**Working Group:** Monitoring Working Group (MWG)

**Champion:** Jaini Christison

**Meeting date, time, and location:** Wednesday, August 10, 2022 at 1:30 PM through WebEx

**Attendees:** CNLV, Jaini Christison; CLV: Erika Ozaki, Andrea Blanco, Stephany Coaley; CCSS, Teresa Etcheberry, Danita Osborne, Natalie Grajeda, Alisha Barrett, Mary Duff, Vera Sverdlovsky, Lauren Hornday, Lizette Mejia; Strategic Solutions, Maurice Page; USVETS, Salvador Patricio; Homebase, Max Drischer; LVMPD, Annie Wilson; HOSN, Bridget Claridy; IR&A, Justin Gardner**;** Bitfocus, Nora Saldivar; Jeree Saucedo

**Accomplishments - Action Items Completed:**

* Scoring and Ranking process:
	+ Tool currently being finalized and changes to the housing standard assessment tool will be sent to Homebase by the end of the week.
	+ Updated monitoring report: Report that reflect the changes will be sent to the agencies with their updated scores.
	+ Scoring and Ranking date will be September 8, 2022. Training to be available on August 31, 2022.
	+ Final tools in report format will be sent out by beginning of next week.
* Strategic Progress: External Monitoring Updates
	+ Tools are 90% updated with pending finalization of the monitoring results memo.
	+ Plan to publish the full report with combined tools into one PDF and to go out by beginning of next week, with focus on updating the information for HomeBase.
	+ A short Addendum report to follow for year 4. Full report not needed due to Covid issues
	+ A discussion of the outcomes and issues will follow, and then once completed and presented, work will begin on year 5.
* Monthly Drawdown Review
* Review of updated spreadsheet: Danita presented an updated spreadsheet with new grant terms.
* HUD is providing the NOGA’s and setting up ELOC’s. Some programs we haven’t seen any spend for some of those new dates. Some programs have ended those grant terms.
* Smartsheet spreadsheet will streamline the process with providers.

**Next Meeting: Wednesday, September 14, 2022 at 1:30 PM through WebEx**