

COORDINATED ENTRY SYSTEM WORKING GROUP GOVERNANCE

Purpose: The Coordinated Entry System Working Group (CESWG) is a working group of the Southern Nevada Homelessness Continuum of Care (SNH CoC) Board, overseeing the planning, implementation and evaluation of the Coordinated Entry System (CES) in Southern Nevada, as well as providing updates to the SNH CoC.

The CESWG assumes responsibility for Continuous Quality Improvement of the CES process including:

- Analyzing CE and HMIS data
- Monitoring and maintaining system integrity
- Resolving client and system-level conflict and grievances
- Training assessors
- Directing the matching process
- Making recommendation for change to the process
- Ensuring compliance with HUD requirements and guidance
- Ensuring compliance with local CES policies and procedures
- Work collaboratively with other SNHCoC working groups to determine compliance with coordinated entry processes
- Provide information as requested on agency participation and compliance in the CES as it impacts funding recommendations and/or decisions

The CESWG is responsible to lead several subgroups including:

- **Diversion** - The Diversion Task Group is charged with developing ways to divert individuals from the homeless services system. This Task Group also creates and implements a Homeless Diversion pilot project to address the needs of imminently or recent homeless families in Southern Nevada.
- **Moving On** - As a strategy to address the community queue as well as empowering clients that are ready to move on from supportive housing, Moving On promotes high levels of independence and tenant choice while freeing up space in permanent supportive housing programs for highly vulnerable people on the community queue.
- **Coordinated Entry (CE) Task Force** - The Coordinated Entry Task Force is responsible for case-conferencing related to matching of different sub-populations to housing/services.
- **Coordinated Outreach** - The Coordinated Outreach Working Group is tasked with coordinated outreach efforts and locating highly vulnerable homeless households through interagency collaborations.

Membership: The CESWG membership will consist of stake holders representing those who experience homelessness and the agencies that provide services impacted by the Coordinated Entry System.

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The CESWG encourages participation from each, but not limited to, the following stakeholder groups:

- Persons with lived experience
- Youth
- Families
- Adults without children
- Survivors of Domestic Violence and Human Trafficking
- Veterans
- Outreach teams
- Service Providers
- Matchers
- HMIS Administrator
- CoC Collaborative Applicant/Lead agency
- Jurisdictions
- Funders

It is the responsibility of the community stakeholders to ensure there is representation at each meeting and that the activities of the working group are conveyed to impacted members of their staff.

A high level overview of discussions and decisions that impact services to individuals experiencing homelessness can be found in the CESWG monthly report presented to the SNH CoC Board.

Meetings: Meetings will occur on the 3rd Tuesday monthly, from 1:00 p.m. to 3:00 p.m. at Clark County Social Service, 1600 Pinto Lane, in the 3rd floor training room, and are open to those interested in the CES process. Meeting date, time, location and frequency may vary based on community need. Any changes to the schedule will be posted on helphopehome.org.

Leadership: The current leadership for the CESWG is Michele Fuller-Hallauer mhf@clarkcountynv.gov and Kelly Robson krobson@helpsonv.org.

Decision Making: Decisions will be made by consensus of those in attendance. In the event consensus cannot be reached, any member of the group can call for a formal vote. Each Agency in attendance will receive one (1) vote. If there is more than one representative present for any Agency, those members will have an opportunity to confer prior to exercising their vote.

All fiscal and policy matters will be forwarded to the SNH CoC Board with recommendation from the CESWG. Systemic course corrections that do not change or



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conflict with the CES policies and procedures can be made at the working group level. Outcomes will be posted online at www.helpohopehome.org.

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