

# SNH CoC Steering Committee

Wednesday, May 17, 2017

11:30am – 1pm

City of Las Vegas – City Hall

5<sup>th</sup> Floor Large Conference Room

## AGENDA

### **AGENDA SETTING AND FOLLOW UP:**

1. Agenda Setting for June 8, 2017 - done and confirmed

### **OLD BUSINESS**

2. Workgroup Goals and Objectives for 2017 (SNH CoC Action Plan) – Steering Committee/Working Group Champions did not bring their updated workgroup goals and objectives – Erin asked for the champions to bring them to the June meeting.
3. Attendance of Board Members – Erin asked for the Collaborative Applicant (CCSS) to issue attendance letters to those board members that have missed several board meetings.
4. Update on Mentoring New Board Members – CCSS – this item was tabled and not discussed due to running out of meeting time
5. List of Ad Hoc Working Groups – Assignment to Main Working Group – CCSS/Erin – provided the committee with a flow chart of which ad hoc working group reports to which primary working group (please see flow chart attached). There was a question as to what larger working group the two ad-hoc working groups - Unified Funding Agency (UFA) and the Homeless Trust Fund – should report to. This needs to be determined as well.
6. “MORE” Outreach Team update – CLV – An update was quickly provided by the CLV; however, a more in-depth, formalized presentation will be provided during the CoC board meeting in June.
7. CICAT Governance Structure Update from Mary with Homebase – CCSS/Homebase (12:30-1:00) – Homebase provided an update on the movements taking place within the Coordinated Intake Change Advisory Team meetings. Homebase indicated they are assisting the chair and co-chair in developing a formalized governance structure that will be approved by the board – timeline for this discussion was not specified.
8. Dissemination of information – platform needs to be identified – this item was also tabled and not discussed due to running out of meeting time.

### **NEW BUSINESS**

9. 30-minute focus group interview session for graduate research project – Aishia Henderson – Graduate Student (11:30-12:00) – Doctoral student conducted a quick focus group for her graduate student research project on homelessness. She will continue to utilize the Steering Committee and the CoC Board for further questions, discussions, and focus groups until her research project is finished.
10. SNHCoC Homeless Trust Fund – this topic was quickly discussed amongst the Steering Committee members and the consensus was for a presentation and recommendation to be presented to the CoC board in June.

## 11. Other Business

- a. Point in Time Count – the preliminary report was submitted to HUD at the beginning of May
- b. Erin & Takiyah are working on a four-hour workshop for the Steering Committee members to participate in – this workshop will review the CoC organizational structure, governance of decision making (amongst the CoC board and the working groups) and decision delegation (amongst the CoC board and the working groups) – the date has yet to be determined. A draft report of process recommendations will be presented to the CoC board for review, revisions, and final approval.

Next Steering Committee Meeting: **Wednesday, June 21, 2017: 11:30 to 1pm** – City of Las Vegas