

SNH CoC Steering Committee

Wednesday, March 21, 2018

11:30am – 1pm

City of Las Vegas – City Hall 5th Floor Large Conference Room

AGENDA

AGENDA SETTING FOR BOARD MEETING ON APRIL 12, 2018:

Youth Homelessness Demonstration Project grant for approval to submit

Youth Homelessness Project – The Movement

City of Las Vegas Update: Courtyard RFP/project, M.O.R.E. team

Regional outreach update: MICT, Outreach App

CoC General Update: Data, System Performance Measures, Housing Inventory Count

OLD BUSINESS

1. Attendance of Board Members – follow-up on action below:
 - a. Reviewed members who no longer represent their categories (change in jobs)
 - i. United Way CEO Scott Emerson – will serve as contact
 - ii. Still determining Alternate in Domestic Violence category
 - iii. Michele Fuller-Hallauer will take place of Bobby Gordon in alternate seat
 - b. Open alternate slots – follow-up on action below:
 - i. Caesars Entertainment being considered into business or alternate seat
 - ii. Downtown Business Alliance is also interested in filling a seat
 - iii. Recommendation for Metro Chamber of Commerce and/or Latin Chamber of Commerce or Urban Chamber of Commerce to add to Board
 - iv. Formerly Homeless Client Category – will need to refill positions
 - v. Recommendation Youth Action Board member to be added to CoC Board
 - c. Chairs need to reach out to all members who were absent on March 8 – Emily and Shalimar to send email
2. Follow-up provided regarding CoC newsletter:
 - a. Who gets the newsletter? General community at large, providers, businesses, funders, civic organizations (monthly)
 - b. Does it go at least to the full CoC membership? This is intention. Emily Paulsen will do an audit to confirm; last audit revealed some email addresses were missing. 1400 addresses, last open rate was 28% (higher than average of 21% open rate)
 - c. Can it be sent through Help Hope Home? Yes, it is currently.
 - d. Can we continue with it but take feedback for news and information from each working group to include in the newsletter – highlight from chairs of each working group with an engaging blurb about the purpose of each group, and possible link to working group reports
3. Youth Homelessness Demonstration Project 1 FTE (unpaid) to be appointed – CCSS will appoint 1 FTE, as no service provider agencies else had capacity

4. Homeless Trust Fund – Status Update
 - a. (WHO?) Will follow up with Leone who had volunteered in a past meeting to summarize commentary and agreed upon action from Board regarding Trust Fund
 - b. (EMILY P?) Will contact Melissa Clary to determine when meeting is rescheduled for
5. CoC Governance – Decision Making and Delegation
Action: Agenda item for next Steering Committee meeting – Steering Committee members to develop parameters of decision making then will seek feedback from working group members

NEW BUSINESS

1. Impact Nevada – Lauren Boitel will attend next Steering Committee meeting
2. Working Group Accountability
Standardizing Reports – Meg and Shalimar will create new standardized report so that all working groups will report in same format and on same content. New report will also include highlights of work being done, and purpose of group which can be used in CoC newsletter
3. CoC Recognition and Awards – discussion regarding ways to recognize CoC members during the program year; Community Engagement Working Group to discuss this and report back with ideas

PARKING LOT (*new section of Steering Committee meeting for topics we want to reference and act upon, in future*)

1. Suggestion to request software to manage all CoC communications where all members can access
2. Determine capacity of Help Hope Home website with help from Bitfocus
3. Recommendation for a CoC mixer for Board and general members to get to know each other better

Next Steering Committee Meeting:

Wednesday, April 18, 2018: 11:30 to 1pm – City of Las Vegas