

Data and System Improvement Working Group Report to the CoC Board

Working Group: Data and System Improvement

Chairs: Michele Fuller-Hallauer and Stacy DiNicola

Held: **January 28, 2019** Clark County Social Service, 1600 Pinto Lane.

Attendance:

Michele Fuller-Hallauer, Stacy DiNicola, Michelle Livings, Ariana Saunders, Tanya Sutton

Accomplishments-Action Items Completed:

1. This working group will join the Evaluation and Monitoring working groups for quarterly joint meetings moving forward.
2. Tested the unmet need formula with our CoC data. Discussed other data elements that should be considered and whether the data is really telling us what we need to know. Made a list of further data to be gathered. Tanya will pull the data for review for the next meeting.
3. Reviewed the Action plan for the group. The action plan includes:
 - a. Investigate Racial disparities
 - b. Test unmet need formula
 - c. Analyze census and all available data in relation to community trends/data
 - d. Review outcome data from relevant research/projects
 - e. Review/analyze system performance measures
 - f. Review/analyze cross-sectional data
4. Next meeting: February 25, 2019 8:30-11am at Clark County Social Service (meeting day moved back a week due to Presidents Day)

Sub-Groups:

Working Group: HMIS

Champion: Erin Kinard

Working Group Members (see below for roster of full membership and attendance)

Meeting Info: January 16, 2019 1:30pm-3pm – 3rd Wednesday of each month

Near term: Action Items In-progress/Pending:

- Revision of the HMIS End User Application – working group found the previous application was not requesting enough information to determine if the end user would be an appropriate addition to the HMIS system, therefore revisions to the main application were made. The edits are being completed and the final draft will be reviewed during January's meeting.

Goals not yet met/Issues:

- Identification of a tool to utilize for monitoring the HMIS lead.
- Updated Licensing Policy – the working group is still in the process of developing a licensing policy that outlines the number of licenses per agency, as well as the threshold determining funding source for each license.

Announcements:

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Next Meeting: February 20, 2019 from 1:30pm – 3pm at Clark County Social Service

HMIS Working Group Attendance Roster – 2019

Member Name	Agency	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
Erin Kinard, Champion	Seven Hills	X											
Andrew Powell	COH	AB											
Julee King	Bitfocus	X											
Mindy Torres	HELP	X											
Catherine Huang Hara	CCSS	X											
Peter McCoy	VA-CRRC	AB											
Jennifer Huse	SNAMHS	X											
Tanya Sutton	Bitfocus	AB											
Ariana Saunders	CCSS	AB											
Danita Osborne-Morris	CCSS	X											
Sanaa Khan	CNLV	AB											
Michael Reed	Bitfocus	X											

Working Group: Census

Champion: Karen Schneider

Meeting Info:

January 15—Last planning meeting prior to conducting the census. Each Team provided reports on progress.

- a. Training Team – update: Brenda reported that sites have started conducting their local trainings and have been talking with volunteers. Many volunteers have been watching the online videos. Discussed portal for participants to submit questions and for a quiz next year.
- b. Survey Team – update: Ariana reiterated that this is completed and has been tested. Julee indicated that feedback has been incorporated and it is good to go!
- c. Mobile App Team – update: Catherine reported that we not using mobile app; Julee reported that Surveys is ready for the count. Catherine talking with Lou Lacey about testing ARCGIS in tunnels; putting hold on trying it during the count and will try to test it during the year.
- d. Volunteer Recruitment Team – update: Heather reported that the MGM recruitment has not gone as well as we/they had hoped. Their recruitment will stay open a bit longer. Currently 177 volunteers compared to 75 this time last year. 2/3 of volunteers sign up within last 10 days of registration. Even got 13 volunteers in last 24 hours. Active recruitment is still going. Working on donations for each site and continuing to reach out to previous volunteers.

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- e. Community Awareness Team – update: Catherine recommended that we ensure Dan Kulin knows of any public outreach efforts; Added to Community Engagement Group agenda for CoC; has pushed for volunteers through newsletter. Requested another press release this week. Dan is lead with coordinating media arriving at Catholic Charities and has talked with Leslie to make arrangements. The VA has hired someone to video record the census to put together a 30 minute video regarding homelessness and Veterans.
- f. Youth Team – update: Rico reported that NPHY is holding a training session on Thursday from 5 – 6 pm; encouraged to see the larger number of committed volunteers. Ready for training and deployment.
- g. Other – Catherine is meeting with outreach teams regarding their count components; she is also meeting with public office for rural count; will check in with Annie regarding their deployment; waiting to determine training needs for peer navigators.

January 22-24th Conducted the Homeless Census

January 29—Census Debrief—full debrief report forthcoming