

SNH CoC Steering Committee

Wednesday, July 19, 2017

11:30am – 1pm

City of Las Vegas – City Hall

5th Floor Large Conference Room

AGENDA

AGENDA SETTING AND FOLLOW UP:

1. Agenda Setting for August 10, 2017
 - a. Tabled Item – Caridad presentation on Coordinated Outreach Event in April
 - b. FUSE Presentation
 - c. Update on NOFA process
 - d. Motion to move September's meeting up one-week due to application and NOFA deadlines from September 14th to September 7th.

OLD BUSINESS

2. Attendance of Board Members – Erin

- a. Bobby update roster; Arash present in-kind form to capture time spent

January to July attendance record presented, concerns that attendance has been recorded incorrectly. A sign-in sheet will be created and attendees will sign-in to record attendance starting with the meeting in August. Steering committee needs to have conversation regarding lack of attendance at the board meetings and from specific working groups and sub-working groups. Groups that show lack of attendance were identified and will be communicated with. Attendance will be checked at monthly Steering meetings.

Arash will present the in-kind form to document volunteer time spent giving to this mission during the next Steering Committee meeting.

3. Update on Mentoring New Board Members – CCSS

- a. Receive update from Michele

Bobby will get with Michele to schedule this. Wait until new board members are put in place in January? Or will this be better in September? Possibly split between Michele and Catherine, or other members of the Steering Committee/CoC Board? Bobby will seek guidance from Michele and report back to the Steering Committee.

4. CICAT Governance Structure Update from Homebase – CCSS/Homebase

The presentation of the proposed governance structure will take place during the September meeting (tentatively) at this point. The CICAT Co-Chairs and Homebase are not quite finished with the draft policies and procedures.

5. Dissemination of information – platform needs to be identified

- a. Arash provide list of potential corporate partners and potential platforms

This item has been tabled for the next Steering Committee meeting.

6. CoC Governance of Decision Making and Decision Delegation Workshop – 06.29.17

A handful of the Steering Committee members were not able to attend the workshop on the June 29th, therefore a new date needs to be identified. Erin and Takiyah will work together to send out a doodle poll of potential dates to the Steering Committee members. Erin and Takiyah will inform the CoC Board members of the rescheduled date.

NEW BUSINESS

7. Homeless Trust Fund MOU

Bobby and Mike provided a copy of the MOU/Agreement between the SNRPC and the United Way. Due to the complexity of this agreement, the SNHCoC Board and the Steering Committee have some additional work to do to dissolve the current agreement, still in effect, develop a new agreement between the United Way and the SNHCoC Board, and then disseminate the funds according to our motions made and passed during the July board meeting. Below is a list of tasks that need to be completed prior to the SNHCoC Board implanting the motions and executing the new agreement.

- 1) Seek guidance from the acting jurisdictional D.A. on how to dissolve this agreement and transfer the current funds from the SNRPC to the SNHCoC. Bobby will seek out potential information from Michele and Catherine, as they may have some additional historical information on how this can be done.
- 2) Formally transition the Ad Hoc Homeless Trust Fund committee into a standing working group.
- 3) Enlist active members to the Homeless Trust Fund Working Group
- 4) Revise the agreement between United Way and SNHCoC
- 5) Develop a governance structure/policies and procedures manual
- 6) Receive approval of governance structure from SNHCoC Board
- 7) Implement said governance structure and disseminate funds.

8. Other Business – None

Next Steering Committee Meeting: **Wednesday, August 16, 2017: 11:30 to 1pm** – City of Las Vegas