

## SOUTHERN NEVADA HOMELESSNESS CONTINUUM OF CARE BOARD

### MEETING MINUTES

July 13, 2017

**In attendance:** Erin Kinard, Co-Chair, Health Care Provider  
Meg Pike, Co-Chair, School District, Clark County School District  
Emily Lewis, alternate, Co-Vice Chair, City of Henderson  
Shalimar Cabrera, Co-Vice Chair, Veteran Service Provider, U.S. Vets – Las Vegas  
Arash Ghafoori, Social Service Provider, Nevada Partnership for Homeless Youth  
Dawn Davis, Social Service Provider, Catholic Charities of Southern Nevada  
Emily Paulsen, Advocate, Nevada Homeless Alliance  
Julie Calloway, Government, City of Boulder City  
Kenadie Cobbin Richardson, Alternate, Workforce Investment, Workforce Connections  
Kathi Thomas-Gibson, alternate, Government, City of Las Vegas  
Kevin Sharps, Affordable Housing, Nevada HAND  
Lorena Candelario, alternate, Government, City of North Las Vegas  
Mandy Martin, Business, Las Vegas Sands  
Mel Frailey, Law Enforcement, Las Vegas Metro Police Department  
Michael Pawlak, Government, Clark County Social Service  
Monica Gresser, Business, Brazen Architecture  
Peter McCoy, Veteran Service Provider, VA Community Resource and Referral Center  
Terri Janison, EFSP, United Way of Southern Nevada  
Troy Oglesbee, Faith-Based, Save A Life

**Absent:** Laure Raposa, Public Housing Authority, Southern Nevada Regional Housing Authority  
Henry Sneed, Faith-Based, The Church LV  
Donna Jordan, Mental Health Provider, Southern Nevada Adult Mental Health  
Taylor Hough, Touro University Nevada  
Christy Shannon, Social Service Provider, S.A.F.E. Nest  
Jesse Robinson, Homeless or Formerly Homeless  
Siloh Moses, Homeless or Formerly Homeless, Serving Hope LV  
Melissa Clary, Advocate, Huntridge Neighborhood Association  
Kena Adams, Advocate, Moapa Band of Paiutes  
David Slattery, Emergency Medical Services, Las Vegas Fire and Rescue  
Michael Johnson, University, UNLV

#### **Agenda Item 1. Call to order, notice of agenda compliance with the Nevada Open Meeting Law.**

A meeting of the Southern Nevada Homelessness Continuum of Care Board was called to order at 2:07 p.m., on Thursday, July 13, 2017, at United Way of Southern Nevada, 5830 W. Flamingo Road, Las Vegas, Nevada, 89103. The agenda was duly posted in compliance with the Nevada Open Meeting Law requirements.

#### **Agenda Item 2. Public Comment.**

Michele Fuller-Hallauer, Clark County Social Service, I would like to introduce our new Behavioral Health Coordinator, Ariana Saunders. Her overarching charge is to convene, collaborate and coordinate behavioral health services across Southern Nevada. We are excited to have her get started meeting everybody who provides substance abuse and mental health services. If anybody provides those services please make sure that you give her your business card.

Erin Kinard, Health Care Provider, I would like to introduce a new member Meg Pike. She is replacing Kelly Joe Shebeck, who has moved on to other tasks. Meg is now our Chair, Co-Chair.

#### **Agenda Item 3. Approval of the Agenda for July 13, 2017; for possible action.**

A request was made to postpone and remove agenda item 9. With the removal of agenda item number 9, a motion was made to approve the agenda. The motion was approved.

#### **Agenda Item 4. Approval of the Minutes from the June 8, 2017 meeting; for possible action.**

A motion was made to approve the minutes from June 8, 2017. The motion was approved.

#### **Agenda Item 5. Update by co-chairs on recent activities of the Steering Committee; for possible action.**

We are working on restructuring the coordinated intake change advisory team, giving it its own entity. You will see an update on one of the presentations today and then there will be a full review of the draft policies and procedures for the coordinated intake working group during our August meeting. You will have a chance to view those policies and procedures before you vote on them in September. We are still working on developing a platform to disseminate information better. One of our goals is to strengthen our website so that it can communicate more effectively. We are waiting on things to slow down a bit so we can tackle those items.

**Agenda Item 6. Update from the Coordinated Intake Change Advisory Team on statistics and policies and procedures for the Coordinated Intake Working Group; for possible action.**

Michele Fuller-Hallauer, Clark County Social Service, We've had coordinated intake for households without children since July 2014. Last month you had a presentation from Kelly and Maurice around the Community Housing Assessment Tool (CHAT) that we use to conduct assessments and help us to prioritize the clients that are in our community queue. The community queue is not a physical location it is a virtual location within our homeless management information system. When people call to check in, they are checked into the system. If they don't connect with the system in 90 days, the system is set up to automatically drop them off the queue. If someone comes in contact with them, they can be put back onto the queue. We have 199 people in the queue that have scored high vulnerable and indicate that they need permanent supportive housing. As of July 11<sup>th</sup>, 2017 we had 15 vacancies for permanent supportive housing. We had 448 people identified for rapid rehousing and transitional housing. We've identified that they don't need something as intense or long term as permanent supportive housing but they do need assistance with some intense case management. We have zero vacancies in our community. There are 336 people on our queue that only need affordable housing. We don't have a mechanism in place to track our true affordable housing vacancies and don't know truly what the numbers of units are that we have in the community that would meet the need of those people. For referrals, people are assessed through the community housing assessment tool. They're placed in the community queue and when we have vacancies that come up, we have matchers that match the client with vacancies through our HMIS system. They make a match and enter a referral in the system to that vacancy. July 1, 2014 through the end of June of this year we had 973 people that were referred through coordinated intake and successfully housed 532 in permanent supportive housing, 82 in rapid rehousing, 105 in safe haven and 254 in transitional housing units. HUD released notification earlier this year that by January 28<sup>th</sup> of 2018 all Continuum of Care across the country must have coordinated intake for all populations in place. We are actively working as a community to ensure that we are able to meet those federal regulations.

Catherine Huang, Clark County Social Service, We received guidance earlier this year, from HUD about the checklist of all the things we need to do with coordinated entry. We had a process that we convened in the fall of last year to begin these community conversations about how we want coordinated intake and coordinated entry to look for the additional subpopulations. We have working groups for each individual subpopulation which includes unaccompanied and transition aged youth, families and those fleeing domestic violence. The domestic violence group has been focused on how to create an assessment tool that is reflective of the vulnerability of their subpopulation. The assessment tool focuses on the length of time homeless of people fleeing domestic violence. The group is in the process of testing that assessment tool. We have two providers that are specifically designated to serve those that are fleeing domestic violence. Their information has to remain anonymous and private in a separate database. We have another standalone HMIS system where they do all their client data entry, which is also where the assessment tool is currently being tested. We do have one other provider who also serves domestic violence clients who also has access to that assessment tool within the regular HMIS system. They are testing to see if the scoring that has been set up inside the system is reflective of what is being experienced of their clients that might have certain type needs versus others and if the scoring is making sense in the way things are laid out. They are also taking into consideration that most of the other subpopulations have to deal with vulnerability for prioritization.

Marissa Cervantes, Lutheran Social Services, I am the co-chair for the Coordinated Entry Family subpopulation. We have identified the agencies that will be committed to doing the assessments. The agencies include Lutheran Social Services, Help of Southern Nevada, Hope link, The Salvation Army and Family Promise. Some of the current partners in the subpopulation will be committed to doing the matching on a weekly basis. We spent a lot of time reviewing the assessment tool and we have decided as a group that it is best for our populations in the community to customize the tool (CHAT) for us. We have been working on that with the group and have all the questions that we would like added and we're going to be testing it this week. Our family sub population groups will be testing on their clients so we can identify if there are any questions that need to be altered or if the scoring needs to be adjusted.

Arash Ghafoori, Nevada Partnership for Homeless Youth, I am the Co-Chair of the Youth Working Group and we have a subcommittee called the youth coordinated entry subcommittee. The subcommittee group has been meeting since December 7, 2016. We had our first meeting of the group on January 12. We did a lot of research looking at assessment tools with other communities that currently have youth coordinated entry systems. The group discussed the pros and cons of each of these tools. The coordinated entry subcommittee decided to use the next step tool and started developing a Short Assessment Triage Tool (SATT). We have been incorporating that tool into the HMIS and have been discussing how we're going to do scoring and ranking based off of that tool. We started the discussion about access points, where the youth in our system is going to go and started considering designated access sites and what qualifies as an access site versus just an outreach location. Through that brainstorming session we came out with the following recommendation that MPHY, West Care, Southern Nevada Children's First and Saint Jude's Crossings are going to be the youth access sites for the youth coordinated entry system. We discussed the rule crisis response and recommendations that the youth coordinated entry process devise a flowchart tracking where youth can come from, where they go and how they go through the system. The official referral mechanisms will be using the data from the assessments, information from HMIS, SATT tool and agency history with knowledge of these clients to make the best possible referral for them when the system goes live. We conducted a team focus group, which was held at MPHY that consisted of 26 youths of MPHY, Shannon West, West Care, Shade Tree and Saint Jude's

who are currently homeless or have experienced homelessness. We shared the opinions with the group and decided that the youth coordinated entry subcommittee defines youth as unaccompanied homeless individuals between the ages of 12 to 24. We are in the middle of finalizing detailed discussions on policies and procedures and finalizing our assessment tool programming into HMIS and starting discussions about what care coordination will look like for the youth system and lastly of course outreach and marketing.

#### **Agenda Item 7. Presentation from the Homeless Trust Fund Sub-Working Group; for possible action**

A motion is made to recommend that the CoC Board continue the existence of the Homeless Trust Fund. The motion was approved.

A motion is made to recommend that the homeless trust fund be broken down to 70% RFP 30% for Marketing and Administrative. The motion was approved.

A motion was made to agree to do document retrieval with the amount of money that is set aside and that the planning working group will handle the RFP process at a time to be determined and released publicly and that the planning working group will bring the recommendation back to the CoC board for approval. The motion approved.

A motion was made for United Way to provide to the board, quarterly, a fiscal update on the status of funds. The motion was approved.

A motion was made that the Community Engagement Group be authorized to spend up to \$12,500 for marketing and advertisement subject to a board approved plan. The motion was approved.

#### **Agenda Item 8. Presentation from Clark County Social Service on the 2017 Southern Nevada Homeless Census and Survey Comprehensive Report; for possible action.**

Michele Fuller-Hallauer, Clark County Social Service, provided an update on the 2017 Point-In-Time (PIT) Census and Survey Report. Handout provided.

##### **KEY FINDINGS**

- 6,490 homeless identified in the 2017 Homeless PIT Census.
- 4.5% (282 persons) increase from 2016.
- Decrease in overall homelessness from 2014 (7,443 persons) to 2017 (6,490 persons) by 12.8% (953 persons).
- 56.8% of persons were either renting a home or apartment or living in a home owned by themselves or their partner.
- 76.9% of persons were living in Southern Nevada at the time they became homeless with another 2.2% living in other parts.

The 2017 Homeless Census Report is available on the Help Hope Home website at <http://helphopehome.org/homeless-census/>

#### **Agenda Item 9. Presentation by Caridad on the April 2017 Coordinated Outreach event; for possible action.**

Item postponed and removed.

#### **Agenda Item 10. Questions and answers regarding reports from the Board working groups (Community Engagement, Evaluation, HMIS, Planning, Monitoring).**

Mike Pawlak, Clark County Social Service, provided an update from the Evaluation Working Group. The last meeting we explained what was going on with the local application and that we extended the application deadline because we were anticipating some training from HUD on the new type of project that is going to be included in the NOFA and that the NOFA hadn't dropped yet. The NOFA still hasn't dropped, and we still haven't received clarification on our rapid re-housing project. We are going to leave the local application open; at least until the NOFA drops and we can come back with some better information on that new project type.

#### **Agenda Item 11. Receive an update from each board member regarding relevant activities within their respective organization relating to homelessness.**

Troy Oglesbee, Save A Life, we have hydration teams that are going out on a daily basis and giving water to the homeless population. We have given out over 4000 bottles. I would like to be placed on the agenda to give a power point presentation at the next meeting.

Mandy Martin, Sands, We have a special event coming up on July 27<sup>th</sup> 10:30 at Sands Expo Hall D.

Kenadie Cobbin, Workforce Connections, The Governor is having an innovation solutions conference tomorrow July 14<sup>th</sup> at the Clark County Government Center from 8 to 12. It will be a conference focusing on apprenticeship education and the workforce legislative priorities. A job fair will be held from 12:30-3 and is open to the public.

Emily Paulsen, On August 1<sup>st</sup> in the Clark County Government Center, ODC 3 from 9 am - 4 pm we will be having a boot camp and our kickoff launch event for built for zero campaign to end chronic homelessness.

Pop Up Project Homeless Connect is launching on August 15<sup>th</sup>. We will be hosting it in partnership with the City of Las Vegas at 1401 N. Las Vegas Blvd. These will be mini PHC's that will happen once weekly. The large fall Homeless Project Connect is still happening on November 14<sup>th</sup> at Cashman Center. It is our last year at Cashman Center.

July 22<sup>nd</sup> – July 29<sup>th</sup> is national week of action on affordable housing and we are going to be launching a social media blitz. We will be providing a tool kit with graphics and information both locally and nationally on our affordable housing crisis.

**Agenda Item 12. Public Comment.**

Phillip Hollon, Salvation Army, on June 12<sup>th</sup> the Salvation Army welcomed 55 youth from Prince of Peace Lutheran Church in Phoenix, Arizona. The youth group is working on a project that will be focusing on homelessness.

On June 16<sup>th</sup> the Salvation Army welcomed Ameriprise financial to serve our community meal in the dining room in addition to the volunteers that arrived to help serve the meal. They also made a generous donation to offset the cost of the meal service.

On June 16<sup>th</sup> and June 23<sup>rd</sup>, the Salvation Army welcomed 25 youth from Core Academy. The students sorted out about 30 pallets of food donations for Hope Market. Thanks to core Academy, we were able to keep our Hope Market fully stocked.

On June 16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup> for the second year in a row the Salvation Army partnered with Insomniac Productions and their Electric Daisy Carnival at the Las Vegas Motor Speedway. The Salvation Army had a booth that was centrally located in the carnival square. Everything collected will be shared with our kids during our annual Christmas toy distribution event.

On June 18<sup>th</sup> - June 23<sup>rd</sup>, the Salvation Army welcomed 50 high school volunteers from Desert Springs Community Church in Goodyear, Arizona. The group of 50 youth spent the week volunteering to help with various projects throughout our campus.

On June 22<sup>nd</sup> and June 29<sup>th</sup> Salvation Army welcomed KKLZ 96.3 to our Social Services campus. Carla Ray and Mike from the morning show dropped off 20 cases of water. On June 29, all on-air personalities came out to the campus to help serve the community meal. Additionally KKLZ 96.3 teamed up with the Salvation Army and spent the morning making peanut butter and jelly sandwiches, and purchased chips and bottled water to provide an afternoon snack alongside each of the meals that were served.

On June 30<sup>th</sup> The Salvation Army welcomed back St. Luke Lutheran church from Oregon. This group brings about 20 youth to visit The Salvation Army every other year. In the morning the group helped to sort through canned good items and in the afternoon they helped serve the community meal.

The Salvation Army is partnering with Ken's Foods; they have been providing pallets of various bottles of salad dressings and barbecue sauces to the Salvation Army.

On July 23<sup>rd</sup>, we will be welcoming the Tzu Chi Buddhist foundation, Western region, for another dental outreach clinic. They will be on our property from 9am – 1pm with dentists, hygienists, x-ray technicians and lots of volunteers. They will be available to provide free dental cleanings, fillings, or extractions. Clients are encouraged to make an appointment by calling 702-701-5347.

On April 27<sup>th</sup> The Salvation Army is partnering with United Airlines for our quarterly special community meal. The United Airlines team here in Las Vegas wrote a grant proposal to the corporate office in Chicago, to provide a very generous financial donation to support 4 community meals annually in our dining room.

On August 8<sup>th</sup> -11<sup>th</sup> The Salvation Army is partnering with Fox 5. They will be working with The Salvation Army to provide backpacks and back to school supplies for kids in our community.

**The meeting adjourned at 4:37 p.m.**