

**SOUTHERN NEVADA HOMELESSNESS CONTINUUM OF CARE BOARD
MEETING MINUTES
December 13, 2018**

In attendance: Amie Duford, Alternate, Healthcare Provider, Touro University Nevada
Annie Wilson, Law Enforcement, Las Vegas Metro Police Department
Arash Ghafoori, Social Service Provider, Nevada Partnership for Homeless Youth
David Slattery, Emergency Medical Services, Las Vegas Fire and Rescue
Erin Kinard, Health Care Provider
Julie Calloway, Government, City of Boulder City
Kathi Thomas-Gibson, Government, City of Las Vegas
Kena Adams, Advocate, Indian Voices
Laure Raposa, Alternate, Public Housing Authority, Southern Nevada Regional Housing Authority
Lavonne Atkins, Mental Health Provider, Southern Nevada Adult Mental Health Services
Leone Lettsome, Alternate, Government, City of North Las Vegas
Mandy Martin, Business, Las Vegas Sands
Meg Pike, School District, Clark County School District
Michael Pawlak, Government, Clark County Social Service
Peter McCoy, Veteran Service Provider, VA Community Resource and Referral Center
Shalimar Cabrera, Veteran Service Provider, U.S. Vets-Las Vegas
Stacy DiNicola, Alternate, Government, City of Henderson
Stavan Corbett, United Way of Southern Nevada

Absent: Alletha Muzorewa, Workforce Investment, Workforce Connections
Carlton Craig, University, UNLV
Emily Paulsen, Co-Vice Chair, Advocate, Nevada Homeless Alliance
Genese Jones-Torrence, Social Service Provider, S.A.F.E. Nest
Henry Sneed, Faith-Based, City of Las Vegas Mayor's Faith Initiative
Jennifer Harris, Homeless or Formerly Homeless
Kevin Sharps, Affordable Housing, Nevada HAND
Melissa Clary, Advocate, Huntridge Neighborhood Association
Robert Dawson, Social Service Provider, Catholic Charities of Southern Nevada
Siloh Moses, Homeless or Formerly Homeless, Serving Hope LV
Troy Oglesbee, Faith-Based, Save A Life

Agenda Item 1. Call to order, notice of agenda compliance with the Nevada Open Meeting Law.

The meeting of the Southern Nevada Homelessness Continuum of Care Board was called to order at 2:13 p.m., on Thursday, December 13, 2018, at United Way of Southern Nevada, 5830 W. Flamingo Road, Las Vegas, Nevada, 89103.

Agenda Item 2. Public Comment.

No public comment.

Agenda Item 3. Approval of the Agenda for December 13, 2018; for possible action.

A motion was made to approve the agenda with moving agenda items number 8 and 9 to after agenda item number 5. The motion was approved.

Agenda Item 4. Approval of the Minutes from the November 8, 2018; meeting; for possible action.

A motion was made to approve the minutes. The motion was approved.

Agenda Item 5. Update by co-chairs on recent activities of the Steering Committee; for possible action.

Shalimar Cabrera, U.S. Vets-Las Vegas, reported that in January is the time for applying as UFA for HUD to approve or deny; we are not prepared to apply in January 2019. There was a recommendation to have another presentation indicating benchmarks in infrastructure and performance that the COC should meet in order to become a UFA. A COC Board Orientation is scheduled for January 28th from 1:30 to 5 p.m. at Clark County Social Service 1600 Pinto Lane, 3rd floor training room for new or existing board members that would like either a refresher or have not attended an orientation. There was discussion about adding new stakeholder categories to the board. New business included discussion regarding new vetting criteria in preparation for the 2021 rotation for new board members. Need to make full COC membership list available and recommendation to add to website. Need more effective way to collect information regarding member applications and board interest. A CoC Board member should be attending each monthly

SNRPC meeting to give an update on our work, agenda and upcoming presentations. The next meeting will be held on January 22nd at 4 p.m.

Agenda Item 6. Standing monthly update by the Youth Working Group on the Movement to End Youth Homelessness and the 100-Day Challenge; for possible action.

Arash Ghafoori, Nevada Partnership for Homeless Youth reported that at the last working group meeting there was discussion about funding opportunities that are coming up, specifically things around Juvenile Justice and human trafficking, the demonstration project, the Summit, community strategic planning, youth coordinated entry and how that is going and the movement; there is a pledge out in the community right now to get more signatures. This petition says that I am a citizen and care about the issue of homelessness and want to do everything I can to help and support it. You can find The Pledge on the movement website <https://nphy.org/the-movement>.

Meg Pike, Clark County School District reported, we are approximately a quarter of the way through the 100 day challenge. Other communities that are participating in the challenge at the same time are Sacramento, CA, Prince George County, MD, Miami, FL and Suburban Cook County, IL. All 5 of us are on the same schedule with very different goals that we came up with. The goal for Southern Nevada is as follows; in 100 days we will prevent 50 system involved youth from entering homelessness and the goal is to house 100 youth that are currently experiencing homelessness under the age of 25 with new and/or innovative housing solutions. The team includes DDJS, DFS and Youth Parole. We have completed an intake form and they have started to utilize them with some of the system involved youth and trying to do that prevention piece with those youth. We have established specific data points that will be tracked in a separate part of HMIS for this specific challenge so that we can provide data to HUD and the other technical assistance providers around what we are doing. There are 3 sub-groups to push this initiative forward; housing, data and prevention.

Agenda Item 7. Presentation and debrief by the collaborative applicant on the local process for the 2018 Continuum of Care competition; for possible action.

Michele Fuller-Hallauer, Clark County Social Service asked the board what went well over this last year's process. Based on the feedback, you liked that we communicated, what we communicated, the way we communicated it and the frequency in which we communicated. Having joint meetings prior to ranking day was very helpful and we should continue to do that. We sent a survey to 115 participants who included COC applicants, members of the board and members of the scoring and ranking team. We received 22 responses from those 115 emails.

Danita Osborne-Morris, Clark County Social Service, reported on the Survey Structure, which includes 6 parts to the survey: done in Google Forms to include branching questions; attempt to capture different perspectives depending on role in the process; survey provided to new applicants, renewal applicants, board members, members of the Evaluation, Monitoring, and Scoring & Ranking groups and anyone who attend the technical assistance session in June and chose not to apply. Applicant Questions and Responses went to anyone that submitted an application, two of the respondents felt that they did not have enough time to complete the application. Process Strengths - Ease of application with ZoomGrants mirroring eSNAPS; developed spreadsheet and feedback form to receive and provide targeted feedback to applicants; instituted two scores that were averaged for agency application during review process to provide. Suggestions for improving the process in 2019 - Improvement in scoring criteria and process; designing a monitoring tool to ensure it is conducive to ALL CoC program types, getting the V3 Tool implemented to ensure everyone is scored fairly; threshold to identify programs that are truly low performing so they can be restructured or reallocated. Feedback to providers on ZoomGrants applications to improve eSNAPS submissions and earlier process. Policies and Procedures - LGBT, HUD would like to see that we annually conduct training about how to effectively implement equal access and have implemented a COC wide anti-discrimination policy. We have an equal access training that is in the works and will be offered at the end of January. Public Housing Agencies; addressing Racial and Ethnic disparities; strategy to effectively re-house families within 30 days of becoming homeless; MOU's between CoC and educational supports and services. HUD Performance Measures, things that HUD would like to see in our data is an Increase in number of RRH beds, At least 85% of beds covered in HMIS, Decrease of at least 5% of sheltered homeless, Reduce the number of first time homeless, Reduction in length of time individuals and families remain homeless by at least 5%, Reduce by at least 5% the rate of returns to homelessness over 6 and 12 months and Decrease in number of CHI and decrease in total unsheltered. Next Steps: HomeBase will be involved in the process from the beginning. The Evaluation Working Group is currently working toward improving the process for next year's application, which includes developing a timeline that will begin the application process sooner. Strategic Progress is monitoring projects. There will also be quarterly meetings between the Evaluation and Monitoring groups to ensure all groups are on the same page.

Agenda Item 8. Presentation and receive feedback on revisions to the Governance Structure, including changes to the Board composition; for possible action.

Kathi Thomas-Gibson, City of Las Vegas reported on the CoC purpose and responsibilities as defined under the HEARTH Act; proposed organizational flow chart and changes to the Governance Structure. Handouts provided; everything highlighted in red are specifically identified in the Hearth act as something that the COC will need to do or have the authority to do. On the current flow chart everything in a blue box is a standing committing or working group, Community Engagement and Coordinated Entry were added but not required by the Hearth Act. Below the dotted line are subcommittees for working groups and the third tier in the green

boxes are Ad-Hoc groups. Feedback that has been offered is that the youth working group be elevated to its own free-standing working group.

Agenda Item 9. Presentation by the ad-hoc Membership Subgroup of recommendations for new Board membership; for possible action.

Kathi Thomas-Gibson, City of Las Vegas, presented the Nomination Slate for 2020-21 and would like feedback. Based on the feedback, she will provide to the steering committee or the board the feedback from the exit interview when members leave.

Agenda Item 10. Presentation by the collaborative applicant on the 2019 Southern Nevada Homeless Census; for possible action.

Catherine Huang Hara, Clark County Social Service, reported the Southern Nevada Homeless Census for 2019 will be on January 22nd – 23rd. We are required by HUD to do a census of the number of people who are experiencing homelessness in our community within the last 10 days of January. The information gathered impacts federal funding allocations on an annual basis and it also influences a number of federal reports that's provided to HUD every year. The annual count includes street count, surveys and shelter camp count. All agencies that provide emergency and transitional housing services will be providing program utilization figures for that night. The urban deployment will start at 10 pm and end no later than 4 am, providers will then start counting in the tunnels and wash areas which are done by professional outreach teams. Deployment station locations for the urban count include Mountain Crest Community Center, Walnut Recreation Center, Catholic Charities, Rawson-Neal Psychiatric Hospital, Cambridge Recreation Center and Henderson Multi-Generational Center. The youth camp will deploy on the 23rd at 7:30 am and will be working with service providers, Southern Nevada Children First, Help of Southern Nevada, Clark County Social Service, Step Up and Olive Crest. We will continue to work with the Clark County School District on gathering data from those students that may have experienced homelessness during the night of the count. Help of Southern Nevada, Shannon West Homeless Youth Center, Clark County Social Service, Step Up and Nevada Partnership for Homeless Youth as part of the Youth Camp will have a survey that will be done. On January 24th the count for the rural and outline areas deployment will begin around 5:30 am. The first responders will assist in those areas. Once the counting an observation ends the outreach teams and additional volunteers go out to administer a survey which is used to collect information on background and demographics; an additional set of questions regarding the youth population are added for anyone under the age of 25 who is being surveyed. We are recruiting volunteers, preferably with vehicles. If you would like to volunteer you can register on the website www.helphome.org/volunteer.

Agenda Item 11. Questions and answers regarding reports from the Board working groups (Community Engagement, Coordinated Entry, Evaluation, HMIS, Monitoring, Planning)

Catherine Huang Hara, Clark County Social Service, reported that she will be stepping in temporarily for Emily Paulsen. No working group meeting was held.

Michele Fuller-Hallauer, Clark County Social Service, reported the coordinated entry evaluation will be conducted during HomeBase; they will be doing focus groups with the working groups under coordinated entry during the second and third weeks in January. Now that we have all subpopulations as part of coordinated entry, we will get a good evaluation of our system and it can help us with system redesign if necessary.

Agenda Item 12. Receive an update from each board member regarding relevant activities within their respective organizations relating to homelessness

Laure Raposa, Southern Nevada Regional Housing Authority shared that the Housing Authority opened up several of their waitlists on December 3rd, most of the open waitlists are for project-based vouchers that are being rehabilitated two brand new units and after one year of residency in the project-based voucher unit, the residence will be eligible to apply for a mobility voucher.

Agenda Item 13. Public Comment

No public comment

The meeting adjourned at 4:30 p.m.