

**SOUTHERN NEVADA HOMELESSNESS CONTINUUM OF CARE BOARD
MEETING MINUTES
March 10, 2016**

In attendance: Michael Pawlak, Co-Chair, Clark County Social Service
Arash Ghafoori, Co-Chair, Nevada Partnership for Homeless Youth
Barbara Geach, City of Henderson
Lorena Candelario, alternate, City of North Las Vegas
Julie Calloway, City of Boulder City
Kathi Thomas-Gibson, alternate, City of Las Vegas
Ty Muncie, alternate, Las Vegas Metropolitan Police Department
Terri Thompson, alternate, Vice Co-Chair, Clark County School District
Donna Jordan, alternate, Southern Nevada Adult Mental Health Services
Phyllis Cobb, Veterans Administration
Nancy Menzel, UNLV
Stacy Sutton Pollard, Nevada Homeless Alliance
Jackie Bañales-Garcia, Nevada HAND
Erin Kinard, Vice Co-Chair, WestCare, Inc.
Geoff Spataro, United Way of Southern Nevada
Jaime Cruz, alternate, Workforce Connections
Monica Gresser, Brazen Architecture
Shalimar Cabrera, U.S. Vets – Las Vegas
Melissa Clary, Huntridge Neighborhood Association
Angela Marshall, Second Chance Christian Ministries
Henry Sneed, The Church LV
Pastor Rand Marshall, U.S. Army Veteran

Absent: Deacon Tom Roberts, Catholic Charities of Southern Nevada
David Slattery, Las Vegas Fire & Rescue
Dwayne Alexander, Southern Nevada Regional Housing Authority
Jesse Robinson, Advocate
Amber Batchelor, S.A.F.E. Nest
Taylor Hough, Touro University Nevada
Vesela Zehirev, MGM Resorts International
Nick Spriggs, Briggs and Spriggs
Kena Adams, Moapa Band of Paiutes

Agenda Item 1. Call to order, notice of agenda compliance with the Nevada Open Meeting Law.

A meeting of the Southern Nevada Homelessness Continuum of Care Board was called to order at 2:07 p.m., on Thursday, March 10, 2016, at United Way of Southern Nevada, 5830 W. Flamingo Road, Las Vegas, Nevada, 89103. The agenda was duly posted in compliance with the Nevada Open Meeting Law requirements.

Agenda Item 2. Public Comment.

Marilee Hansen, U. S. Department of Housing and Urban Development, introduced Tammy Gray, the new field office Director for HUD, who used to be with the Department of Indian Housing in Chicago. Ms. Gray introduced herself to the board and mentioned that she will try to attend the board meetings periodically to stay abreast of the various programs.

Agenda Item 3. Approval of the Agenda for March 10, 2016; for possible action.

A motion was made to approve the agenda. The motion was approved unanimously.

Agenda Item 4. Approval of the Minutes from the February 11, 2016 meeting; for possible action.

A motion was made to approve the minutes. The motion was approved unanimously.

Agenda Item 5. Receive an update from the February 23, 2016 Southern Nevada Regional Planning Coalition (SNRPC) board meeting regarding transition of the SNRPC Committee on Homelessness to the Southern Nevada Homelessness Continuum of Care Board; for possible action.

Michael Pawlak, Clark County Social Service, referred the board to the attachment included with the agenda items. On February 23, 2016 the SNRPC board meeting was held to authorize the transition of the SNRPC Committee on Homelessness to the Southern Nevada Homelessness Continuum of Care Board, to ratify the SNH CoC Charter, and transfer oversight of the associated homelessness trust fund to the SNH CoC. After little discussion and full support of the SNRPC, the motion passed unanimously.

Agenda Item 6. Discuss the homeless system simulation workshop from the February 11, 2016 meeting; for possible action.

Michele Fuller-Hallauer, manager at Clark County Social Service, asked for feedback from those attending the February 11, 2016 meeting, regarding the homeless system simulation workshop that was conducted, and also whether that type of workshop would be welcome in the future. Arash Ghafoori, Nevada Partnership for Homeless Youth, stated he felt that because there are so many new board members, the workshop was informative to educate on the types of homelessness and the types of housing; and he welcomed the occasional change from the more structured board meetings. Donna Jordon, Southern Nevada Mental Health Services, thought the workshop was invigorating and eye-opening to see how the various agencies interacted and were dependent upon each other. She feels there is a need for more workshops providing more explanation of the definitions and terminology, and what it takes to get people into housing placements. Barbara Geach, City of Henderson, stated she would like to see more workshops, but also would like to see more of a mix of information and conversations about areas of problems and how to solve those problems. Melissa Clary, Huntridge Neighborhood Association, agreed with Ms. Geach. Mr. Ghafoori mentioned that ideas or questions for future workshops and issues of interest could be emailed to Catherine Huang Hara at www.c3h@clarkcountynv.gov or www.helphopehome@clarkcountynv.gov. Stacy Sutton Pollard, Nevada Homeless Alliance, said she felt the workshop was an opportunity for everyone to be on the same page. It was also educational, which will help the board to have a clear understanding of issues addressed in the gaps analysis, which will be coming out in the near future. By having a better understanding, it should help the board in making decisions when confronting those issues. Mr. Ghafoori stated that in the future, the board could use the breakout format and then break into small groups to look in detail at the different areas of the gaps analysis and possibly come up with ideas and suggestions addressed in the gaps analysis. Ms. Fuller-Hallauer mentioned the gaps analysis will be available at the next meeting. Kathi Thomas-Gibson, City of Las Vegas, gave kudos to the steering committee for bringing about the workshop and stated she hoped more skill building workshops would be driven from the gaps analysis and aid in data informed decision making. It could help in continuous decision making and could filter down to what each of the working groups have going on. Mr. Ghafoori thanked the steering committee for listening to the requests of the group and mentioned that any other comments could be emailed.

Agenda Item 7. Receive an update from Clark County Department of Social Service on coordinated intake; for possible action.

Bobby Gordon, Clark County Social Service, stated that at the last Steering Committee meeting after the workshop, items discussed included where the board is and what needs to be brought to the board for future events, including the topic of coordinated intake in terms of statistics. Previously, it was thought more permanent supportive housing was needed, but by reviewing the statistics, that may not be the action to take. Since each board member's knowledge of understanding about housing varies, the Steering Committee put together some data driven information. Ms. Gordon then turned the meeting over to Michele Fuller-Hallauer, Clark County Social Service, for the presentation of this information. Ms. Fuller-Hallauer stated it is important to know where the community is with coordinated intake. For more than 18 months, the board has received updates for households without children, and it has been a consistent bell curve. It was assumed, based on the updates, that more permanent supportive housing was needed. In reality, although more permanent supportive housing is needed, a lot more rapid rehousing is needed. In the past week, 418 clients need permanent supportive housing. Of those 418 clients, 80 of them are over age 55, and could qualify as seniors for senior housing and possible case management. By connecting with providers that have those resources available and possibly have onsite supportive services, perhaps those clients could be connected to an affordable housing opportunity, and therefore, no longer be on the streets. Presently, the data is being reviewed to determine how many clients qualify as chronically homeless according to the new HUD definition which was implemented on January 14, 2016. Although that data is not available for today's meeting, Ms. Fuller-Hallauer promised to share that data as soon as it becomes available. There are 544 clients in the queue awaiting a rapid rehousing opportunity. That is, market rent housing, i.e. scattered site apartments, condos, or houses, with case management involved; but it is time limited. The goal is to get those clients into a sustainable, affordable housing opportunity. Both permanent supportive housing and rapid rehousing are important when trying to access more funding. Currently there is nothing available for clients in the queue with regards to permanent supportive housing, rapid rehousing, or Safe Haven, as well. It is evident that

diversified funding needs to be brought in, and landlords and property managers need to be brought to the table in order to find creative ways to move these clients off the streets. Intervention in this situation is needed, since those currently in the rapid rehousing categorization will end up on the chronic homeless list, if they continue to live on the streets. Michael Pawlak, Clark County Social Service, asked, in regards to rapid rehousing with rental assistance and case management, if the community had one but not the other; or if rental assistance vouchers became available, would the case management be there? Ms. Fuller-Hallauer stated that both are needed and funding needed to be raised in order to get both. Erin Kinard, WestCare, asked if the percentage is known with regard to the number of homeless living on the streets vs. the number of sheltered homeless. Ms. Fuller-Hallauer stated that at present those numbers were not known. Ms. Kinard asked if the documentation, with regards to the new definition of homelessness, could be located in HMIS. Ms. Fuller-Hallauer stated that for purposes of coordinated intake, HMIS is based on self-reporting and housing assessment, but it does bring up a valid point to consider in the future regarding validation of a client who is meeting the chronically homeless definition. A member of the audience posed the question of the dollar amount needed to end homelessness in Southern Nevada. Ms. Fuller-Hallauer stated the data is being analyzed to make that determination. She then went on to state that in January 2016, the Coordinated Intake Advisory Team received a report from HomeBase done on the evaluation of the coordinated intake process and system, which determined strengths, challenges, and middle of the road areas that could be improved on in the community. The report covered outreach assessment, matching, and sub-populations. In addition, action steps were discussed to move forward, based on the recommendations. Part of the outcome shown from the raw data in HMIS was that the current assessment tool is not capturing the full depth of data to prioritize the clients in the community in order to match them with the appropriate housing. The recommendation was to redevelop a supplemental assessment tool which would work in conjunction with the current assessment tool, in order to get better information to better match the clients with appropriate housing opportunities. The Change Advisory Team has been meeting weekly to develop the supplemental tool which is expected to roll out as a pilot by early April. The pilot for this new tool, called CHAT - Community Housing Assessment Tool, will assure that the needed data is being captured, in order to do a better job of prioritizing and matching clients. If the pilot is successful in capturing the needed data, then a roll out of the tool is planned to ensure previously assessed clients have an opportunity to come to one of the community hubs for a face-to-face check-in to update their information and get a true assessment. The Coordinated Intake Committee usually meets every other Tuesday from 2:30 p.m. – 4:30 p.m. at Clark County Social Service, 3rd Floor Training Room, 1600 Pinto Ln. However, a power session will be held on March 15 from 1:00 p.m. – 5:00 p.m. Also, during the month of April, weekly meetings will be held, in order to review the CHAT pilot data. Kathi Thomas-Gibson, City of Las Vegas, restated the meeting times for the Coordinated Intake Committee for clarification purposes. Angela Marshall, Second Chance Christian Ministries, asked about the change to the HUD definition of chronic homelessness. Ms. Fuller-Hallauer referred Ms. Marshall to the www.helpophome.com website, which contains the definition and documentation required to meet the definition. Mr. Ghafoori stated the focus should be given to proper placement up front and asked if HMIS is able to track placements made and the recidivism rates. Ms. Fuller-Hallauer stated that data is being pulled and used by the Change Advisory Team as well as the HomeBase team in order to make recommendations. Mr. Ghafoori asked what the numbers would look like to which Ms. Fuller-Hallauer stated that although the percentage is unknown, the majority of placements are successful. Ms. Gordon stated that if the board wants updates on a routine basis, to let the Coordinated Intake Committee know how often and those updates will be provided. Ms. Thomas-Gibson mentioned that the updates would not necessarily be requested on a routine bases, but because some members of the community, as well as a board member, had asked about the pilot for coordinated intake, she felt an update was needed. Since there are other target populations that are rolling out, Ms. Thomas-Gibson asked if the pilot will be defined the same or differently, or would that be dependent on other factors unique to the particular population. She also asked for clarification as to whether coordinated intake is still in the pilot phase or now in a regular phase. Ms. Gordon stated that another charrette would take place as other sub-populations come on board. She also clarified that the original pilot came on board in July 2014, and incremental adjustments have been taking place, but eventually there will be a need to come off the pilot. The need will then be shifted to bring the implementation dates for the other sub-populations coming on board. Barbara Geach, City of Henderson, asked if there would be adequate capacity to serve the sub-populations as they are added. Ms. Gordon stated the providers would have to answer those questions, as it would be a matter of changing the process and not the dollar amounts to fund the program. Mr. Ghafoori noted that each sub-population would not be mimicking the system in its entirety, but would be individualizing the system towards the sub-population. Ms. Gordon stated that the final intake method was different from what the public originally asked for. Ms. Marshall asked if bringing on the sub-populations would add to the workload of the current staff, or if additional staffing would be required. Ms. Fuller-Hallauer explained that it is presently unknown what will be needed to modify intake for the implementation of sub-populations. However, since this is an unfunded mandate by HUD, additional staffing will not be paid for. Ms. Gordon stated that it will be up to the providers to decide how to handle the additional workloads. Mr. Ghafoori mentioned that the Youth Working Group has been meeting for the past 5-6 months, and has developed handouts and surveys to be given to the providers to determine restrictions and requirements in order to start designing the system. He stated that the Youth Working Group is at the stage they would like to be more involved in the charrettes decision making process, and setting dates and

timeliness for the needed implementation. Ms. Fuller-Hallauer stated that since the decision is not made by Clark County Social Service, all proposals go to the Planning Working Group which determines who should receive the contract to provide the services. Catherine Huang Hara stated the bid process is presently open and will be closing by the next Planning Working Group meeting in March for deliberation. All the applicants are required to be available for the next working group meeting in order to answer any questions regarding the proposal. Ms. Gordon suggested possibly adding the implementation date and then focusing on that date as a target date. She also stressed that there is no money for this, and noted that Clark County Social Service was able to add staff, based on their funding, to implement coordinated intake. Mr. Ghafoori thanked Clark County Social Service for taking charge of the implementation of coordinated intake, as he felt it would not be as far along without their involvement.

Agenda Item 8. Receive updates from champions regarding progress of Board working groups; for possible action.

Stacy Sutton Pollard, Nevada Homeless Alliance and champion for the Community Engagement Working Group, announced that she will be leaving at the end of March. She will be addressing a succession plan for the working group with the Steering Committee, as well as at the next working group meeting on Monday, March 21, at 10:00 a.m. Arash Ghafoori, Nevada Partnership for Homeless Youth, expressed his regrets to be losing Ms. Pollard in the community, and thanked her for her work with the various agencies she represents. Ms. Pollard announced that her alternate, Merideth Spriggs, will maintain her position on the board. She also stated that the board of NHA will be addressing succession plans on March 11, as they move forward to permanently filling her seat on the board as well as fulfill the goal with Community Engagement. Until then, Emily Paulsen will be taking the lead with the Communications Working Group beginning April 1. Mr. Ghafoori asked if the data and contents of the information of the work Ms. Pollard has done, will be relayed to be able to be effectively continued on, either by Ms. Paulsen or someone in the working group, to which Ms. Pollard responded that that is part of the discussion to be held on March 21 with the Communications Working Group. At that time, Ms. Pollard will again review with the group about checking in with the board on the working status. Barbara Geach, City of Henderson and champion for the HMIS Working Group, stated that action plan items were revisited and defined the role of the group. It was determined that since a lot of the work required by HUD has been completed, the role of the working group is policy evaluation and review. Then each action step was reviewed for the status of each item and that each item had an assignment. One item, HMIS governance, is on hold due to HUD's final rent release in order to approve it. Other items on hold are those that have been referred to HomeBase, one of the technical advisors, for a response. Every April and October, Courtney, who is in charge of the state Continuum of Care conference call, facilitates the meetings which connect the Southern Nevada CoC with the Northern and Rural Nevada CoCs. The HMIS Working Group also reviewed the meeting schedule. Based on the workload, it was determined that meetings held on the even months, i.e. February, April, etc., are face-to-face meetings; whereas, the meetings held on the odd months, i.e. March, May, etc., will be phone conferences, if there is enough business to discuss. Meetings are held every 3rd Thursday of the month from 1:30 p.m. – 3:30 p.m. For the even months, the meetings will take place at the Women's Development Center. Michele Fuller-Hallauer, Clark County Social Service, reported that the Monitoring Working Group meets the 2nd Wednesday each month from 2:00 p.m. – 3:30 p.m. at Clark County Social Service, 1600 Pinto Ln. HUD released the national monitoring guidelines which the Monitoring Working Group has taken, is reviewing the local needs, and is developing a monitoring working tool. Small groups of the Monitoring Working Group, will be going out to each CoC ESG funded program to conduct a complete monitoring, which includes the HUD guidelines as well as the community needs. This way, when applying for the HUD CoC application, the providers can submit strong applications and strong projects can continue to go forward. Also, if HUD chooses to monitor a project, everything will be in order. Mike Pawlak, Clark County Social Service and champion for the Evaluation Working Group, stated they meet on the 2nd Monday of the month from 9:00 a.m. – 11:00 a.m. at Clark County Social Service, 1600 Pinto Ln. He then extended an invitation to all members and providers to join. Mr. Pawlak referred to the 2015 CoC Competition Award which was announced on March 8th, and mentioned that all Tier I projects were funded at the recommended allocation. The Tier II award is to be released in the spring. He also noted that the VIVO project, which straddled Tier I and Tier II, will be included in the Tier II funding release. The Evaluation Working Group, in preparation of the upcoming application cycle, will be doing a crosswalk between HUD esnaps application and the local application. At the next Evaluation Working Group meeting to be held on March 14, HomeBase will give an overview of the gaps analysis findings. Catherine Huang Hara, Clark County Social Service, noted that as the members review the funding snapshot, it might be noted that some projects received less than 100% due to the fact they were permanent supportive housing projects that are rent based. It can be inferred that those projects were affected by a drop in the fair market rent. Mr. Ghafoori thanked Ms. Fuller-Hallauer and her team for the work done to be able to submit such a competitive application; but asked if a better date for the Tier II award could be given. Ms. Hara stated the best estimated time would be late spring. Kathi Thomas-Gibson, City of Las Vegas and champion of the Planning Working Group, stated that each board member received a thick packet which contains the first amendment to the governance structure based on the December 10, 2015, ratification to changes. This is to replace the previous section. The front page of the packet explains what is to be replaced and what changes were made. She then announced that the monthly Planning Working Group will meet on March 24 at 1:00 p.m. on the 5th Floor of

Las Vegas City Hall. Since there are lots of elements to the Planning Working Group, board members can pick a focus area to bring to the community for discussion. At the last meeting, conversation was held about the action plans. It was discovered that the Planning Working Group had no housing related action plans, so the group discussed tearing apart and reconfiguring the action plan. Based on this discovery, Ms. Thomas-Gibson reminded each Working Group of the need to review their action plans and make sure the action plans are current and relevant to their group. She also stated that once the action plans for the Planning Group have been updated, she will update the board with the information. She then invited board members to attend the Youth Working Group meetings. Mr. Ghafoori stated that at the Youth Working Group meetings, the group is evaluating what to utilize from the other systems and glean from various providers what to do with various ages, which is a major challenge since age groups include transitional age youth, ages 18 to 24, whereas, adults are ages 18 and over. After reviewing some of the models, discussion followed as to the challenges that will occur based on the system. Information available from the HMIS system, along with other efforts of the county, was taken to form a survey, which will soon be sent to providers. The providers will be responding to the survey by giving information about what each one does, what restrictions they encounter, what services they provide, the age group they provide for, etc. Once the surveys are returned, then a report will be compiled and they can report on the progress towards a model, which could help form and expedite the process with charrette consultants. Other challenges, in addition to the model and the age, are to determine how youth relates to other populations, i.e. foster care, juvenile justice, etc. The Youth Working Group meets the 2nd Tuesday of each month at Clark County Social Service at 8:30 a.m. Ms. Hara clarified that the next meeting would be held on March 14th. Monica Gresser, Brazen Architecture, asked about Community Engagement Working Group. Ms. Pollard stated that the Community Engagement Working Group has been having a very low turnout, and reiterated that the group meets on the 3rd Monday of the month at 10:00 a.m. at Clark County Social Service, 1600 Pinto Ln. The next meeting will be on March 21st. Ms. Pollard encouraged everyone interested to attend and mentioned that in order to get a larger community involvement, an effort to reach out to various organizations has been made.

Agenda Item 9. Receive an update from each board member regarding relevant activities within their respective organizations relating to homelessness.

Nancy Menzel, UNLV, announced there will be a poverty simulation held on May 16 from 10:00 a.m. – 4:30 p.m. for the School of Nursing to assist nurses to become more aware of the issues involved in poverty. The simulation kit comes from the Missouri Association for Community Action. Faculty and community volunteers play the role of providers. It is very helpful for the students if the volunteers consist of homeless or formerly homeless. Transportation can be provided for those volunteers who are homeless or in need of transportation. There is a need for 10 volunteers from the community. To contact Ms. Menzel, her email is nancy.menzel@unlv.edu. She will also send Catherine Huang Hara information with more details of the event. Stacy Sutton Pollard, Nevada Homeless Alliance, mentioned that Family Connect will be held on Saturday, May 7 at Valley High School, which is located in the area of Eastern and Sahara. It is important to have the continued support of the board since this is the first time the event has been held on a Saturday, and the event is more of a homeless prevention effort. There is a need for agencies to register for booths to provide services and volunteers to help. There is also a need to help promote the event. Flyers, agency registration and volunteer registration will be available at www.nevadahomelessalliance.org. There is also a need for donations for children's clothing and hygiene items. Anyone having questions can contact Ms. Pollard via email at: director@nevadahomelessalliance.org. Kathi Thomas-Gibson, City of Las Vegas, introduced Marie Castillo-Crouch, who will be picking up some of the homeless services interventions. Shalimar Cabrera, U.S. Vets, announced the Veterans Stand Down will take place on March 16 and 17 from 8:30 a.m. – 4:30 p.m. at Cashman Center. She stated there is still a need for volunteers for the event. VIP tours will be held at 8:30 a.m. on March 16. Arash Ghafoori, Nevada Partnership for Homeless Youth, mentioned the 7th Annual Homeless Youth Bowling Tournament will take place on Saturday, June 4. There will be a \$20 per person entry fee and "Super Heroes" is the theme. There will be a raffle, as well as a team costume competition. The youth will be the judges for prizes based on best team super hero costume. The family oriented event will include a photo booth, pizza, salad, and other fun things, in addition to the team bowling competition, which includes a traveling "Heisman" trophy that stays with the winning team for the entire year. Geoff Spataro, United Way of Southern Nevada, announced that this would be his last board meeting, as he is relocating to work in Orlando, Florida effective April 1. He thanked everyone on the board for their work in the community and the learning experience.

Agenda Item 10. Public Comment.

Meredith Spriggs, Caridad, announced that Undie Sunday will be held on April 3 to benefit U.S. Vets, HELP USA, and The Salvation Army. As in the past, Nacho Daddy, located at 113 N. 4th St, in downtown, and at 9560 W. Sahara in Summerlin, will be accepting donations from 3:00 p.m. – 5:00 p.m. that day. Previously, Caridad had received a community grant from Macy's. Since that money was flagged for survivors of domestic violence, Caridad is partnering with The Shade Tree and a special bra shopping event will take place with Zappos providing transportation for those clients. A video was then shown promoting Undie Sunday. Ms. Spriggs mentioned that money can be donated at Big Ern's BBQ located in the Container

Park downtown for those who wish to contribute without actually shopping. Phillip Hollon, The Salvation Army, publicly thanked Stacy Sutton Pollard for being such an asset to the community. He also gave kudos to the board for the workshop held at the February CoC Board meeting. Mr. Hollon met with a woman who had been providing McDonald Happy Meals to the homeless population in the community. After their discussion of how to better help in feeding the homeless population, she and her family, on February 24th, provided 100 Happy Meals to the homeless at the community dining room at The Salvation Army. Mr. Hollon also mentioned that during spring break, 25 rural health scholars, who are nursing students, will be at The Salvation Army providing health and wellness services, including blood pressure checks, height and weight, blood oxygen saturation, blood glucose, vision exams, pulse, and foot massage baths to the homeless population. The students are from Southern Utah University, Dixie State University, and Utah State University Eastern. An invitation was extended to everyone to visit the Adult Rehabilitation Center located at 211 Judson St. for an open house on March 11 from 9:00 a.m. – 11:00 a.m. An overview of the facility, guided tours and refreshments will be provided. Mr. Hollon then mentioned that Zappos is providing 2 community meals at the community dining room at 35 W. Owens. The first will be on March 17 in celebration of St. Patrick's Day, and the second will be on March 18, celebrating a Spring Meal. Bob Vickrey, WestCare, announced that the Nevada Big Give Event was almost over and at present, almost \$500,000 has been pledged for various charities in the state.

The meeting adjourned at 3:37 p.m.