

Working Group Report to the Board

Working Group: HMIS

Champion: Erin Kinard

Working Group Members (see below for roster of full membership and attendance)

Meeting Info: September meeting was canceled due to the work on the NOFA submission.

Accomplishments-Action Items Completed:

- None to report at this time

Near term: Action Items In-progress/Pending:

- Reviewed and discussed via email, four new HMIS agency applications – approvals have not yet been granted at the time of this report.
- Multiple pending action items will be placed on the agenda for approval and adoption during the statewide CoC meeting which will be held on August 17th. That list of items includes:
 - HMIS Governance Structure – Southern HMIS working group has approved the revisions – waiting for two northern HMIS working groups to do the same
 - Clarity Passports – Approval of the provisional statement to be added to the Clarity Passport.
 - MOU Between HMIS Working Group and CoC – Discussion regarding the purpose and necessity of an MOU.
 - Revised Agency Application Paperwork – This paperwork falls in line with the revised governance structure.

Goals not yet met/Issues:

- New items addressed and discussed:
 - System Performance Measures – The working group identified the HDX Competition Report will be presented to the SNHCoC Board during November's board meeting due to the September meeting focusing on the NOFA/Consolidated Application presentation, and the presenters lack of availability during the October board meeting.
 - Provide monthly data quality feedback reports to agency's using HMIS – this is to review the quality of data entered to ensure real time data entry is taking place. The working group will review two specific reports during the August meeting to determine which reports to utilize for agency feedback – those reports are Monthly Quality Reports and Monthly Staff Report. This data quality task will co-exist alongside the monitoring working group which was discussed during the monitoring working group meeting in August. The idea is for the monthly data quality feedback will, in turn, result in stronger data quality outcomes during the monitoring process

and application process.

- Review and itemize the cost of HMIS licenses to ensure dollars are being spent and allocated appropriately and evenly to homeless service providers.
- Develop policies and procedures for disabling HMIS accounts.

Announcements:

Next Meeting, October 18th from 1:30pm – 3pm at Clark County Social Service

HMIS Working Group Attendance Roster - 2017

Member Name	Agency	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
Erin Kinard, Champion	NBH	X	X	\	X	X	X	X	X	\			
Barbara Geach/ Emily Lewis	COH	X	AB	\	X	X	X	X	X	\			
Tauri Royce	Bitfocus	X	X	\	X	X	AB	X	X	\			
Julee King	Bitfocus	X	X	\	X	X	X	X	X	\			
Mindy Torres	HELP	X	X	\	X	X	X	AB	X	\			
Catherine Huang Hara	CCSS	X	X	\	X	X	X	X	X	\			
Peter McCoy	VA-CRRC	~	X	\	AB	X	X	AB	X	\			
Karen Schneider	CCSS	~	X	\	AB	X	X	X	X	\			
Robin Mendoza	CLV	~	~	~	~	~	X	X	AB	\			
Heather Shoop	CCSS	~	~	~	~	~	~	~	X	\			