

## Working Group Report to the Board

**Working Group:** HMIS

**Champion:** Erin Kinard

**Working Group Members** (see below for roster of full membership and attendance)

**Meeting Info:** July 19, 2017 1:30pm – Clark County Social Service

### *Accomplishments-Action Items Completed:*

- None to report at this time

### *Near term: Action Items In-progress/Pending:*

- Multiple pending action items will be placed on the agenda for approval and adoption during the statewide CoC meeting which will be held on July 10<sup>th</sup>. That list of items includes:
  - HMIS Governance Structure – Southern HMIS working group has approved the revisions – waiting for two northern HMIS working groups to do the same
  - Clarity Passports – Approval of the provisional statement to be added to the Clarity Passport.
  - MOU Between HMIS Working Group and CoC – Discussion regarding the purpose and necessity of an MOU.
  - Revised Agency Application Paperwork – This paperwork falls in line with the revised governance structure.

### *Goals not yet met/Issues:*

- New items addressed and discussed:
  - System Performance Measures – The working group identified the HDX Competition Report will be presented to the SNHCoC Board during October's board meeting due to the September meeting focusing on the NOFA/Consolidated Application presentation.
  - Provide monthly data quality feedback reports to agency's using HMIS – this is to review the quality of data entered to ensure real time data entry is taking place. The working group will review two specific reports during the August meeting to determine which reports to utilize for agency feedback – those reports are Monthly Quality Reports and Monthly Staff Report. This data quality task will co-exist alongside the monitoring working group which will be discussed during the monitoring working group meeting in August. The idea is for the monthly data quality feedback will, in turn, result in stronger data quality outcomes during the monitoring process and application process.
  - Review and itemize the cost of HMIS licenses to ensure dollars are being spent and allocated appropriately and evenly to homeless service providers.

- o Develop policies and procedures for disabling HMIS accounts.

**Announcements:**

Next Meeting, August 16<sup>th</sup> from 1:30pm – 3pm at Clark County Social Service

**HMIS Working Group Attendance Roster - 2017**

Member Name	Agency	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
Erin Kinard, Champion	NBH	X	X	\	X	X	X	X					
Barbara Geach/ Emily Lewis	COH	X	AB	\	X	X	X	X					
Tauri Royce	Bitfocus	X	X	\	X	X	AB	X					
Julee King	Bitfocus	X	X	\	X	X	X	X					
Natalia Aguilar	CLV	AB	X	\	AB	X	AB	AB					
Mindy Torres	HELP	X	X	\	X	X	X	AB					
Catherine Huang Hara	CCSS	X	X	\	X	X	X	X					
Danyell Caldell	CCSS	X	X	\	X	AB	X	AB					
Dawn Davis	Catholic Charities	AB	X	\	AB	AB	AB	AB					
Peter McCoy	VA-CRRC	~	X	\	AB	X	X	AB					
Karen Schneider	CCSS	~	X	\	AB	X	X	X					
Stephanie Miller	Living Grace Homes	~	X	\	AB	AB	AB	AB					
Rob Herdzik	Bitfocus	AB	AB	\	AB	AB	AB	AB					
Mary McGrail	Homebase	AB	AB	\	AB	AB	AB	AB					
Patricia Cabrera		AB	AB	\	AB	AB	AB	AB					
Tina Prieto	WDC	AB	AB	\	AB	AB	AB	AB					
Carina Cordero	CLV	AB	AB	\	AB	AB	AB	AB					
Jesse Constantine	WDC	AB	AB	\	X	AB	AB	AB					
Jillian Prieto	WDC	AB	AB	\	AB	AB	AB	AB					
Noelle Brunelle		AB	AB	\	AB	AB	AB	AB					
Diana Arambula	The Shade Tree	~	~	\	X	X	AB	AB					
Tishaniece Mozeke	The Shade Tree	~	~	\	~	X	AB	AB					
Robin Mendoza	CLV	~	~	~	~	~	X	X					