

Working Group Report to the CoC Board

Working Group: Monitoring

Champions: Marilyn Provost, Chair, United Way of Southern Nevada, Cass Palmer, Vice-Chair, City of North Las Vegas

Working Group Attendance: Danyell Cadell (Clark County/CoC), Julee King (Bitfocus), Cass Palmer (City of North Las Vegas), Bridget Claridy (HELP of Southern Nevada), Lourdes Wong (SNAMHS), Stacey Youngblood (City of Henderson), and Tameca Ulmer (Clark County Community Resources Management)

June 14, 2017: Held in-person 1:30pm – 3:00pm, CCSS 1600 Pinto Lane, Las Vegas, NV 89103.

Accomplishments – Action Items Completed:

- Determined, Lorena Candelario would be designated as chair and Marylyn Provost will act as Co-chair.
- During the last CCSS audit by HUD, the HUD auditor recommended specific forms to be included in all files, which included supporting documentation for chronic homelessness, to standardize documentation. Those forms were emailed to the members working on streamlining the forms and the forms were revised and streamlined as suggested.
- An updated Monitoring Report was given to the group. It was determined that the variance added to the utilization rates, inaccurately adjusted the data. The variance will be removed to accurately reflect the utilization rate.
- Several members of the MWG agreed to conduct the onsite monitoring.

Near term: Action Items In-progress / Pending:

- CoC grantees will be provided training on the forms and how to use them for the next grant term.
- Auditors will schedule onsite monitoring visits and receive monitoring training.
- CoC grantees will be informed of scheduled onsite monitoring.

Goals not yet met / Issues:

- HEROS should have an up-to-date contact list including the certifying officer for the different jurisdictions.
- Bitfocus reported that logic report had to be postponed at this time. Bitfocus is working diligently on the census for review and approval by CCSS.
- MWG to do yearly desk audits and quarterly reviews.

Announcements:

- Meeting scheduled for July 12, 2017 was cancelled.
- Next meeting will be Wednesday August 9th from 1:30 – 3:00 pm, @ United Way of Southern Nevada located at 5830 W. Flaming Road LV 89103, on the 2nd floor in executive conference room. Meetings are being held at UWSN while the elevator is down for repair at CCSS. It is scheduled to be back up by October.