

**SOUTHERN NEVADA HOMELESSNESS CONTINUUM OF CARE BOARD  
MEETING MINUTES**

**April 12, 2018**

**In attendance:** Emily Lewis, Co-Chair, Advocate, Government, City of Henderson  
Shalimar Cabrera, Co-Chair, Veteran Service Provider, U.S. Vets-Las Vegas  
Amie Duford, Alternate, Touro University Nevada  
Arash Ghafoori, Social Service Provider, Nevada Partnership for Homeless Youth  
Christy Shannon, Social Service Provider, S.A.F.E. Nest  
Carlton Craig, University, UNLV  
Donna Jordan, Mental Health Provider, Southern Nevada Adult Mental Health Services  
Erin Kinard, Health Care Provider  
Jamie Cruz, Workforce Investment, Workforce Connections  
Joycelyn Jackson, Alternate, Homeless or Formerly Homeless, Silver State Health Services  
Jon Stevenson, Alternate, Emergency Medical Services, Las Vegas Fire and Rescue  
Julie Calloway, Government, City of Boulder City  
Kathi Thomas-Gibson, Alternate, Government, City of Las Vegas  
Meg Pike, School District, Clark County School District  
Merideth Spriggs, Alternate, Nevada Homeless Alliance  
Michael Pawlak, Government, Clark County Social Service  
Monica Gresser, Business, Brazen Architecture  
Peter McCoy, Veteran Service Provider, VA Community Resource and Referral Center  
Robert Dawson, Social Service Provider, Catholic Charities of Southern Nevada

**Absent:** Joseph Sobrio, Law Enforcement, Las Vegas Metro Police Department  
Henry Sneed, Faith-Based, City of Las Vegas Mayor's Faith Initiative  
Kena Adams, Advocate, Indian Voices  
Kevin Sharps, Affordable Housing, Nevada HAND  
Laure Raposa, Public Housing Authority, Southern Nevada Regional Housing Authority  
Lorena Candelario, Government, City of North Las Vegas  
Mandy Martin, Business, Las Vegas Sands  
Melissa Clary, Advocate, Huntridge Neighborhood Association  
Scott Emerson, EFSP Board, United Way of Southern Nevada  
Siloh Moses, Homeless or Formerly Homeless, Serving Hope LV  
Troy Oglesbee, Faith-Based, Save A Life

**Agenda Item 1. Call to order, notice of agenda compliance with the Nevada Open Meeting Law.**

The meeting of the Southern Nevada Homelessness Continuum of Care Board was called to order at 2:08 p.m., on Thursday, April 12, 2018, at United Way of Southern Nevada, 5830 W. Flamingo Road, Las Vegas, Nevada, 89103.

**Agenda Item 2. Public Comment.**

No public comment

**Agenda Item 3. Approval of the Agenda for April 12, 2018; for possible action.**

A motion was made to approve the agenda with moving agenda item #8 to after item #11. The motion was approved.

**Agenda Item 4. Approval of the Minutes from the March 8, 2018 meeting; for possible action.**

A motion was made to approve the minutes. The motion was approved.

**Agenda Item 5. Update by co-chairs on recent activities of the Steering Committee; for possible action.**

Shalimar Cabrera, U.S. Vets-Las Vegas provided an update on the last steering committee meeting that was held on Wednesday, March 21st. Old business; reviewed members who no longer represent their categories and filling open alternate slots. Make sure that the COC newsletter gets to all of the members of the COC. Those of you who don't currently get the COC newsletter, let us know and we will get you on the email list. Clark County Social Service will appoint one full-time staff member that will be associated with the Youth homelessness demonstration project, as no other service provider agencies had capacity to do so. COC governance; committee members are meeting next week to discuss the decision making and delegation that we feel should be a part of the steering committees responsibilities and for all of the working groups to start focusing more on the ability of each working group to make their own decisions or delegate appropriately. New business; Impact Nevada will be meeting with steering committee members next week to talk about their work. Meg and Shalimar will create new standardized report so that all working groups will report in same format and

on same content. The new report will also include highlights of work being done, which can be used in the CoC newsletter. We had discussion regarding different ways to recognize CoC members during the program year. The community engagement working group decided to take that on and will report back with some ideas at the next steering meeting. We added a Parking Lot section for future topics that you want to follow up on. A few of the topics are suggestion of software that would manage all COC communication access in one place, determine the capacity of the current help hope home website and how we can increase the capacity, recommendation for a CoC mixer for board and general members to get to know each other better. The next steering committee meeting is next Wednesday, April 18th, 2018.

**Agenda Item 6. Approval of submission of the application for the U. S. Department of Housing and Urban Development (HUD) Youth Homelessness Demonstration Program (YHDP) by the Continuum of Care Collaborative Applicant; for possible action.**

Brenda Herbstman, Clark County Social Service, Brenda Herbstman, Clark County Social Service, serving as the collaborative applicant and representing the youth working group presented on the Youth Homelessness Demonstration Program. What investment was made; Application; over 200 hours of staffing from Clark County Social Service, 100% matched by the community partners and that included the core grant writing team, state reviewers, youth action board, youth working group and private companies and consultants that stepped forward to provide us with reviews and feedback on our narrative in our application. When awarded we will be committing over 3000 hours to serving as the YHDP lead - valued at over \$160,000 and over 3,500 hours are committed to working on the community plan - valued at over \$145,000. YHDP Application Strengths; Clark County Social Service has stepped forward as the lead for this project. Michele Fuller-Hallauer will be the designated project director and supported by an equivalent of 1.5 full-time employees made up of the Resource and Development team. Community infrastructure already in place at the time we started writing the application was an active youth action board and youth working group. We had specific coordinated entry for youth and there's a working group designated to look at implementation, changes and improvements. We had an established point-in-time youth count and survey, including a methodology of how that work is done. We conducted a community wide needs assessment at the Summit in November 2017. We have community stakeholders who are committed financially and with their time to a coordinated strategy to prevent and end youth homelessness to be debated at the 2nd Annual Summit in November 2018. Examples of our community successes; include functional zero for Veterans and development of coordinated entry for all subpopulations. 14:35 Timelines that we are hoping for is April 12th – SNH CoC Board Approval, April 17th – BCC Approval, April 17th – Submit Application, Mid/End of July – Results announced, August 16th – YHDP Work Begins for YHDP Communities and in September – Communities can request scores and feedback on applications.

A motion was made to approve the submission of the YHDP application as presented. Motion approved.

**Agenda Item 7. Presentation on the youth homelessness project, The Movement; for possible action**

Arash Ghafoori, Nevada Partnership for Homeless Youth, shared that the movement is an ongoing communitywide effort to attack youth homelessness at all angles. Things to accomplish are raising awareness, instilling and increasing the sense of urgency around this issue, bridge gaps and breakdown silos, generating sufficient resources, developing sustainable structures and driving creative solutions. Why do we have a need for the movement? Southern Nevada has one of the worst youth homelessness crises in the country; an invisible problem to many and is deeply affected by a wide variety of sectors and systems. Homeless youth are distinct in their circumstances, mindsets and needs, and require distinct resources to sustainably end their homelessness; intervening when homeless youth are still young is both more effective for long-term outcomes and more cost-effective for the community. We created The Summit, an ongoing vehicle and platform to advocate, educate and drive solutions for this most vulnerable population. The Summit will be held annually in the month of November, we are going to ask people who attend to work and help us come up with solutions, adopt part of our solutions and keep driving it. We are going to create a youth homelessness dashboard and make sure this stays in the front of our community. Development of the Plan; first thing that we need is a comprehensive homelessness plan that is exclusively devoted to youth and this is going to be an umbrella plan, meaning it will include system intersectionality, policy, innovative fundraising mechanisms and partnerships, prevention, diversion, housing and service types, etc. The plan components include governance; youth voice; collective vision; data- driven statement of need; goals that lead to action; measures of success; concrete strategies to combat youth homelessness; system equity and parity; higher-risk subpopulation strategies; infusion of key principles throughout system. Plan Development; National RFP process conducted for facilitators; TAC (Technical Assistance Collaborative) chose as planning facilitator; NPHY, Sands Cares, CoC Planning Working Group and private funders came together to fund facilitator; CoC Youth Working Group and Young Adults in Charge (i.e. Youth Action Board) will be central to the planning process. Timeline; Phase 1, March/April 2018: Analysis of the Current System & Establishing Plan Structure, Phase 2, May 2018: Dream Big, Phase 3, June 2018: Fine Tune & Synthesize, Phase 4, July - October 2018: Plan Drafting & Finalization, November 2018 Presentation of plan at 2018 Summit. A Youth Working Group plus meeting will be held on April 25th from 1 – 5 pm. Westcare foundation is going to be hosting the event and for those of you who want to attend you can RSVP Allison@NPHY.org. Dream Big meeting will be held on May 8th or 9th. We will be sending out that information soon.

**Agenda Item 8. Update by the City of Las Vegas on requests for proposals for the Courtyard and the MORE Project; for possible action.**

This agenda item was moved to after agenda item #11. Kathi Thomas-Gibson, City of Las Vegas provided an update on the continuum of interventions and the flow Chart. The Courtyard is a first step an entry point, where triage can take place for homeless individuals

and lead to additional resources and services, with the ultimate goal to stabilize an individual. The Courtyard facility is "sized" to support homeless individuals within the Downtown Medical District and adjacent downtown neighborhoods. The Courtyard model will serve as a prototype that could easily be scaled and replicated in other parts of Southern Nevada. Timeframes: Start Up (Phase 1) May 1, 2018; Build Out (Phase 2) Fall 2019. Barriers identified during the pilot phase of the MORE Project is HUD funding limitations, limited housing resources, transportation, shelters for families/women with children and medical respite lacking. The MORE project impact; 3,883 contacts, 1,299 encampments removed, 2,064 accepting services, 140 people removed from homelessness, 18 arrests and 52 citations.

**Agenda Item 9. Update on street outreach by the HELP of Southern Nevada Mobile Crisis Intervention Team and the Clarity outreach application; for possible action.**

Kelly Robson, Help of Southern Nevada, provided an overview on the work on of the Mobile Crisis Intervention Team, which included their response to the 265 living in tunnels as was counted in the 2017 Point-in-Time Count. She and Tauri Royce, Bitfocus, introduced the Clarity Outreach App. The application provides an avenue to map encampments and clients, with efforts to link with client records in HMIS (name, DOB). In the application, encampments and persons can be moved do to different locations by dragging to alternate location on the map. Users can enter person's name, age, date of birth, year of birth, last four of SSN, keywords from notes; or an encampment's name or description to find entries that are not visible within the users current map location view. For more information on the Clarity Outreach app contact, Bitfocus can be contacted at [support@Bitfocus.com](mailto:support@Bitfocus.com) or 702-614-6690.

**Agenda Item 10. Update on Data, including HUD reporting such as the Housing Inventory Count and System Performance Measures; for possible action.**

Tauri Royce, Bitfocus shared that HUD and other planners and policymakers at the federal, state and local levels use aggregate HMIS data to obtain better information about the extent and nature of homelessness over time. HMIS can be used to produce an unduplicated count of homeless persons, understand patterns of service use, and measure the effectiveness of homeless programs. Each CoC must implement an HMIS. The software used in Nevada is Clarity Human Services, produced by Bitfocus, Inc. Bitfocus is also contracted as Administrator of the Nevada HMIS, serving as a liaison, analysis, and technical support to the CoC's at every level as it pertains to HMIS. Annual Progress; HIC/PIT Jan-Apr, System Performance Measures and HMIS Data Quality Report Apr-May, Homeless Census May-Jul, Local Monitoring-Ranking –Spring and AHAR Oct-Dec.

**Agenda Item 11. Questions and answers regarding reports from the Board working groups (Community Engagement, Coordinated Entry, Evaluation, HMIS, Monitoring, Planning). *(please note that the recorder stopped before this item)***

Michael Pawlak, Clark County Social Service, noted that preparations are beginning for the release of the HUD NOFA (Notice of Funding Availability). The Evaluation Working Group met jointly with the Monitoring Working Group on the 2018 local application process planning, and the contract for external monitoring was going to the Board of County Commissioners for approval. Merideth Spriggs, Nevada Homeless Alliance, announced that the Community Engagement Working Group is hosting training for the Speakers Bureau on Friday, April 20<sup>th</sup> at Clark County Social Service. The group is also working on content for the newsletter.

**Agenda Item 12. Receive an update from each board member regarding relevant activities within their respective organizations relating to homelessness.**

Meg Pike, Clark County School District, announced creation of a homeless task force comprised of liaisons from various agencies that work with the Title I Hope office.

Catherine Huang Hara, Clark County Social Service, announced a save the date for the Statewide Continuum of Care meeting on April 26<sup>th</sup> at the Ryan White offices of Clark County Social Service. She also announced that there will be an all-day training on Best Practices for Emergency Shelter with the National Alliance to End Homelessness on May 9<sup>th</sup>. More information will be sent out soon.

Donna Jordan, Southern Nevada Adult Mental Health Services, announced that she is retiring in May.

**Agenda Item 13. Public Comment (please note that the recorder stopped)**

Patricia Price provided public comment.

Angel Lash, WestCare, shared that open house for all community partners will be held on Tuesday, April 17th, 2018 from 12 - 1:30 pm at the Las Vegas Community Triage Center 323 N. Maryland Parkway.

Annie Wilson, Las Vegas Metropolitan Police Department, provided public comment.

Juan Salinas, The Salvation Army, provided an updated on upcoming events occurring at the Salvation Army.

**The meeting adjourned at 4:45 p.m.**