

**SOUTHERN NEVADA HOMELESSNESS CONTINUUM OF CARE BOARD
MEETING MINUTES
October 12, 2017**

In attendance: Erin Kinard, Co-Chair, Health Care Provider, Nevada Behavioral Health
Meg Pike, Co-Chair, School District, Clark County School District
Emily Lewis, Co-Vice Chair, Alternate, City of Henderson
Shalimar Cabrera, Co-Vice Chair, Veteran Service Provider, U.S. Vets-Las Vegas
Arash Ghafoori, Social Service Provider, Nevada Partnership for Homeless Youth
David Slattery, Emergency Medical Services, Las Vegas Fire and Rescue
Donna Jordan, Mental Health Provider, Southern Nevada Adult Mental Health
Emily Paulsen, Advocate, Nevada Homeless Alliance
Kathi Thomas-Gibson, Alternate, Government, City of Las Vegas
Laure Raposa, Public Housing Authority, Southern Nevada Regional Housing Authority
Leone Lettsome, Alternate, Government, City of North Las Vegas
Mandy Martin, Business, Las Vegas Sands
Mel Frailey, Law Enforcement, Las Vegas Metro Police Department
Monica Gresser, Business, Brazen Architecture
Peter McCoy, Veteran Service Provider, VA Community Resource and Referral Center
Takiyah Butler, EFSP Board, United Way of Southern Nevada
Troy Oglesbee, Faith-Based, Save A Life

Absent: Christy Shannon, Social Service Provider, S.A.F.E. Nest
Dawn Davis, Social Service Provider, Catholic Charities of Southern Nevada
Jaime Cruz, Workforce Investment, Workforce Connections
Jesse Robinson, Homeless or Formerly Homeless
Julie Calloway, Government, City of Boulder City
Henry Sneed, Faith-Based, The Church LV
Kena Adams, Advocate, Moapa Band of Paiutes
Kevin Sharps, Affordable Housing, Nevada HAND
Melissa Clary, Advocate, Huntridge Neighborhood Association
Michael Pawlak, Government, Clark County Social Service
Taylor Hough, Touro University Nevada

Agenda Item 1. Call to order, notice of agenda compliance with the Nevada Open Meeting Law.

A meeting of the Southern Nevada Homelessness Continuum of Care Board was called to order at 2:35 p.m., on Thursday, October 12, 2017, at United Way of Southern Nevada, 5830 W. Flamingo Road, Las Vegas, Nevada, 89103. The agenda was duly posted in compliance with the Nevada Open Meeting Law requirements.

Agenda Item 2. Public Comment.

No public comment.

Agenda Item 3. Approval of the Agenda for October 12, 2017; for possible action.

A motion was made to approve the agenda. The motion was approved.

Agenda Item 4. Approval of the Minutes from the September 7, 2017 meeting; for possible action.

A motion was made to approve the minutes from September 7, 2017. The motion was approved.

Agenda Item 5. Update by co-chairs on recent activities of the Steering Committee; for possible action.

Erin Kinard, Nevada Behavioral Health, stated that they are focusing on revising the new board member orientation to include specifics about each of the working groups as well as require the new board members to sign up for a working group to ensure full participation as outlined in the governance structure. Another revision to the orientation will include the board member charge and accountability statement as outlined in the governance structure. Homeless Trust Fund, the agreement still stands between the United Way and the Southern Nevada Regional Planning Coalition and we are working internally to get that dissolved or rewritten before we are able to disseminate those funds. The Ad-Hoc committee is asked to still convene to work through these steps of getting at least the homeless trust fund up and running and then we will look at developing an actual standing working group to monitor and disseminate those homeless trust funds. Regarding attendance of the board members, please make sure that if you are not going to attend the meeting, the alternates are going to be here and attending our working groups. One of the requirements of being a board member is to

participate in one of the working groups. There's five to choose from, each have different interests and different focus, please join one, if you have not.

Agenda Item 6. Update from the Coordinated Intake Change Advisory Team; for possible action.

Michele Fuller-Hallauer, Clark County Social Service, on behalf of coordinated intake change advisory team, the doors for coordinated intake for the youth, families and the survivors of domestic violence were opened on October 2nd. There are specialized services for each sub-population and all of the hubs outreach teams have been trained on all of the assessment tools. Tauri Royce and Catherine Huang gave a presentation at the National Human Services Data Consortium Conference on our coordinated intake, the way we are managing our queue, merging all of our subpopulations into one queue and using a percentage compared to their own population in order to make sure those most vulnerable in their categories are housed as quickly as possible.

Agenda Item 7. Update from the collaborative applicant on the 2017 Continuum of Care competition and the final application submission to U.S. Housing and Urban Development (HUD); for possible action.

Michele Fuller-Hallauer, Clark County Social Service, stated that a vote was made on September 7th for the review team to revise the members of the scoring and ranking team with the chairs and vice chairs of this board, review another round of applications that would be submitted into tier 1 for those reallocated funds that was voted to reallocate from the lowest scoring projects. There were two projects, The Southern NV Coordinated Entry matching, which was a support service only project that will provide three community matters to the community for coordinated entry and an HMIS expansion project were included in tier 1. The updated project listing is located on the website and this is the listing that went into our consolidated application. We asked for all that we were eligible to ask for and that total, including our planning dollars came to \$14,273,814. The consolidated application draft was posted on September 26th on the website helphopehome.org. The information link was emailed to all board members, alternatives and working group members asking for review. Our providers were also included in the email asking if there was any feedback or comments submitted.

Agenda Item 8. Presentation from the Southern Nevada Team on Built for Zero and the strategic plan; for possible action.

Merideth Spriggs, Nevada Homeless Alliance, described Built for Zero as a national change effort working to help a core group of committed communities end veteran and chronic homelessness. Southern Nevada is one of 70 communities participating in the national campaign. Our big focuses are developing real-time data on homelessness, optimizing local housing resources, tracking progress against monthly goals and accelerating the spread of proven strategies. The Las Vegas team had a whole day where they were locked in a room with the community solutions team to come up with what our strategy will be.

Emily Paulsen, Nevada Homeless Alliance, some of the core strategies is to build a by-name list, so we know who is chronically homeless in the community and what their needs are and to build strategies to reduce and then surge to zero (plan, do, study, act) and be able to sustain that status.

Michele Fuller-Hallauer, Clark County Social Service, stated that each 100 days is considered an action cycle; currently, an action cycle is 120 days because the holidays fall within that period. An action cycle has some key strategies and goals that the team sets up for the community to move forward to meet the core goals. The total number of chronically homeless individuals housed since start of the initiative (Jan 2015) is 1081, the six-month average housing placement rate is 49 and the average monthly housing placement rate (for entire initiative) is 34. During the last hundred days of the last action cycle, we had the big boot camp to help get more people involved and to give an understanding of what the built for zero initiative is and what our strategies are and as a local community really start developing that work plan. The federal goal from the United States Interagency Council on homelessness is to end chronic homelessness by the end of this calendar year. We know from lessons learned that we need to have a quality by name list. We need to know every chronically homeless person by name, where they are, what their situation is and engage with that person and move them through the system. We also need to know how many people in our system are on the verge of becoming chronically homeless because of how long they've been homeless. Chronic homelessness is a person who has a diagnosable disability and has been homeless for a year or longer continuous or has had four episodes in the last three years. We report the veterans and chronic homeless numbers to Tauri the HMIS administrator with Bitfocus on a monthly basis, so it's always in the national database. We have 471 people in our community that may or may not have been assessed with the housing assessment; we presume they are chronic based on information in our system and we have to verify whether they meet the definitions of HUD's chronic homelessness. We have an average of about 30 people that are constantly falling in the chronicity area on a regular basis. The goal will be to reduce the chronic homeless number by 50% by the end of January 2018 and in order to do that; we need to house 89 people a month. If we can maintain housing 89 people a month we can get to zero by May 10, 2018.

Ms. Paulsen stated that to cut chronic homelessness in half we need to accelerate housing placements. We don't have the beds to house 89 people a month. We came up with an idea to do a homeless to housing campaign. In the community solutions framework it's all about testing strategies through planning it, doing it, studying it and seeing if we should expand that. We're going to start with a test of 10 units; we want to engage the business community in a pitch to sponsor the cost of 12 months of supportive housing with existing supportive housing partners serving the chronically homeless community. If we can get them sold on that, we want to create

160 beds within 4 months at a rate of 40 people a month. We need a lot of help with this plan which is why we launched the weekly meetings. We welcome you to join us every Monday, from 1:00 pm - 3 pm to help us dig into how do we do that? The meeting will be held at Clark County Social Service, Pinto Lane at 1:00pm.

Brooke Page, Clark County Social Service, stated that there was conversation regarding an opportunity for us to engage Cheryl Borgstrom with HUD around the multifamily units. We have clients that have been housed in our permanent supportive housing programs for years, they're great tenants but they may not make enough income to afford their own living. We asked HUD to consider the clients that we've been paying the subsidy for, for years, if they would consider establishing those clients into PHA, affordable housing unit paid for by HUD through either a section 8 voucher or a multifamily unit project-based program. We received approval yesterday that they will accept these clients.

Ms. Paulsen stated that there is CABHI (Cooperative Benefit for Homeless Individuals) funding coming into our community within this action cycle that will fund a housing locator. If someone has an income and we can help them locate affordable housing and offer some supportive services but not necessarily our PSH beds, that will help reduce inflow into the chronically homeless by-name list. It will also help us increase our out flow, getting people matched. The housing locator will also help bridge and develop those landlord relationships that are needed to get people into units. There is an event on November 9th at HUD where they are bringing in landlord partners to build relationships with the permanent supportive housing partners in the community.

Mrs. Fuller-Hallauer stated that we also need to focus on coordinating services and efficient processes. Another service that people need is to learn how to be a good tenant and how to maintain the unit. There are some things that we need to do in order to help with that and that's having a data lead at each agency to help make sure the data is accurate and updated.

Takiyah Butler, United Way of Southern Nevada, asked what in terms of getting business buy-in, do you have any idea of what that might look like. She also inquired as to what the perfect business scenario might be.

Ms. Paulsen stated that we are working on the dollar amounts for the asks, and an itemized description of what that includes. Our thought is we have to be transparent with our ask so that the businesses know what they're getting when they pay for it.

Ms. Butler stated that since we're trying to increase the amount of affordable housing for people who have been chronically homeless, will that provide a disadvantage someone who is not chronically homeless and needs section 8 vouchers?

Mrs. Fuller-Hallauer stated that when you have any system that has limited resources you obviously are taking away from one to get to another or reallocating those resources in some way and somebody ultimately loses out. It's a matter of determining what the most critical need is at the moment.

Arash Ghafoori, Nevada Partnership for Homeless Youth, asked how costs are being calculated. Ms. Paulsen stated that the supportive housing partners are being asked to provide information on the cost for 20 housing of 20 chronically homeless people looking at the best practice ratio of one case manager to every 20 people. Mr. Ghafoori asked if that is a cost per agency or average cost of what the agencies represent. Ms. Paulsen replied that it is the cost per agency and we have to determine if we are going to average that cost and ask agencies to except that amount. It will be a detailed breakdown of costs. Mr. Ghafoori asked if the ask is for the business communities to put monies in a common fund or to directly fund agencies. Ms. Paulsen replied that we don't have that identified yet. We are going to ask these funders to directly fund each of the agencies who can demonstrate that they can manage grants.

Agenda Item 9. Presentation from the Housing Working Group on the September 25th event entitled: The Money You're Missing: Summit to Introduce Supportive Housing Partnerships to Local Landlords; for possible action.

Tyrone Thompson, Thompson Career Solutions, stated that he came on board as the facilitator for the summit. The two main components for the summit are to increase affordable housing units and to support and educate our potential landlords. What was unique is that we had representatives from all the jurisdictions. We had people attend from the State of Nevada, North Las Vegas Public information officer, City of Henderson, Council Woman Jerry Schroeder and Steve Soroka with the City of Las Vegas, to have all those elected officials at the table and being engaged really shows good promise. The goals were to have 200 attendees, 25 landlords/property owners, 20 landlord pledges and 50 units pledged. The results were we had 79 attendees, 53 pre-registrations, 26 on-site registrations, 5 landlord pledges, 12 unit pledges, 4 during summit and 8 post-summit. There were 29 pre-registrations that did not show up. We received 5 landlord's pledges. Landlords are asking questions about mental health and substance abuse, leases and MOUs, case management, treatment and rent rates. Landlords have challenges with what is the definition of a homeless person, background checks, no vacancies and waiting lists. Landlords look forward to inviting key decision makers to the table, data, dedicated page on helphome.org, directory of services and continued dialogue. Service providers are saying there should be centralized housing lists. The FMR is not realistic. One landlord/property manager should serve on the Housing Working Group. Housing Working Group should prioritize issues/goals. We should diversify the landlord and property management pool. Service providers look forward to breakfast with landlords to discuss benefits, explain MOU as a partnership document, offer staff training to landlords/property management, landlord insurance policy, flexible funding pool and do the research and provide data on rent trends, income, etc. Next Steps, work towards meeting summit goal by obtaining the additional 38 units (immediate). Explore master leasing and centralized housing repository (long term). Enhance Speakers Bureau by including voices of current or previously homeless individuals in order to attract landlords (short term). Create a media packet for prospective landlords and the media (short term). Dedicate landlords page on helphome.org website with updated information and ongoing pledging opportunities (short term). Host Realtors Breakfast with similar components of Landlord summit (short term). Combine efforts with other housing groups with similar goals (i.e. all jurisdictions Mayor's Faith Based Initiative, veterans, youth, faith based, etc.) (short term).

Troy Oglesbee, Save A Life, asked if there is any benefit to the landlord for being a part of the program. Brooke Page, Clark County Social Service, replied that the benefit that we have been articulating to the landlord is guaranteed rent, they will get paid on time and we will educate our tenants so that they understand what it means to manage the unit appropriately and the intensive case management that comes with the client and also they won't have to market their unit. They will have a pool of resources with our clients.

Agenda Item 10. Questions and answers regarding reports from the Board working groups (Community Engagement, Evaluation, HMIS, Planning, Monitoring).

Michele Fuller-Hallauer, Clark County Social Service, acting as proxy for Mike Pawlak, champion for the Evaluation Working Group, stated that they will discuss how to rollout gathering more information from other people in the community. It may be in the form of a survey, focus groups or combination. We would like to have feedback, suggestions or concerns around the process from beginning to end so that the evaluation working group as they start preparing now for next year's competition can keep everybody's experience in mind as we move forward.

Leone Lettsome, City of North Las Vegas, stated that in October 2016 we were tasked with reviewing the forms that the CoC was using as a continuum. We had 25 documents that we were tasked with consolidating. We consolidated them into two documents one is the verification of non-chronically homelessness and the other is a chronic homelessness documentation checklist. All the participants in the continuum will receive training on this before the next cycle and both these forms will be mandatory and need to be in use.

Kathi Thomas-Gibson, City of Las Vegas, stated that the planning working group is convening at the regular time; they are planning for the next point in time count. If you are your point person for your organization or your jurisdiction and you want to come to that meeting, it will be held at the standing planning working group meeting which is on the website. When planning for the point in time count one of the things we have challenges with historically is having enough volunteers at every deployment site. We are planning earlier to ensure that we have enough volunteers to cover the census tract.

Agenda Item 11. Receive an update from each board member regarding relevant activities within their respective organization relating to homelessness.

Shalimar Cabrera, U.S. Vets-Las Vegas, shared that the annual fundraiser of the year is going to be held on November 8th at the Golden Nugget and tickets are on sale now. Sponsorships are also available.

Leone Lettsome, City of North Las Vegas, shared that the City of North Las Vegas opened its application cycle for The Community Development Block Grant and The Emergency Solutions Grant on September 18th, and it will be closing on October 27th.

Emily Paulsen, Nevada Homeless Alliance, stated that Project Homeless Connect will be held on Tuesday, November 14th and we welcome all of you to come to the reception in the morning and stay for a tour. Family Court is attending for the first time. There will be two Family Court judges and they do not have a homeless preference, however, the Justice Court and Municipal Court partners from Las Vegas and North Las Vegas do. If someone is not preregistered they will not be able to get into the line to see the courts. The court wants to ensure that the services go to the homeless clients only, so please encourage all those that you serve who are experiencing homelessness to preregister for the events. There will be transportation throughout the Valley to the event.

Agenda Item 12. Public Comment.

Marie Frances, Trailways Mental Health, stated that she is a clinical Social Work Intern under the CEO and clinical Director Charles Ellis. She came to observe the meeting and to stay in the loop with what's going on with the project to reduce and eventually irradiate chronic homelessness. I want to share with you that we are working with Clark County Social Service and some of their grant programs as well as we provide mental health services to people in Las Vegas and Laughlin, NV and many who are low income or are homeless. We offer a variety of services, we do the RMH services which are BSTP people out in the community working directly with these people as well as licensed therapist to do the in office. The CEO Charles Ellis is a trauma expert and does varying services such as hypnotherapy and EMDR to deal with severe PTSD, veterans and anyone who has experienced trauma.

Emily Paulsen, Nevada Homeless Alliance, welcomes NHA's new Program Manager, Katherine Royer.

Brooke Page, Clark County Social Service, shared that Danyell Cadell, who was the former CoC Grants Coordinator for Social Service resigned on October 5th.

Takiyah Butler, United Way of Southern Nevada, announced that tomorrow will be Terri Janison's last day with United Way. She is moving on to Grant a Gift a center for Autism. We will get back to everyone regarding the alternate and trust.

The meeting adjourned at 4:32 p.m.