

SNH CoC Steering Committee

Wednesday, March 15, 2017

11:30am – 1pm

City of Las Vegas – City Hall

5th Floor Large Conference Room

AGENDA

AGENDA SETTING AND FOLLOW UP:

1. Follow up items from the last Steering Committee Meeting on February 15, 2017
2. Follow up items from the last SNH CoC Board Meeting on March 9, 2017
3. Agenda Setting for April 13, 2017
 - a. Discussion and approval of policies and procedures for EWG scoring/ranking for local CoC funding application, posted 3/16/17, comments will be received for one week – approximately 3/28/17; send final P&P's to CoC Board for review prior to April meeting; vote to approve revised P&P's during April meeting.
 - i. Plan A-CCSS considering hiring outside consultant to facilitate process, 6-8 weeks to get a consultant, under \$50,000, no specific process. Possibly only 3 days needed, no one from CCSS present on topic. Consultant would manage process from start to finish.
 - ii. Plan B-Create adhoc scoring/ranking group-jurisdictions could designate 2-3 people, not staff, for objectivity to review applications for a total of 8-12 members. Currently 8 people review, major stakeholders, focus group suggests more people should be reviewing.
 - b. EWG created smaller group to use focus group suggestions to improve. EWG as a whole will have the information 3/16/17.
 - c. Local applications are due 4/19/17; NOFA anticipated to drop May or June.
 - d. Discussion of moving meeting to accommodate Spring Break, Tuesday, April 18, 2pm-4pm – Erin confirm with Collaborative Applicant

OLD BUSINESS

4. Workgroup Goals and Objectives for 2017 (SNH CoC Action Plan) Review/update goals and objectives. Does this align with Gaps Analysis worksheet which identifies appropriate working group? Erin will send Gaps worksheet and Action Plan.
5. Attendance of Board Members – we need to make sure that board members are attending so we have a quorum
6. Update on Mentoring New Board Members-Can those who did not attend orientation, go to next board meeting one or two hours before board time to complete orientation?
7. Evaluation Working Group Policy and Procedures – addressed above
8. Working Group Reports due Wednesday April 5th by Noon to Catherine
9. HelpHopeHome Website Updates / Assignment-CCSS/Collaborative Applicant was not present at this meeting, therefore an update on the progress of posting working group information (minutes, agendas, action plans), full 2016 Gaps Analysis, board roster, and PSA's was not received. Community Engagement can post PSA's, keep up community calendar. Questions came up to discuss how items are posted on the website. Approval process for posting through Community Engagement group to revisit monthly. Working group champions to develop content to be posted, then send to Catherine and Emily for

posting. This topic requires additional discussion and a final decision that involves the collaborative applicant.

10. List of Ad Hoc Working Groups – Assignment to Main Working Group – The Collaborative Applicant was not present at this meeting, therefore the list of adhoc working groups was not discussed and finalized. This will be tabled for the next meeting

NEW BUSINESS

11. Debriefing with Commissioner Chris Giunchigliani-Shared binder with steering committee and provided an overview of the briefing. Focused on regional feedback chart which addressed top three concerns including: Coordinated Intake, broken system of communication between region/coordinated efforts; and lack of ability to expand and/or adapt current funded programs to meet the community's changing needs – obligated to stay within the current funding/program capacity specific to HUD. There was a proposal presented to the Commissioner involving the Local Elected Officials (LEO) that roughly meet four times per year and have select responsibilities during those meetings. This LEO Committee would allow for the connection between the SNRPC and the CoC Board.
12. SNRPC Presentation -- Homelessness & Point In Time County (April 25, 2017) - This presentation has been placed on hold for right now. Commissioner Chris G would like to hold more individualized briefings (like the one she received) for the elected officials to receive the information directly. She understands that this most likely will not happen before the end of March, therefore the presentation by the CoC Chairs in April will be pushed back to July's SNRPC meeting.
13. San Antonio Trip / NEXT STEPS – Stephen provided a brief update on the trip to San Antonio and stated that all 36 people who went to San Antonio, are now engaged and eager to move forward. There will be further discussion at the next steering committee meeting.
14. Approval Process for Community Engagement Publications – the steering committee discussed this request from Emily, although the item was addressed past the meeting time and Emily was not present due to her departure for another meeting. Erin stated she would inquire as to which specific publications Emily was referring to. The committee members did feel as though the Community Engagement Working Group should approve and disseminate most all publications as this is one of the primary responsibilities for that working group. Erin advised that any statistically sensitive information should be presented to the CoC Steering Committee for approval, however all other publications, can and should be approved and issued by the Community Engagement Working Group.
15. Other Business – None discussed

Next Steering Committee Meeting: **Wednesday, April 19, 2017: 11:30 to 1pm** – City of Las Vegas