

**SOUTHERN NEVADA HOMELESSNESS CONTINUUM OF CARE BOARD
MEETING MINUTES
October 13, 2016**

In attendance: Michael Pawlak, Co-Chair, Clark County Social Service
Arash Ghafoori, Co-Chair, Nevada Partnership for Homeless Youth
Kelly Jo Shebeck, Vice Co-Chair, Clark County School District
Kevin Moss, alternate, Vice Co-Chair, WestCare, Inc.
Julie Calloway, City of Boulder City
Barbara Geach, City of Henderson
Kathi Thomas-Gibson, City of Las Vegas
Lorena Candelario, alternate, City of North Las Vegas
Sarah McCrea, Las Vegas Fire & Rescue
Monica Gresser, Brazen Architecture
Vesela Zehirev, MGM Resorts International
Nick Spriggs, Briggs and Spriggs
Donna Jordan, alternate, Southern Nevada Adult Mental Health Services
Emily Paulsen, Nevada Homeless Alliance
Phyllis Cobb, Veterans Administration
Nancy Menzel, UNLV
Jackie Bañales-Garcia, Nevada HAND
Dawn Davis, alternate, Catholic Charities of Southern Nevada
Christy Shannon, alternate, S.A.F.E. Nest
Henry Sneed, The Church LV
Shalimar Cabrera, U.S. Vets – Las Vegas
Ardell Galbreth, Workforce Connections

Absent:
Bret Ficklin, Las Vegas Metro Police Department
Taylor Hough, Touro University Nevada
Melissa Clary, Huntridge Neighborhood Association
Kena Adams, Moapa Band of Paiutes
Jesse Robinson, Advocate
Bob Morgan, United Way of Southern Nevada
Laure Reposa, alternate, Southern Nevada Regional Housing Authority
Pastor Rand Marshall, U.S. Army Veteran

Agenda Item 1. Call to order, notice of agenda compliance with the Nevada Open Meeting Law.

A meeting of the Southern Nevada Homelessness Continuum of Care Board was called to order at 2:06 p.m., on Thursday, October 13, 2016, at United Way of Southern Nevada, 5830 W. Flamingo Road, Las Vegas, Nevada, 89103. The agenda was duly posted in compliance with the Nevada Open Meeting Law requirements.

Agenda Item 2. Public Comment.

No Public Comment was given.

Agenda Item 3. Approval of the Agenda for October 13, 2016; for possible action.

A motion was made to approve the agenda. The motion was approved unanimously.

Agenda Item 4. Approval of the Minutes from the August 22, 2016 meeting; for possible action.

A motion was made to approve the minutes. The motion was approved unanimously.

Agenda Item 5. Update by co-chairs on recent activities of the Steering Committee; for possible action.

Michael Pawlak, Clark County Social Service, acknowledged Emily Paulsen, Nevada Homeless Alliance, for taking responsibility to come up with the CoC HUD funding formula and presenting it to the Steering Committee. Mr. Pawlak also mentioned the committee had determined the agenda for the current meeting, as well as reviewed the Fact Sheet that is being put together by the Community Engagement Working Group, which is making progress. The board member term limits are being reviewed, as some terms will be expiring in January 2017. Those board members will be receiving correspondence to

determine if they wish to continue on the board. The Steering Committee also considered the possibility of creating 2 ad-hoc committees, which will be discussed in agenda item 9.

Agenda Item 6. Report on the July 14th workshop with the Continuum of Care and the Board on ending homelessness in Southern Nevada facilitated by Bob Morgan, President & CEO of United Way of Southern Nevada.

Bob Morgan, United Way of Southern Nevada, was not available to report on this agenda item, so it was tabled for a future meeting.

Agenda Item 7. Discussion on the coordinated Entry planning process for youth, families, and survivors of domestic violence by the Continuum of Care Collaborative Applicant; for possible action.

Michele Fuller-Hallauer, Clark County Social Service, stated the coordinated intake process for sub-populations is underway. Corporation for Supportive Housing (CSH) has been sub-contracted to help the community determine the best application available. On September 19, a kickoff was held to determine what coordinated intake is; what it looks like; and the models that would best serve the community for these sub-populations. On October 5 and 6, CSH then brought together experts for a discussion at a follow-up to the kickoff conducting fishbowls for each sub-population. At the fishbowl for families, about 30-40 individuals participated, whereas, the fishbowls for youth and victims of domestic violence was not as well attended, with regards to the number of participants. The community will receive a report back from CSH around November 16, in order to develop sub-population teams. The work of these teams will be expedited until coordinated intake systems are developed. Ms. Fuller-Hallauer asked the board if they have any guidance or dates to take to CSH since it had been discovered with the previous coordinated intake system for individuals that a deadline needed to be set, in order to reach the goals. Ardell Galbreth, Workforce Connections, asked how many youth participants attended the fishbowl. Arash Ghafoori, Nevada Partnership for Homeless Youth, responded to Mr. Galbreth by stating that lower number of attendees for the youth and victims of domestic violence was due to the fact that just those that were stakeholders attended. Michael Pawlak, Clark County Social Service, asked if the youth had been given a date. Ms. Fuller-Hallauer recommended the implementation date of April 2017 by the Coordinated Intake Community Analysis Team, which is the beginning of the 2nd quarter of the year. Mr. Ghafoori suggested the board wait for the report from CSH and agencies that are more involved with CAT, and then move forward with suggesting a date. Mr. Pawlak stated the issue would be agendaized for the January 2017 meeting.

Agenda Item 8. Discussion and approval to apply for the Youth Homelessness Demonstration Project by the Planning Working Group and its Youth Working Group in collaboration with the Continuum of Care Collaborative Applicant to complete necessary tasks and submit by November 30, 2016; for possible action.

Kathi Thomas-Gibson, City of Las Vegas, explained that Opening doors is HUD's federal strategic plan to prevent and end homelessness. The goal is to end youth homelessness by 2020. The purpose of the HUD Youth Homelessness Demonstration Program (YHDP) is to learn how communities can successfully approach the goal of preventing and ending youth homelessness by building a comprehensive system of care for young people rather than implementing individual or unconnected projects that serve this population. The YHDP can offer \$33 million dollars nationwide that are dedicated to the project, in which up to 10 communities can receive between \$1 million and \$15 million based on a funded formula created by HUD. There will also be an amount carved out for the rural communities. There is the opportunity to implement new and innovative project models. It also offers a team of dedicated technical assistance (TA) providers to inform the planning and implementation of the coordinated community plan and potentially identify a new program. Applicants must commit to: 1. Collaborate with traditional and non-traditional youth homelessness stakeholders to provide resources, services, advocacy and policy making; 2. Engage a youth advisory board that includes homeless or formerly homeless unaccompanied youth; and if awarded, 3. Participate in an evaluation to inform the federal efforts of preventing and ending homelessness. HUD's Principles are: USICH Youth Framework and 4 Core Outcomes, i.e. stable housing, permanent connections, education, employment, and social-emotional well-being; special populations, i.e. LGBTQ, sex traffic youth, etc.; incorporate positive youth development and trauma informed care in housing and service delivery; family engagement; immediate access to housing with no preconditions, as presented with Housing First; emphasis on youth choice; individualized and client-driven supports: high and low level needs - looking at short-term and long-term supports; social and community integration for a successful transition to adulthood; and coordinated entry appropriate for youth. Program specific requirements include identifying a target community area and developing a coordinated community plan. This could be an area covered by the CoC or smaller focus area. An overview of the YHDP included the following information: NOFA was released on August 22, 2016; HUD will fund up to 10 communities, 4 will be rural; Project funding is for a 2-year grant term, and generally will be renewable through the CoC program competition; Eligible program components are: Permanent Housing (PSH and RRH), Transitional Housing, HMIS (data collection), and Supportive Services Only (if chosen, but not recommending); Only CoC Collaborative Applicants can apply (Clark County Social Service on behalf of the community); and Submission deadline is November 30, 2016, but the goal is to have everything done prior to November 24. Required partners include: Youth Advisory Board, Department of Family Services, local government agencies, and the CoC. Recommended partners are: pregnant and parenting programs; LGBTQ programs; juvenile justice programs; victims of sexual trafficking and exploitation

programs; and Clark County School District. Application evaluation criteria are: leadership capacity (20 pts.); current resource capacity (5 pts.); community need (10 pts.); capacity for innovation (15 pts.); collaboration (20 pts.); financial resources (10 pts.); and data evaluation capacity (20 pts.). The YHDP Timeline is: October 2016 – Engage Mandatory Partners; November 30, 2016 – YHDP application due (but not every project has to be identified at that time); January 2017 – Notification of projects selected for award; January through May 2017 – Local application process begins; June 2017 – CoC submits Planning project to HUD; January 2018 – Project(s) begin once Coordinated Community Plan is approved for implementation; January 2019 – 2 yr. grant term may be eligible for renewal; January 2021 – end of project. Ms. Thomas-Gibson explained that although the January 2021 date is after the 2020 goal for ending youth homelessness, the system would be in place. Barbara Geach, City of Henderson, asked if the matching required is in-kind or financial. Ms. Thomas-Gibson stated it required both. Ms. Geach then asked if administration money will be included in the grant. Danyell Cadell, Clark County Social Service, explained that up to 30% of the grant will apply for planning funding. Ms. Geach then asked who would lead the effort. Ms. Thomas-Gibson explained that the Planning Working Group is the lead. Ms. Thomas-Gibson then explained that in order to meet the deadlines, they would be working with community members as part of the mandated partners. Sarah McCrea, Las Vegas Fire and Rescue, asked if the project included the deadlines mentioned by Michele Fuller-Hallauer and therefore, not have duplicate commitments. Ms. Thomas-Gibson stated it would include those same deadlines. Ms. Cadell stated the required questions set forth by NOFA about coordinated intake for youth, which suggest that we should have something in place or should be working towards creating a process. Arash Ghafoori, Nevada Partnership for Homeless Youth, stated that probably all the deadlines could not be met; however, Ms. Thomas-Gibson referenced the work underway. Ms. McCrea asked if June 2017 was a realistic deadline. Mr. Ghafoori stated that in order to submit a quality program package to HUD, he is not in favor of setting an arbitrary deadline, since previous projects have been thrown together to be submitted which not quality packages were. He also stated he was in favor of going forward with a motion to apply for the Youth Homeless Demonstration Project and for the Planning Working Group to give the board direction of the work with the collaborative application to be submitted. A motion was made and passed. Ms. Cadell suggested a Youth Advisory Board should be created consisting of the required groups necessary to complete the application, i.e. DFS and youth providers.

Agenda Item 9. Discussion on creating two ad-hoc committees by the Steering Committee; for possible action:

- a. To create criteria for the expenditure and administration of the Homeless Trust Fund**
- b. To research, study and determine whether the CoC should explore the creation of a Unified Funding Agency**

Arash Ghafoori, Nevada Partnership for Homeless Youth stated the Steering Committee is looking into:

- a. Creating a committee to make recommendations to the Steering Committee to bring to the board with regards to the Homeless Trust Fund.
- b. Creating a committee to determine if the CoC should decide to create Unified Fundy Agency

If the creation of the 2 ad-hoc committees is approved, the board needs to review those recommendations made by those committees. Kathi Thomas-Gibson, City of Las Vegas, suggested that the ad-hoc members be:

Homeless Trust Fund

Vesela Zehirev, MGM Resorts International, Champion
 Donna Jordan, Southern Nevada Adult Mental Health Services
 Jocelyn Bluitt-Fisher, City of Las Vegas
 Emily Paulsen, Nevada Homeless Alliance
 Julie Calloway, City of Boulder City
 Melissa Clary, Huntridge Neighborhood Association
 Bobby Gordon, Clark County Social Service

Unified Funding Agency

Cass Palmer, City of North Las Vegas, Champion
 Kathi Thomas-Gibson, City of Las Vegas
 Barbara Geach, City of Henderson
 Bobby Gordon, Clark County Social Service
 Bob Morgan, United Way of Southern Nevada
 Henry Sneed, The Church LV
 Arash Ghafoori, Nevada Partnership for Homeless Youth
 Michele Fuller-Hallauer, Clark County Social Service
 Marilee Hansen, U.S. Dept. of Housing and Development

The ad-hocs committees are to be monitored. Ms. Paulsen asked when the timelines are to begin, to which Mr. Ghafoori replied within 30-60 days. A motion was then made and passed to create the 2 ad-hoc committees.

Agenda Item 10. Update on the 2016 HUD Consolidated Application Process by the Collaborative Applicant.

Michael Pawlak, Clark County Social Service, reviewed the timeline and facts of the 2016 HUD CoC Consolidate application. On August 10, 2016, the scoring and ranking team met, and on August 11, 2016, notification of the rankings was sent to the providers. All providers that participated in the local application process were funded. On August 22, 2016, recommendations from the Evaluation Working Group Scoring and Ranking Team were presented to and approved by the SNH CoC board. The board also gave authorization to take steps necessary to submit the CoC Consolidated application.

After the August 22nd board meeting, the CoC received notification the Women's Development Center was withdrawing 2 projects from the CoC Consolidated application process in the amount of \$324,970. Members of the board were notified and authorization was given to proceed with an emergency reallocation process. On September 7, 2016, the Scoring and Ranking Team reconvened for the Emergency Reallocation process. In order to preserve the integrity of the scoring and ranking process held on August 10th, the top 3 projects with the same project component type (PSH) were invited to submit an expansion project application as part of the emergency reallocation process. The projects invited included: HELP of SN – Help Them Home; Southern Nevada Children First – Paradise; and U.S. Vets – PSH for Vets. However, U.S. Vets declined to participate. The Scoring and Ranking Team decided to move forward with the Help Them Home expansion project since they were able to service a more diverse sub-population. Emily Paulsen, Nevada Homeless Alliance, also mentioned that the project not only serviced a more diverse sub-population, but also provided more beds in the community. In response to the FY 2016 CoC HUD Notice of Funding Available, the Las Vegas/Clark County CoC (Southern Nevada) Consolidated application was submitted on September 14, 2016, for \$14,000,175. The application included 25 renewal projects, excluding HMIS; 4 new projects, 2 new projects resulting from reallocation and 2 new projects resulting from bonus money. Total funds of \$594,724 were reallocated from 4 projects. Based on the information received during the NAEH conference in July, HUD anticipates releasing awards by early next year. Mr. Pawlak then referred to the handout regarding Tier I and Tier II funding and projects with the new ranking and money allocations. He also stated that the governance structure may need to be revisited since it does not address an emergency situation like the one that occurred this year.

Agenda Item 11. Presentation for discussion from U.S. Vets on the Impacts of 2016 Veteran's Stand Down (Innovations, Challenges, and Call for Community Support).

Shalimar Cabrera, U.S. Vets gave a presentation, which included a YouTube video, on the 2016 Veteran's Stand Down, held on March 16 & 17 at Cashman Center. Ms. Cabrera stated that in order to have a successful Stand Down, there has to be an effective mix of programs and logistics. She mentioned that with the logistics, there is a lot of tracking of data. At this year's Stand Down, 969 veterans with 130 accompanying family members were serviced. There were 150 service providers and 558 volunteers that put in a total of 2,551 hours of volunteer service. Some of the services provided were benefits/resources; counseling and treatment, as well as many other services. At the Stand Down, there is a Veteran's Stand Down Store of clothing and food that resembles a real store with a cash register, not to take money, but to keep track of which items will need to be replenished for next year's Stand Down. Some of the demographics of this year's Stand Down included the age range (22-98), gender, war eras served, branch of service and type of discharge which showed that 84% of the veterans serviced had an honorable discharge. Regarding income status, 80% of all veteran households served fall below or slightly above 30% of HUD's area median income (AMI) which is \$12,650 per annum. The statistics gathered help to determine which services need to be kept and which services need to be changed. At this year's Stand Down, 20 housing placements were made that day before the veteran left the event, and 80 veterans left with an employment plan in place. Ms. Cabrera then gave credit to the help of the veteran assistants. She stated that this year volunteers could not work as a veteran assistant without going through the training, which was better than past training. Ms. Cabrera then acknowledged the sponsors of the 2016 Veteran's Stand Down. She mentioned that the hope was to be able to serve a total 600 clients. On the second day alone, 960 clients were served. Ms. Cabrera then mentioned that with the feedback from the employment area, it was determined there is a need to market employment better. Arash Ghafoori, Nevada Partnership for Homeless Youth, thanked Terry Spritz, who was featured in the YouTube video and who was in attendance of the meeting, for his help with the Veteran's Stand Down and sharing his personal experience. Ms. Cabrera reminded the board that the 2017 Veteran's Stand Down will be held the 3rd week in March, although a specific date has not yet been set.

Agenda Item 12. Questions and answers regarding reports from the Board working groups (Evaluation, Planning, HMIS, Monitoring, Community Engagement).

Michael Pawlak, Clark County Social Service, stated that the Evaluation Working Group did not submit a report since the items discussed at their meeting were agendaized in today's meeting. Nick Spriggs, Briggs and Spriggs, mentioned that the Monitoring Working Group report was not submitted since the meeting was held on Wednesday, October 12; however, he reported that the Monitoring Working Group now has a vice-chair, who is Marilyn Provost, United Way of Southern Nevada.

Agenda Item 13. Receive an update from each board member regarding relevant activities within their respective organizations relating to homelessness.

Phyllis Cobb, Veterans Administration, announced the Quarterly Homeless Outreach Event is being held on October 17 – 19. They are focusing on rural areas with HELP of SN, based on the PIT count. Based on the results of the last outreach, it appears that the needs of the homeless veteran population are being served. However, this event is to ensure homeless veterans continue to be made aware of services and resources which are relevant to their needs. The outreach event also helps to identify civilians who are veterans. Emily Paulsen, Nevada Homeless Alliance, reminded everyone that Project Homeless Connect will be November 15th, and reminded vendors and volunteers to register. Ardell Galbreth, Workforce

Connections, stated that Workforce Connections focusses on homeless individuals who are able to work. He mentioned that they often refer clients to other agencies, i.e. HELP of SN, Southern Nevada Regional Housing Authority, and the Career Center. Arash Ghafoori, Nevada Partnership for Homeless Youth, spoke of two new federal grants for about \$1,000,000, which would allow \$375,000 in aid for the next 3 years that could be used to extend the drop-in center hours during the day, as well as extending hours from weekdays to also include weekends. There is also a mentor grant of \$450,000 for the next 3 years. Michael Pawlak, Clark County Social Service, stated that Clark County Social Service is the collective applicant providing staffing, changes and processes. Shalimar Cabrera, U.S. Vets, mentioned the Annual benefit dinner for U.S. Vets will be held on November 3rd at 5:30 p.m.

Agenda Item 14. Public Comment.

Phillip Hollon, The Salvation Army, thanked Hope Church for bringing volunteers on September 17 to assist with beautification projects on The Salvation Army campus, and sponsoring the community meal. Also, thanks to the volunteers of Hope Church, a former shelter building has been reopened, allowing for additional shelter nights. Mr. Hollon also acknowledge The CW Network and television series "Penn & Teller: Fool Us", which had various mentalists and magicians from around the world audition for the television series to work alongside Penn & Teller. Mentalist, Timon Krause, won the competition and was invited to work with the headliners. On September 24, prior to his opening performance, Mr. Krause came to The Salvation Army and provided a free show to clients, staff, family and friends. Mr. Hollon acknowledged the Home Depot Foundation for selecting The Salvation Army for a Team Depot service project. On November 10, they will have completed a building renovation project to provide 14 new clients rooms, which will accommodate 44 Veterans. The Salvation Army has begun their October Outdoor Homeless Media Campaign to help educate the homeless and community on resources available through The Salvation Army. The City of Las Vegas has also partnered with The Salvation Army in this effort by allowing decals to be posted on City of Las Vegas trash cans and dumpsters in the downtown area. In the past, an increase of 400% in inquiries and services has been seen during this campaign. On October 13, former New Orleans Saints football player, Eddie "Boo" Williams helped serve the community meal at The Salvation Army. Mr. Williams had suffered an injury that ended his career, and eventually led him to attempt suicide. After seeking the help needed, he now helps those with mental health issues in the community. On October 30 from 9:00 a.m. – 1:00 p.m., the Tzu Chi Buddhist Foundation and their Dental Outreach Program will hold a dental clinic on The Salvation Army campus. Appointments are available. On October 25, from 5:00 p.m. – 7:30 p.m., Nevada Legal Services & UNLV William Boyd School of Law will give a presentation on "Barriers to Housing and Employment" which is open to clients and the community. No pre-registration is required. Mr. Hollon announced that The Salvation Army has pre-registered 1119 clients for Project Homeless Connect. On October 17, from 9:00 a.m. – 12:00 p.m., Rural Health Scholars and Southern Utah AHEC will be holding a free Health Fair open to everyone. Basic health screenings for blood pressure, pulse, blood glucose, vision, height and weight will be provided, along with general information and hygiene products. Channel 13 and Tropical Smoothie will be collecting coats throughout the month of October at various locations for the 2016 Coats for Kids Campaign. On November 5, The Salvation Army will provide winter coats to 900 children, ages 12 and under, who have pre-registered for the event. Registration for the upcoming Christmas Toy Distribution has begun. On December 14 and 15, Cashman Center will be turned into a Winter Wonderland. Then on December 16 & 17, volunteers will be welcoming the parents of approximately 1,000 families, representing 3,000 children, and assist them in selecting toys for their kids to open during the holidays.

Marlene Richter, The Shade Tree, reminded the board that October is Domestic Violence Awareness month. The community loses family members every other month to domestic violence. On October 1, Spencer Gallagher put on Shade Tree logo. Arash Ghafoori, Nevada Partnership for Homeless Youth, asked how the community could get involved. Ms. Richter stated that agencies could link their brand with domestic violence to get the word out about domestic violence which will peak in the next 2 months.

Donna Jordan, Southern Nevada Adult Mental Health, mentioned that on Saturday, October 22, from 11:00 a.m. – 3:00 p.m., a community event, S.T.O.M.P. (Standing Together Opposing Misuse of Power), will be held at the Arts Center at the West Las Vegas Library.

The meeting adjourned at 3:52 p.m.