

SNH CoC Steering Committee
Wednesday, April 18, 2018
11:30am – 1pm
City of Las Vegas – City Hall 5th Floor Large Conference Room

AGENDA

AGENDA SETTING FOR BOARD MEETING ON MAY 10, 2018:

- Presentation on USDA Housing Programs
- Presentation on Family Connect outcomes
- Presentation on State Housing Programs

OLD BUSINESS

1. Attendance of Board Members – follow-up on action below:
 - a. Reviewed members who no longer represent their categories (change in jobs)
 - i. United Way CEO Scott Emerson – was reminded
 - ii. Alternate in Domestic Violence category is identified to be Genese Jones-Torrance from Safe Nest
 - b. Open alternate slots – follow-up on action below:
 - i. Caesars Entertainment - Arash to follow up and invite to consider
 - ii. Downtown Business Alliance – Emily P. to follow up and invite to consider
 - iii. Recommendation for Chamber Member to be added – Arash to invite
 - iv. Formerly Homeless Client Category – will need to refill positions and possibly with Youth Action Board Member; Meg will research Nevada laws on age limits to sit on Board then determine whether we can invite a youth member to join
2. Homeless Trust Fund – Status Update
 - a. Leone has documents to provide summary of discussion of last Board decision and will compile before next Homeless Trust Fund meeting (TBD)
 - b. Action: Emily P will contact Melissa Clary to determine when meeting is rescheduled for
3. Standardized Report for Working Groups – reviewed; will add Group Purpose and Goals, and list of subworking groups that report up to Working Group; new report not intended to replace minutes which will still be taken and filed internally; report will summarize those minutes for including in COC Board agenda
 - a. New discussion: Review needed of each working group’s goals by Steering Committee; determined that an all-day meeting (to be facilitated by Michele and Shalimar) would be convened of all working group and subgroup champions to evaluate the strategic plan to end homelessness and each group’s responsibility.
 - b. Action: Emily P. and Michele to invite all Chairs, co-chairs, and champions
 - c. Action: Emily P. to send a Doodle poll to find a day that works best targeting the week of May 21-25
4. CoC Recognition and Awards – Community Engagement group did come up with some ideas; agreed that awards will be given during an existing meeting;

- a. Action: Comm Engagement group will develop a few award criteria for Steering Committee to review at a future meeting

NEW BUSINESS

1. Possible addition of Law Enforcement representative to Steering Committee as requested by LVMPD Homeless Liaison however according to Governance Structure, Section 4.4.3 states that the Steering Committee will consist of a minimum of 9 members but not to exceed 11 members. We currently have 11 members and so there are no positions currently open.
2. HUD Guidance on United Funding Agency - released registration notice, time to identify if our CoC is ready to send all docs that support that we are ready to become UFA; Michele has asked fiscal team to evaluate our current fiscal controls status to see if we are ready to meet requirements for UFA, and in addition, Identify who is on UFA ad-hoc Working Group to determine whether we should apply as a UFA – recommendation Steering Committee to evaluate that as a standing agenda item, with extended meeting by half hour in the future (11:30 am - 1:30 pm)
3. CoC Governance – Decision Making and Delegation - Parameters of decision making then will seek feedback from working group members (*this item is tabled as it will come up as part of the Working Groups meeting in May*)

PARKING LOT (*new section of Steering Committee meeting for topics to act upon, in future*)

1. Suggestion to request software to manage all CoC communications where all members can access
2. Determine capacity of Help Hope Home website with help from Bitfocus
3. Recommendation for a CoC mixer for Board and general members

Other Discussion:

Quorum at CoC Board Meeting

Governance Structure defines quorum as 50% + 1 (vacant or inactive do not count), and open meeting law that states no votes can be taken if quorum changes in the meeting due to people leaving early

We have 2 empty seats (Business, 1 Formerly Homeless) for 29 active so quorum is 14+1 = 15 (16+1 = 17 when all positions are filled)

Mixer

After next month's CoC Board Meeting at Nora's Italian Restaurant (next door to United Way) – U.S.VETS will create invitation graphic to have Catherine Huang Hara distribute to all CoC Board and general membership

Next Steering Committee Meeting: Wednesday, May 16, 2018: 11:30 to 1:30 pm

Next CoC Board Meeting – May 10, 2018 (Followed by mixer)