



## Data and Systems Improvement Working Group Report to the Board October 2022

**Working Group:** Data and Systems Improvement Working Group (DSIWG)

**Champion:** Michele Fuller-Hallauer, Clark County Social Service (CCSS) & Lauren Boitel, Impact Nevada

**Meeting date, time, and location:** October 3, 2022 (1<sup>st</sup> Monday) at WebEx

**Attendees:** Bitfocus: Jeree Saucedo Nora Saldivar, CCSS: Ashley Brown, Catherine Huang Hara, Michele Fuller-Hallauer, PJ Moore; COH: Hayley Jarolimek; CPLC: Mindy Torres; HUD TA: Alissa Parish, Ashley Barker Tolman, ImpactLV: Lauren Boitel; VA: Heather Berard

**Accomplishments - Action Items Completed:**

- **System Performance Measures**
  - The group discussed cleaning up SPM data.
  - The team will analyze and compare the data in Stella with SPM data.
  - The group will review data on exits to permanent housing and returns.
  - The Bitfocus data services team will review SPM data.
  - The team will continue to review data and discuss with outreach teams ways to increase successful exits.
- **Unsheltered PIT (Point in Time) Count Methodology**
  - The PIT count will include an urban methodology, rural methodology and a tunnel methodology.
  - PIT count will take place on the night of January 25<sup>th</sup> into the day of January 26<sup>th</sup>.
  - Deployment sites will open at 5 am and count will begin at 6 am.
  - The Group discussed how to handle deployment sites with walkable areas such as parks.
  - A questionnaire will be given to volunteers during recruitment.
  - The questionnaire will help to assess the safety and comfortability level regarding walking and driving Census tracts.
  - The group reviewed previous deployment sites.
  - North Las Vegas will continue with NLV city hall as their deployment site.
  - Henderson will continue with the Henderson Multi Gen site.
  - City of Las Vegas will update at the next Census meeting.
  - Census team will discuss tunnel methodology at the Coordinated Outreach Working Group meeting in September.
  - Methodology will be presented to the Board at the November 10<sup>th</sup> meeting.
- **Next steps**
  - The group will conduct further examinations of SPM.
  - Work on Data Quality Plan Task Force recruitment.

**Next meeting: November 7<sup>th</sup> at 8:30 am**

**Working Group:** HMIS

**Champion:** Catherine Huang Hara, Clark County Social Service (CCSS)

**Meeting date, time, and location:** (3<sup>rd</sup> Wednesdays in odd months) at WebEx

**Accomplishments - Action Items Completed:**

**Nex meeting: November 16<sup>th</sup> at 1:00 pm**

**Working Group:** Unsheltered Census Sub-Working Group

**Champion:** Mary Duff, Clark County Social Service (CCSS) & Denise Charles, St. Jude

**Meeting date, time, and location:** October 17, 2022 (3<sup>rd</sup> Monday) at WebEx

**Attendees:** Catholic Charities: Nicole Anderson, Stephen Morris; CCSS: Ashley Brown, Brenda Herbstman, Catherine Huang Hara, Danita Osborne-Morris, Mary Duff, PJ Moore; CLV: Maurice Cloutier, Mario Guzman; COH: Jonathan Rodriguez, Joseph Chidac Stacy DiNicola; CNLV: Jaini Christison, Jason Lilly; The Just One Project: Marisa Cervantes; Nevada Partners: Ela Garcia, Lizette Guillen; St. Jude's Ranch for Children: Denise Charles; VA: Heather Berard

**Accomplishments - Action Items Completed:**

- **Methodology review**
  - The group discussed the current methodology.
  - The methodology was presented to the Data and Systems Improvement Working Group for their feedback.
  - Nick Barr from UNLV will join the team to assist with data extrapolation.
  - The methodology will be presented to the Board on November 10<sup>th</sup> for approval.
  - The group also discussed deployment sites for the jurisdictional partners. These sites will include
  - Boulder City Hall, Henderson multi-gen, North Las Vegas City Hall, and the City of Las Vegas City Hall will.



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- Each deployment site will have a Captain/Co-Captain or volunteer lead. Volunteers will check in at 5 am and deploy at 6 am
- Captain and volunteer coordinator will assist deployment site activities, manage supplies and distribution and collection of those supplies after the event.
- A volunteer debrief will be held to familiarize volunteers with supplies and troubleshoot any issues with the QR code for the survey.
- Deployment maps should be finalized and ready for distribution by January 9<sup>th</sup>
- \$75 dollar gift cards will be given to volunteers with lived experience.
- Bus passes will be given out as incentive for individuals who are surveyed.
- Outreach teams will work with CNLV to survey the tunnels.
- QR codes will be added to the Help Hope Home resource guide.
- Ela Garcia (Nevada Partners) will assist in creating a Spanish version of the guide.
- **Youth Specific Strategies**
  - Ela and team will discuss with the youth working group a possible deployment start of time of 7 am.
  - The team will pull reports and analyze data to determine discrepancies between the decline in youth homelessness and the increase of youth accessing services.
- **Training update**
  - Marisa and team are waiting on the confirmation of deployment sites and the completion of the survey to develop a training plan. The team hope to have a completed plan by the end of December.
  - Volunteer Recruitment
  - Catrina and tea have updated the volunteer FAQ. The team is also working on a recruitment timeline. The team is waiting on confirmation of deployment sites to determine how many volunteers will be needed.
- **Survey Development**
  - Mary and team have been working on the development of the survey.
  - The survey will consist of questions regarding whether an individual was sheltered on the night of January 25<sup>th</sup>, demographics, and disabilities.
  - Bus passes will be given to those who participate in the survey.
- **Action Items**
  - Ela and team will review 7am deployment time with the Youth Working and Group and report feedback at the next UCWG meeting.
  - Training team will update the group on possible deployment training and deployment captain training.
  - Group will work to solidify deployment stations so that volunteer recruitment can begin.

**Next meeting: November 28<sup>th</sup> at 8:30 am**