer invited everyone to come to Clark County Social Service, Third Floor Training Room, 1600 Pinto Lane, on October 12 and 13, if only for a short time, to observe the process the Monitoring/Evaluation Group uses to determine the ranking and recommendations. The recommendations are then brought before the CoC Board for review and approval or rejection. Once all the approved applications are determined, along with the consolidated application, are sent to HUD via esnaps. The local timeline for all this is: May 15 the local application was released; May 26 & 27 a mandatory technical assistance training was held; June 15 the local applications were due; June 25 the local applications were presented; September 25 the local application was reopened for NEW Rapid Rehousing projects; October 6, the New Rapid Rehousing projects were due; October 12 the Rapid Rehousing applications will be presented prior to the ranking process; October 12 and 13 begins the ranking process; the appeals process occurs prior to the special CoC Board session on October; October 22 the CoC Board reviews the recommendations. With the local application process, project applications are entered into esnaps, followed by a review of the project applications. Once the projects are approved, the project applications will be put together with the consolidated application being put together by Ms. Fuller-Hallauer and her team to compile the complete CoC application for submission to HUD. The Monitoring/Evaluation Working Group has been working on program monitoring; the CoC Monitoring Working Group developed a scorecard and is reviewing outcomes to aid in determining the ranking; and an analysis of housing needs based on Point-in-Time count, the community cue through coordinated intake, gaps analysis, which is determined by the Ad-hock sub-group. The scorecard components are comprised of: the application score; cost per client based on application and their match; performance monitoring (outcomes); utilization; exits to permanent destinations; and recidivism rate. Each agency has received a scorecard for each project. The Evaluation Working Group also has the capability of comparing projects based on the scorecard components. For the rankings and recommendations process the Evaluation Working Group will receive any additional presentations, review the scorecard information provided by the CoC Monitoring Working Group; score the applications; explore HUD's Policy Priorities; use the HUD Notice of Funding Availability (NOFA) funding priorities and guidance; review the Coordinated Intake Change Advisory Team compliance report; and review the local needs before ranking the projects and presenting those recommendations to the CoC Board. Ranked applications are divided into 2 tiers. For the calculation of Tier 1 applicants, the Annual Renewal Demand (ARD) and Tiers are set BEFORE statutory updates. HUD will conditionally select projects for award before updates to permanent housing projects based on FMR changes. Tier 1 applications are selected in order of national CoC score. These projects are the ones most likely to be funded and also inform HUD of the community priorities. CoCs should carefully determine the priority and ranking for all project applications in Tier 1 as well as Tier 2. Tier 2 calculation is determined from the difference between Tier 1 and the CoCs ARD. It is anticipated that Tier 2 will be 15 percent of ARD. Tier 2 projects will be selected by point value and in the order of the CoC score. Tier 2 projects will receive a point value which is: 60 points for CoC Application score; 20 points for CoCs ranking; up to 10 points for the type of project; and 10 points for Housing First commitment. The 60 points available is in direct proportion to the CoC application score. Those applications that score 198.5 out of the possible 200 points will receive the full 60 points. For the 20 points based on the CoC ranking of project

applications, the higher the project applications are ranked, the more points will be received. Ms. Fuller-Hallauer provided slides detailing information as to the awarding of points for Tier 2 applications, but left the responsibility to review that information to the board members. She highlighted that the items focused upon are how the community ranks, then a look at each agency individually and how their project performs. The type of housing is also reviewed. Renew and new permanent housing projects, renewal Safe Haven, HMIS, Supportive Service Only (SSO) for centralized or coordinated intake assessment, and transitional housing exclusively serving homeless unaccompanied youth, those under the age of 25, are awarded 10 points. The responsibilities of the Southern Nevada Homelessness Continuum of Care Board to the application process are to be present at the meeting, receive the CoC Evaluation Working Group recommendations; vote to accept or deny those recommendations; and give the collaborative applicant/CoC Coordinator authorization to complete and submit the HUD CoC Consolidated Application and associated documentation by November 20. If the board votes to accept the recommendations, the application moves forward. Should the board deny any recommendations, those recommendations then must be reevaluated and re-ranked. The HUD takes into consideration various things when reviewing the CoC Community Consolidated Application including the operations of the board; ranking and selection; HMIS; Point in Time (PIT) Count process; the performance and strategic planning objectives; funding from other federal, state, local, private and other entities; coordinated assessment system; monitoring recidivism; incorporating opening doors goals in the local strategic plan; efforts addressing the needs of and to end homelessness for families, victims of domestic violence, unaccompanied youth, veterans, and the chronic homeless; reallocation; project performance, such as how we monitor performance and technical assistance, i.e. capacity building, underperformance, and increase performance; employment policies for low or very low income persons; and assessing mainstream resources. HUD considers what the community is doing to assure individuals are not leaving institutional care into homelessness. Ms. Fuller-Hallauer requested that if any issues have been overlooked with regards to coordination, that board members contact her. Ms. Fuller-Hallauer continued the brief overview of the slides as to what needs to be addressed for the HUD application. Stacy Sutton-Pollard then asked if it would be possible for the board members to have access to ZoomGrants to review the applications prior to the special board meeting on October 22. Ms. Fuller-Hallauer stated that at the present time, this has not been set up, and she would need to develop log-ins for each individual board member. However, if this is something that the board decides is necessary, she requested that board members review all 40+ applications. Ms. Sutton-Pollard then stated that although it may not be necessary for all board members to have access, it may be advantageous for the committee members to have that information. For the planning grant, CoCs may request up to 3 percent of the FY 2015 FPRN amount or \$1.25 million, whichever is less. The allowable request for the NV-500 planning grant is \$372,637. However, there needs to be proof of a 25 percent cash match, which equates to \$93,160. This is a letter(s) committing to match the planning grant. There also needs to be 150 percent leveraging which equates to \$558,956. The leveraging is community collaboration toward the work being done and can be shown as staff time or activity, i.e. Project Homeless Connect. This also must be in the form of a leveraging worksheet from the agency. Catherine Huang Hara asked if the WestCare CTC could be used for leveraging. Ms. Fuller-Hallauer stated it is a possibility, but it needs to be explored to determine what the planning group is putting forward for the planning application.

Ms. Fuller-Hallauer then reviewed the CoC NOFA Timeline which consists of the following dates: October 5 via ZoomGrants - NEW Rapid Rehousing applications due before midnight; October 12-13, 8:00 a.m. – 5:00 p.m. - Evaluation Working Group Scoring and Ranking; October 14 – Notification of Project Ranking; October 22, 2:00 p.m. – Southern Nevada Homelessness Continuum of Care Board Special Meeting; October 29, 8:00 a.m. – 5:00 p.m. – esnaps Application Entry Technical Assistance at Clark County Government Center, ODC 4, 500 S. Grand Central Pkwy; November 5, 4:00 p.m. – Project applications due in esnaps; November 6 – distribution of CoC Community application to review team; November 17-18 – Consolidated Application submission to HUD via esnaps from CoC Coordinator. The goal is to have the draft ready for review by November 6 with a goal of submitting the application by November 18, since bonus points are given for early submission. Ms. Fuller-Hallauer also informed the board that a 5-page 2015 HUD Continuum of Care Program Competition - Quick Facts attachment is included, for review, in the packet each member received. Kathi Thomas-Gibson, City of Las Vegas, offered, as the Planning Working Group Champion, to assist with getting leveraging documentation from agencies as well as being able to show match funding for new projects. Arash Ghafoori, Nevada Partnership for Homeless Youth, requested the availability of templates for leveraging letters. Ms. Fuller-Hallauer stated there is a HUD pre-approved template available in chart form, which only requires agencies to fill in the box, and can be used for match and/or leveraging. Ms. Huang Hara stated that since she will be entering the application into esnaps, to email the information to her. She also mentioned that if a ZoomGrants application was submitted, the template is the same. Mr. Ghafoori then requested an example of what can be used for cash match. Ms. Huang Hara responded that staffing costs can be used to match the services provided through the grant. Mr. Ghafoori then asked with regards to projects created through reallocation, how decisions are made as to what to look like and who can apply. Ms. Fuller-Hallauer replied that the applications that go into this year's process are part of the local application and go into the application process, and the Evaluation Working Group then makes recommendations back to the board. Mr. Ghafoori then asked for clarification regarding supportive services for centralized or coordinated assessment system. Ms. Fuller-Hallauer responded that the

Evaluation Working Group would have to identify on Monday or Tuesday that they want monies to be available for supportive services for centralized or coordinated assessment system. Stacy Sutton-Pollard, Nevada Homeless Alliance, asked if the monies used by Clark County Social Service for existing Coordinated Intake could be used as a cash match. Ms. Fuller-Hallauer stated that if other funding for only Coordinated Intake support service was applied for it might be possible, but for the planning grant, since it is a community practice, it would be dependent upon what is in the planning application. Erin Kinard, WestCare, stated that if the WestCare CTC can be used for match, that could be up to 29-30 percent of the amount required. Ms. Kinard then asked if the recommendations would be available to the board members prior to October 22 meeting for review. Since she will not be available for the October 22 meeting, she wanted to prepare her alternate, even though he must abstain from voting. Ms. Fuller-Hallauer stated that once the recommendations are made for Tier 1 and Tier 2, the results, but not the decision process, will be posted along with the agenda for the special meeting. Ms. Fuller-Hallauer then brought up the fact that in the past, board members involved in the Evaluation Working Group or that have projects included in the Consolidated Application are not eligible to voting, and stated that the board may want to address this issue. Julie Calloway, City of Boulder City, asked that since it is part of the tier ranking if the Evaluation Working Group would be abstaining, and requested information as to what has previously taken place. Ms. Fuller-Hallauer stated that in the past, members of the Evaluation Working Group or anyone having projects have abstained, but that needs to be determined by the board. Ms. Calloway then requested recommendations from the board. As there was no discussion, Ms. Calloway stated that it should continue as it has in the past. John Hill, Southern Nevada Regional Housing Authority asked for the leveraging time period. Ms. Fuller-Hallauer responded that it is the expected time period for the grant, i.e. what is expected for next year. Ms. Calloway then addressed Stacy Sutton-Pollard's question with regards to access to all the applications. Ms. Calloway stated that she feels because of all the work that has been put in by the Evaluation Working Group up to this point, that it is not necessary for members to delve into the applications, unless they have a strong desire to do so. If that is the case, they should consider being on the Evaluation Working Group in the future. She then opened the floor for a brief discussion. Nick Spriggs, Briggs & Spriggs, recommended that anyone who wishes to have access, in order to be informed for their vote, have access. However, Mr. Spriggs agreed that in the future that member should become a part of the Evaluation Working Group. Ms. Kinard also agreed with Mr. Spriggs that individuals should be able to have access for their own education and awareness. Ms. Calloway stated that it is agreed, but anyone requesting access must go through all 40+ applications and should contact Ms. Fuller-Hallauer for that information. Mr. Ghafoori stated that although he agrees with the transparency of the process, will issues arise with the members evaluating at the current level, since the Evaluation Working Group has micro-focus as opposed to the board members having macro-focus. Ms. Calloway agreed with Mr. Ghafoori's statement, and stated that the board should follow the recommendations of the Evaluation Working Group in an educated and informed manner. Ms. Sutton-Pollard stated she felt that with the number of new board members trying to grasp the process, it would be advantageous for them to orient themselves with what is done in the community.

Agenda Item 6. Receive an update on the progress of the 25 Cities Initiative; for possible action.

Michele Fuller-Hallauer, Continuum of Care Coordinator, and Cynthia Dodge, Program Manager of the CRRC, presented the update of the 25 Cities Initiatives. On September 23 and 24 the local team of the 25 Cities Initiatives, consisting of Dr. Dodge, VA; Marlene Richter, The Shade Tree; Merideth Spriggs, Caridad; Kelly Robson, HELP of Southern Nevada; and Catherine Huang Hara and Michele Fuller-Hallauer, Clark County Social Service, met meeting in Los Angeles, CA with the National 25 Cities. The purpose of the meeting was to generate and document key insights from communities that have successfully addressed key issues, such as creating and using by-name lists; mobilizing landlords, and strengthening their systems; to collective find creative solutions to challenges identified by communities; to strengthen relationships among and between community teams; and to reflect on the collective leadership challenges. The local team came away with a plan that they would like to see implemented. The plan to build landlord collaboration would involve the engagement of landlords towards accessing more affordable housing unit. The key leadership and champions of this group would include members of this board, elected officials, public housing authority and housing service providers, who would come together and develop a master landlord repository list of those providing affordable housing and willing to work with case managers and homeless service providers. Some challenges that are anticipated are the lack of standardized case management, agency territorialism, and the lack of a dedicated community lead. The community needs to engage some best practices used in other communities, such as Chicago IL, which has created and is using the by-name lists. There is also a need for collaboration and convening of agency decision makers, case managers from permanent supportive housing, VASH, and SSVF, housing specialist locators from VASH/SSVF, Nevada Housing Division, HUD, Housing Authority and the various jurisdictions. The leadership to design the message would consist of the local team that went to Los Angeles. A Landlord Strategy flowchart was provided for the board to review on their own time. Ms. Fuller-Hallauer stated it contained the necessary components for a strong landlord strategy, ranking from 1 to 5, with 1 being the weakest and 5 being the strongest. The 25 Cities and U.S. Conference of Mayors have a combined working group to address veteran's homelessness. Face-to-face meetings are held on the first Thursday of each month at 10:00 a.m. and conference calls are scheduled for the third Thursday of each month at 10:00 a.m. The conference call number is 702-229-4717. Standing agenda items include fair housing, forums, national

initiative, state domiciliary (which will be discussed in the future), supportive employment, and volunteerism. The update on coordinated intake showed that presently there are 488 individuals in the community queue waiting for rapid rehousing opportunities or transitional housing opportunities, and 410 individuals waiting for permanent supportive housing. The clean up to the Community Queue started September 2015. This clean up removed any client from the queue that has had no contact with the homeless system in the last 60 days. The client is not removed from the system, just from the housing queue. When a client is initially assessed, they are told to check back every 30 days, in order to remain in the queue for housing opportunities. Therefore, when beds become available, it is important to service the most vulnerable who can be located and get them in to housing as quickly as possible. The current available vacancies as of October 7 were 0 supportive housing, 10 rapid rehousing (available only for Henderson), 0 Safe Haven, and 47 transitional housing (where income is needed). However, for the transitional housing, the individual must have income in order to be placed. Dr. Dodge commented that since there are 0 beds available in Safe Haven, there is no other non-barrier housing available, and challenged the community to help in creating the beds that are needed. Dr. Dodge explained that in order to reach Functional Zero, any veteran wanting and willing to come in from the elements must be able to attain safe shelter with no barriers. She also expanded on the Landlord Strategy by stressing importance of having a large base to pull from with regards to the Landlord Strategies, in order to keep from burning out the landlords. She reported that Southern Nevada will be ending veteran homelessness in the community by December 31, 2015. The goal has been to place each month, 150-200 veterans who are homeless into permanent housing. In September, 190 veterans were housed. She reviewed the veteran definition which is: a person who has successfully completed training and served at least 1 day of active duty in one of the 5 main branches of the US military, OR a person who has served for at least six (6) consecutive years in the National Guard or Reserves. The definition of Ending Veteran Homelessness (Functional or Operational Zero) is: Functional Zero does NOT mean that Veterans will never again experience a housing crisis or homelessness; it DOES mean that community has a system, services, resources and housing inventory to respond quickly and effectively; the community has the capacity to prevent homelessness whenever possible and can assist Veterans who fall into homelessness with a rapid return to permanent housing; and on average, the goal for returning homeless Veterans to permanent housing is 30 days. The VA, HUD and United States Interagency Council on Homelessness (USICH) benchmarks for ending veteran homelessness are: 1) The community has identified all veterans experiencing homelessness. 2) The community provides shelter immediately to any veteran experiencing unsheltered homelessness who wants it. 3) The community only provides service-intensive transitional housing in limited instances. 4) The community has capacity to assist veterans to swiftly move into permanent housing. 5) The community has resources, plans, and system capacity in place should any veteran become homeless or be at risk of homelessness in the future. Although all of those have been met, additional criteria were received last week requires the ability to pull the data to prove the benchmarks have been met. Even though the data is available, it is not in the format requested by the federal partners. To remedy this, staff are presently working to collect all source data and put provide it in the packet to be submitted in the format requested, which means Functional Zero will not be officially met by November as originally thought, but it will be met by December. The floor was then opened for questions and comments. Kathi Thomas-Gibson, City of Las Vegas, commented that in the presentation it was mentioned that the local housing authority took the lead on data base types of things, and suggested that if Southern Nevada Regional Housing Authority had an interest in doing so, the City of Las Vegas would support the effort. She also offered the services of the Vista workers to work on the Landlord Data Base, as well as pushing the message to community engagement partners and U.S. Vets. John Hill, Southern Nevada Regional Housing Authority (SNRHA), responded to Ms. Thomas-Gibson by affirming the willingness of his agency to take the lead, since SNRHA has a large pool of landlords. Dr. Dodge the informed the board that the National Alliance to End Homelessness requested video from the community of things that had been achieved for presentation at the Awards Banquet held this past week. She mentioned that in the future, the video may be available for all to see. Dr. Dodge also reported that last Tuesday, the community was featured in a HUD webinar, with Tim Burch representing the community and herself representing the VA to talk about the working collaboration between the VA and community. Although Mr. Burch was not available for the rescheduled webinar, Ms. Fuller-Hallauer was able to take his place.

Agenda Item 7. Receive an update from the Nevada Homeless Alliance; for possible action.

Stacy Sutton Pollard reminded the board that Project Homeless Connect is scheduled for November 17 at Cashman Center. Ms. Sutton Pollard stated that clients are being pre-registered for the event, and Catholic Charities has taken the lead to coordinate the pre-registration. The pre-registration period is from October 1 through November 1. To pre-register, clients may see any case manager at Catholic Charities, The Salvation Army, or HELP of Southern Nevada. Both applications are available through October 28. Housing providers are in high demand for the event. Ms. Sutton Pollard reminded everyone that at this year's event, EBT cards will be issued on site due to the partnership with Department of Welfare and Supportive Services. In partnership with HELP of Southern Nevada, word of the event is being disseminated with the help of the community outreach workers. Pickup sites and times will be scheduled to allow clients throughout the valley the ability to have access to the event. Once these sites and times are scheduled, the information will be published. The dental bus will

also be available at the event, as well as CSN Career Services to bring in employers on site. All board members will receive an e-vite in the next few weeks to attend the VIP reception which takes place at 9:00 a.m. on the day of the event. Volunteers are still needed and can register through www.volunteercentersn.org. The Project Homeless Connect planning meeting is being held in conjunction with the monthly service provider meeting, and is scheduled for Wednesday, October 21, at Lutheran Social Services, 73 Spectrum Blvd., from 8:30 a.m. – 9:30 a.m. Ms. Sutton Pollard reminded all board members of the upcoming play, Stand. All proceeds will go to Nevada Homeless Alliance, The Salvation Army, and Catholic Charities.

Agenda Item 8. Receive an update on board strategic planning; for possible action.

Kathi Thomas-Gibson, City of Las Vegas, stated that the strategic planning committee is a process of action planning, whereas the Planning Working Group has an ad-hoc committee. The facilitator of the group is Stephanie Rosol, Skye Coaching. Ms. Thomas-Gibson then requested that each area champion give a brief overview of their document, which is used to focus on the accomplishments for the next few years. The strategic planning group is the larger group that uses the CoC funding and is in charge of the 10 year plan, whereas the action plan is more about focusing on specific plans. Ms. Thomas-Gibson explained that the document of each working group is a draft and requested input from the board members regarding the document. Ms. Rosol explained the process of the ad-hoc group in determining each plan. On September 2, the ad-hoc group met to determine the mission statement, “We strive to end homelessness in our community”, and the promise statements, “We promise to bring all available resources to address the needs of the homeless in a way that is respectful, humane, progressive, fiscally sound and federally compliant” and “We promise to be responsive to the needs of the region through collaborative leadership and engagement of stakeholders”. These statements are the same for each working group. From there, the strategies became specific to each working group, as did the projects and tasks. Ms. Thomas-Gibson then stated that the working groups were comprised of the chairs, vice-chairs, working group champions, and 2 community representatives, which included WestCare and the Housing Authority. Ms. Thomas-Gibson stated the point of providing the draft is to allow board members to review the documents prior to ratifying the document in the next month. She requested that any feedback be sent to her via email. Ms. Thomas-Gibson started the overview for the Planning Group. She stated that the strategies are tied to the HEARTH Act and are the overall plan for the community, whereas the projects are tied to what needs to be done to achieve the strategies. She discussed the projects for the planning group are mandated by HUD and one of the strategies is data driven decision making, which can be attained with the annual Point-In-Time count. Other projects include Action Planning, which is a work plan; and addressing Youth Homelessness. Bobby Gordon, Clark County Social Service, discussed the Evaluation Working Group document. Ms. Gordon commended Michele Fuller-Hallauer on previously covering the goals and strategies of the Evaluation Working Group. She did explain that since the NOFA has dropped the committee will be in the midst of evaluating the applications, as well as reviewing the priorities and complying with those priorities. Nick Spriggs, Briggs and Spriggs, champion of the Monitoring Working Group, stated that as part of the ad-hoc committee for planning, he has met with Ms. Rosol, the chairs and vice-chairs, and the champions of the other working groups. Previously, the Monitoring Working Group had very little guidance listed in the guidelines, so the group started with almost a clean slate. Mr. Spriggs has received feedback from Ms. Fuller-Hallauer and David Slattery, Las Vegas Fire and Rescue, but would also like feedback from the other board members. Strategies for the Monitoring Working Group include: 1) Ensuring compliance with the HEARTH Act by reviewing Performance Measures. 2) Ensuring Sub Recipients are Compliant annually. 3) Having Systems and Provider Capacity Assessment. 4) Auditing/assessing operational capabilities in agencies of concern. And 5) Giving the community and clients a voice. Stacy Sutton Pollard, Nevada Homeless Alliance, champion of the Community Engagement Working Group explained that her working group has a very detailed plan for the strategies. It was determined that in the past 2 years the group has worked to develop the right tools to engage the community, but has not utilized these tools. The strategies involve ways to better utilize the tools and other tools that still need to be developed. The strategies includes: 1) Ways to Align and Formalize Messaging from the CoC. 2) Improvement of Communications Tools. 3) Educate the Community on Responsible Involvement: faith groups, civic groups, and individuals in regards to donating responsibly, and responsible way of getting involved. Ms. Sutton Pollard stated that the projects and tasks go along with the strategies, so any questions and/or comments can be directed to her. Erin Kinard, WestCare, as co-champion gave the overview for the HMIS Working Group. Ms. Kinard mentioned that some of the strategies include: 1) Comply with the HEARTH Act. 2) Expanding the capacities of HMIS to include upgrades, customizations, enhancements, and programming. 3) Collaborate/coordinate with state-wide HMIS. The next HMIS Working Group meeting will be held at Clark County Social Service, 3rd Floor Training Room, on Thursday, October 15 at 1:30 p.m. Ms. Rosol ended by acknowledging there is a lot of community wide participation to ending homelessness in Southern Nevada. She stated the way to increase collaboration and engagement/participation is by leveraging the governance structure. In order to achieve the items outlined as strategies, look how well the governance structure is leveraged, what conversations are had, and who participates in the various working groups. Ms. Thomas-Gibson then requested that comments be sent to her. Julie Calloway, City of Boulder City, reminded the board members to review draft document in order to make an educated vote when the document is to be voted on. She also requested the board members to notify the

chair of which working group they plan to participate. Ms. Calloway then relinquished the leadership to Nick Spriggs as she had to leave.

Agenda Item 9. Discussion of community leadership among elected officials, government entities, private funders, and service providers regarding homeless initiatives; for possible action

Nick Spriggs, Briggs and Spriggs, stated he has noticed there is no elected representation on the board. The board covers a subset of the overall Clark County Homeless Services needs created within the statutes of the HEARTH Act. Although SNRPC is the elected official level, however, they wish to cede all responsibility back to the board. Mr. Spriggs then challenged the board to come up with leadership, whether it is a single person or agency, i.e. United Way. The leadership needs to address the inertia of institutions to come up with ways to address and reduce the homeless population. Although money is the central driving force to be able to shelter this population, but in order to get more money, the board needs to speak with a common voice, all forces need to be united, the elected officials need to be engaged, and there needs to be a single person in charge of ending homelessness in Clark County. Mr. Spriggs stated that the leadership could be one of the agencies represented on the board, or a person willing to see the project to the end. He also stated that there needed to be an elimination of the overlapping redundancy of the system and identify the gaps and blind spots. Kathi Thomas-Gibson, City of Las Vegas, asked for clarification of the framework of SNRPC's ceding some authority, as she is not aware that SNRPC has set aside an agenda item for that. Ms. Thomas-Gibson also stated that some of the items. Mr. Spriggs address is part of the ad-hoc group's agenda. She suggested letting the ad-hoc group move forward and bring those options back to the board, as opposed to having a separate conversation on the matter. She also stated that the board has requested an Executive Committee emerge to address the business end of the homelessness issue. Ms. Thomas-Gibson commented that the board is a highly robust group and the challenge is now to determine how to make it function effectively. She suggested that shared power is very important as it makes everyone responsible for working on a solution, as opposed to passing the issue to any one person/organization. She also suggested that time be given to allow the collaborative effort of the board to work. Mr. Spriggs responded that although the eventual Executive Committee could fulfill the duty, he felt that at this time a leadership entity should be elected as the ad-hoc planning group returns with their input. Arash Ghafoori, Nevada Partnership for Homeless Youth, stated that although the board has been around for a while, there has been a lot of restructuring and many new board members added. Mr. Ghafoori stated that many of the Working Groups are asking the exact questions and issues Mr. Spriggs has presented, and in the future, the board could have the discussion to determine whether it should be a singular office or shared capacity to move forward, especially with the business piece.

Agenda Item 10. Receive an update from each board member regarding relevant activities within their respective organizations relating to homelessness; for possible action.

Arash Ghafoori, Nevada Partnership for Homeless Youth, announced that the first Youth Working Group was held and the subsequent meeting dates and format will be sent via email to the board members. The entire community is also invited to attend. The Task Force is determining priorities, but coordinated entry for this sub-population and assisting with the census and surveys for the youth are top priorities. The invitation was extended to contact Catherine Huang Hara or Mr. Ghafoori about additional information. Mr. Ghafoori also announced that Nevada Partnership for Homeless Youth is presently involved in their classic food drive. NPHY collaborates with other partners to collect gift cards for food for homeless youth. There will be a large celebration at the culmination of the drive at the San Diego-UNLV football game on November 17. Donna Jordan, Southern Nevada Adult Mental Health Services, announced the 25th anniversary of mental health week. She shared that the NAMI Conference was going to be in Las Vegas on October 16th. She also shared that SNAMHS has a drop-in center that would allow 10 to 20 clients to have access to computers, watch TV, and relax, along with support group meetings. John Hill, Southern Nevada Regional Housing Authority, announced the anticipation of and MOU allowing housing for prisoner re-entry within 45-60 days. Shalimar Cabrera, U.S. Vets, requested any photos from agencies showing staff involved in the outreach effort be sent to www.lvinfo@usvetsinc.org since she is compiling photos to be shared when the celebration for reaching Functional Zero occurs. Ms. Cabrera also announced the annual benefit dinner for U.S. Vets to be held on November 5, and that tickets could be purchased from her after the meeting. Erin Kinard, WestCare, announced October 28, 10:30 a.m. – 12:00 p.m., for the ribbon cutting for the Community Triage Center. Formal evites will be sent to board members.

Agenda Item 11. Public Comment.

Phillip Hollon, The Salvation Army, announced that Brady Industries donated 6000 linens, which included 1500 bath towels, hand towels, wash clothes and bed sheets, and these were distributed. On September 26, volunteers assembled hygiene kits which were donated by Clean the World Project. The Salvation Army received 15,000 of these kits which included shampoo, conditioner, razors, soap, toothbrush, toothpaste, and a wash cloth. Every Tuesday in October, free flu shots will be provided

by Walgreens at various Salvation Army locations. The locations include The Salvation Army Homeless Shelter on October 6, the Residential Services Building on October 13, the Family Services Building on October 20, and at the Horizon Crest Apartment Complex on October 27. On November 21, the Boy Scouts of America - Southern Nevada Chapter will be collecting food during the "Scouting for Food" event. The food will then be donated to The Salvation Army Food Pantry. The Salvation Army is promoting this annual event in partnership with the Beasley Media Group. On November 14, Lil' Caesar's Love Kitchen will travel to Las Vegas. The Love Kitchen, a pizza kitchen on wheels, serves the hungry, the homeless, and the survivors of disasters. The traveling kitchen will provide 750 pizzas at the community meal, from 1:30 p.m. – 2:30 p.m. Donna Jordon, Southern Nevada Adult Mental Health Services, asked Mr. Hollon if Zappos will be partnering with The Salvation Army for Thanksgiving. Mr. Hollon verified they would be partnering with Zappos for the shoe event as well as the Thanksgiving turkey distribution.

Armena Mhkitaryan, Lutheran Social Services of Nevada, shared that a \$6.3 million campus is being master-planned and developed by Nevada Hand, on 20 acres located near Boulder Highway and Desert Inn. This money is used to provide affordable housing for low income families, and a health clinic. In October 2014, The Boy's and Girl's Club of Southern Nevada and Lutheran Social Services submitted an application for CDBG funding for the construction of 2 facilities – a Boy's and Girl's Club and a one-stop shop non-profit center for Lutheran Social Services of Nevada. The two organizations were awarded \$5.5 million. At the completion of the campus, affordable housing, a health clinic, a Boy's and Girl's Club, a one-stop shop multi-services center, and an independently funded charter school will be included on the eastern portion of the campus at Mountain Vista. The facility will be partnership based and will include Lutheran Social Services of Southern Nevada, which will be moving all operations to this location; a satellite office from Nevada Partners; Community Counseling Center of Southern Nevada; Nevada Homeless Alliance; Searchlight Healthcare; and the non-profit program, Policy and Grants Support Office of UNLV. The mission of the Center is to strengthen strategic collaboration between the non-profits, and to serve as an educational and non-profit hub for other non-profits, improve organizational effectiveness, and to serve the same clients at the same time. The Center will provide a food pantry, nutrition classes, an open-air market, a rooftop garden, planning for food shopping and family budgeting, vocation training programs, employment and job readiness classes, assistance in translating and completion of immigration paperwork, homemaker non-medical services, and physical and mental health care.

The meeting adjourned at 4:13 p.m.