



Data and Systems Improvement Working Group

Report to the Board

January 2023

Working Group: Data and Systems Improvement Working Group (DSIWG)

Champion: Michele Fuller-Hallauer, Clark County Social Service (CCSS) & Lauren Boitel, Impact Nevada

Meeting date, time, and location: January 9th, 2023 (1st Monday) at WebEx

Attendees: Bitfocus: Jeree Saucedo Nora Saldivar, CCSS: Ashley Brown, Catherine Huang Hara, Michele Fuller-Hallauer, PJ Moore; COH: Stacy DiNicola; CPLC: Mindy Torres; HUD TA: Alissa Parish, Ashley Barker Tolman. ImpactLV: Lauren Boitel; VA: Heather Berard

Accomplishments - Action Items Completed:

- **System Performance Measures**
 - The team is facing some challenges with the Looker report.
 - The team will continue to review SPM 1
 - The data services team has built out all the measures according to demographic.
 - Lauren Boitel, Alyssa Parrish, and Ashley Barker Tolman will meet in January to discuss SPMS and new analysis tool.
 - SPM reporting is due at the end of February.
 - Bitfocus will continue to work on SPM spreadsheet.
- **Federal Reporting**
 - LSA deadline is January 11th.
 - SCV deadline is January 30th.
 - SPM deadline is February 28th.
 - The HICK and PIT is due at the end of April.
 - Federal reporting will remain a standing agenda item for the DSIWG meetings.
- **PIT survey Update**
 - The team is currently conducting deployment captain trainings.
 - The team has been advised by HUD not to observe demographic information.
 - The bike club will be canvassing trails that are typically too restrictive for vehicles.
 - Parkdale and Cambridge recreation center will merge into one deployment site.
 - The team is in need of 300 volunteers.
 - Volunteers will arrive at deployment station at 5 AM and deploy at 6 AM.
- **Next steps**
 - The group will conduct further examinations of SPM.
 - Continue discussion regarding the PIT.
 - The group will discuss Local priorities for 2023

Next meeting: February 6th at 8:30 am.

Working Group: HMIS

Champion: Catherine Huang Hara, Clark County Social Service (CCSS)

Meeting date, time, and location January 24th, 2023 (4th Tuesdays) at WebEx

Attendees: Bitfocus: Jeree Saucedo, Nora Saldivar; CCSS: Ashley Brown, Catherine Huang Hara, Mary Duff, PJ Moore; CPLC: Cole Fritas, Martin Castro, Mindy Torres; HOSN: Ridge Claridy; NPHY: Alison Steinzor; VA: Liz Jarman

Accomplishments - Action Items Completed:

- **Federal Reporting**
 - LSA deadline is January 11th.
 - SCV deadline is January 30th.
 - SPM deadline is February 28th.
 - The HIC and PIT is due at the end of April.
- **System Administration**
 - The Bitfocus team is still working on public alerts.
 - The team is working on a redesign of how the alerts is captured.
 - Currently, there are 1396 public alerts.
- **Statewide HMIS Updates**
 - The team is working on the draft of the Data Quality Plan.
 - An updated draft of the plan will be sent out to the 2 CoCs for their review and edits.

Next meeting: March 28th at 1 pm.



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Working Group: Unsheltered Census Sub-Working Group

Champion: Mary Duff, Clark County Social Service (CCSS) & Denise Charles, St. Jude

Meeting date, time, and location: January 17th, 2023 (3rd Monday) at WebEx

Attendees: Catholic Charities: Albert Chavez; CCIT: Jackie Ramirez; CCSS: Ashley Brown, Brenda Herbstman, Danita Osborne-Morris, Mary Duff; CLV: Stephaney Coaley; CNLV: Jaini Christison, Jason Lilly; COH: Joseph Chidiac, Jonathan Rodriguez, Stacy DiNicola; CPLC: Kristen Jones, Mario Guzman, Mindy Torres, Talana John; HOSN: Alyssa Johnson, Louis Lacey; Just the One: Marisa Cervantes; NPHY: Allison Steinzor, Emi Spotleson, Melissa Jacobowits; SNAMHS: Jennifer Huse; St. Jude: Denise Charles; VA: Heather Berard

Accomplishments - Action Items Completed:

- **PIT Count Finalization**
 - The group held a meeting to finalize all the details of the PIT count.
 - The team is still in need of 300 volunteers.
 - Training videos have been sent to the volunteers by their deployment captains.
 - Bus passes, gift cards and resources guides in Spanish and English will be delivered to each deployment site.
 - The bike club will be canvassing trails that are typically too restrictive for vehicles.
 - Parkdale and Cambridge recreation center will merge into one deployment site.
 - Volunteers will arrive at deployment station at 5 AM and deploy at 6 AM.
- **Training update**
 - Training dates will be January 9th and 10 with a virtual option.
 - Maps will be available on January 24th.
 - Training team is working to develop language to assist the volunteer on how to end the conversation at the end of the survey.

Next meeting: February 21st at 8:30 am.