

SNHCoC External Monitoring PSH Program Specific Tool - Year 5

Overview: This tool aims to assess and document how closely a housing and service provider adheres to the recommended best practice standards of the Housing First model, in the context of the broader work to implement a Housing First orientation at the system level. This tool specifically evaluates project level fidelity to Housing First, which directly impacts a system's fidelity to Housing First. In addition to the universal best practice standards identified in this tool, Continuums should also take into account their local community context and local written standards pertaining to Housing First when assessing projects. A Continuum of Care can use this tool to prompt discussion and to

Provider & EMT Information Tab: Modified from the Housing First Standards Assessment Tool, the Provider & EMT Information tab is designed to collect agency/organization specific information for points of contact for the recipient/subrecipient, program administrators, and External Monitoring team members. From a transparency perspective, this tab will collect all relevant information to the programs, recipients/subrecipients, External Monitoring Team, and related high level data elements.

Standards: Similar to the Housing First Standards Assessment Tool, this tool seeks to identify available groupings or partitions of standards to be assessed, monitored, and evaluated during External Monitoring. For the purpose of this tool, standards are defined as specific component areas of the HUD Handbook, where available. Conducting this type of grouping allows for internal tool weighting practices, which assists with prioritization of monitoring and evaluation outcomes.

Project Type: This tool was developed for Permanent Supportive Housing Project Types to be conducted at the program level as a standalone tool from other developed tools. The design of this tool ensures maximization of monitoring efficiency and effectiveness from the agency/organization and program-specific perspectives.

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Safeguarding: This tool is designed and will be deployed to safeguard concerns when assessing Permanent Supportive Housing projects. Specifically, this tool will work to assure client record confidentiality especially with programs designed to serve victims of domestic violence. The External Monitoring Team will ensure adequate safety and confidentiality policies and practices are implemented and adhered to throughout monitoring activities.

Scoring (modified from the Housing First Standards Assessment Tool) : For each standard, there are three scoring criteria: "Say It", "Document It", and "Do It" (as explained further below). To show that a project is in full compliance with each standard, the assessor (monitor) should mark "Always/Every time, 100%" for each scoring criteria. Use the drop down in the three columns to the right and select "Always/Every time, 100%", "Usually, 80% to less than 100%", "Frequently, 60% to less than 80%", "Sometimes, 40% to less than 60%", "Occasionally, 20% to less than 40%", "Rarely, less than 20%", or "Not at All/Never, 0%" (NOTE: this tool includes a "N/A" option that will be available for all standards). Once an answer is chosen, the Report Summary tab will automatically update to reflect the answers.

~"Say It" means that project and agency staff can describe verbally what they do concerning each standard. The assessor (monitor) should be able to identify that the organizational culture supports the standard by how staff talks about what is done.

~"Document It" means that there is written documentation that supports the project's compliance with each standard. Written documentation could include Policies and Procedures, Personnel Handbooks, Profession Development Plans, Project Rules, etc.

~"Do It" means that the assessor (monitor) was able to find evidence that supports the project's compliance with each standard. Evidence could include information contained in client or other administrative files, client acknowledgement that something is being done, staff can point to documentation that supports implementation of the standard, etc.

Assessor (Monitor) Notes: A cell below each individual standard allows the assessor (monitor) to add optional notes about the information collected for that particular standard. The notes can include where the information was found, what questions were asked, who answered the questions, what additional information is needed to be able to mark that standard as "Always/Every time, 100%", "Usually, 80% to less than 100%", "Frequently, 60% to less than 80%", "Sometimes, 40% to less than 60%", "Occasionally, 20% to less than 40%", "Rarely, less than 20%", or "Not at All/Never, 0%" (NOTE: this tool also includes a "N/A" option).

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Tab	Description	Purpose
Provider & EMT Information	Details for the provider, provider contacts, program(s) for monitoring, and EMT contact and role assignment	To promote transparency of the monitoring process and implementation and guide the monitoring of specific programs in collaboration with each provider and associated staff.
HUD Handbook 29-4	Lists each standard for assessment from the HUD Handbook 29-4 with associated CFR or other regulatory entity as pertinent to PSH programs.	Assesses the relative compliance of the provider across PSH operations and program administration pursuant to HUD Handbook 29-4
HUD Handbook 29-7	Lists each standard for assessment from the HUD Handbook 29-7 with associated CFR or other regulatory entity as pertinent to PSH programs.	Assesses the relative compliance of the provider across PSH operations and program administration pursuant to HUD Handbook 29-7
CoC PSH Program Specific Tool Scoring	Provides the program-specific outcome scores for the included Standards, Comprehensive Section, and Overall Tool Score.	Designed to calculate and display the program-specific total score for each Standard Comprehensive Section, and the Overall Comprehensive Score for final scoring and reporting procedures.

Provider & Monitoring Team Information	
Provider Information	
Provider's Legal Name	
Project Information	
Project Name(s)	
Project Name(s)	
Project Name(s)	
Project Name(s)	
Project Name(s)	
Project Name(s)	
Project Name(s)	
Project Name(s)	

Provider & Monitoring Team Information	
External Monitoring Team Information	
Name of Monitoring Team Principal Investigator	Dr. Justin S Gardner
Principal Investigator Email Address	justin.gardner@innov8reanalysis.com
Principal Investigator Phone Number	702-630-3255
Name of Monitoring Technical Specialist	Maurice Page
Technical Specialist Email Address	pagem@pagestrategicsolutions.com
Technical Specialist Phone Number	702-340-4813
Name of Monitoring Team Member 1	
Team Member 1 Email Address	
Team Member 1 Phone Number	
Name of Monitoring Team Member 2	
Team Member 2 Email Address	
Team Member 2 Phone Number	
Date of Assessment(s)	

HUD Handbook Exhibit 29-4

<i>Topic Area</i>	<i>CFR</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
HMIS		Does the recipient or subrecipient use project data to meet reporting requirements and to evaluate the success of the PSH program?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
<hr/>					
<i>Topic Area</i>		<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Comprehensive HUD 29-4		Not at All/Never, 0%	0	0	0
		Rarely, less than 20%	0	0	0
		Occasionally, 20% to less than 40%	0	0	0
		Sometimes, 40% to less than 60%	0	0	0
		Frequently, 60% to less than 80%	0	0	0
		Usually, 80% to less than 100%	0	0	0
		Always/Every time, 100%	0	0	0
		N/A	0	0	0
		Total Count	0	0	0
		Total Available Points	0	0	0
		Total Score	0	0	0
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HMIS		Not at All/Never, 0%	0	0	0
		Rarely, less than 20%	0	0	0
		Occasionally, 20% to less than 40%	0	0	0
		Sometimes, 40% to less than 60%	0	0	0
		Frequently, 60% to less than 80%	0	0	0
		Usually, 80% to less than 100%	0	0	0
		Always/Every time, 100%	0	0	0
		N/A	0	0	0
		Total Count	0	0	0
		Total Available Points	0	0	0
		Total Score	0	0	0

HUD Handbook Exhibit 29-7

<i>Topic Area</i>	<i>CFR</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Homeless Status and Eligibility Determination	[24 CFR 578.103]	Does the recipient or subrecipient ensure that program participants' eligibility is adequately documented in terms of their homeless status upon entry into the program?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Homeless Status and Eligibility Determination	[NOFA for FY 2014 or FY 2013-2014; 24 CFR 578.103(a)(3)]	Does the recipient or subrecipient meet the requirement to assess participants to ensure eligibility criteria (e.g., household was residing in a place not fit for human habitation, in an emergency shelter, or fulfilled the criteria for chronic homelessness) was met? (as established by the NOFA in the year of the original award)	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Homeless Status and Eligibility Determination	[24 CFR 578.37(a)(1); 24 CFR 578.103(a)(17)]	Does the recipient or subrecipient meet the requirement to provide permanent supportive housing only to individuals with disabilities and families in which one adult or child has a disability?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Component-Specific Requirements	[24 CFR 578.37(a)(1)(i); 24 CFR 578.103(a)(17)]	Did the recipient or subrecipient meet the requirement to provide permanent housing assistance without a designated length of stay?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Component-Specific Requirements	[24 CFR 578.3; 24 CFR 578.103(a)(17)]	Did program participants receiving permanent housing assistance have a signed lease agreement of at least 1 year that was renewable (for a minimum term of 1 month) and terminable only for cause?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			

HUD Handbook Exhibit 29-7

<i>Topic Area</i>	<i>CFR</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Component-Specific Requirements	[24 CFR 578.53(b)(2); 24 CFR 578.103(a)(17)]	Did program participants receive supportive services for the duration of their stay in a permanent supportive housing project?	Please Select	Please Select	Please Select
<i>Optional Notes:</i>					
Component-Specific Requirements	[24 CFR 578.75(i); 24 CFR 578.103(a)(17)]	In permanent supportive housing projects where a qualifying participant died, was incarcerated, or institutionalized for more than 90 days, do records document that surviving members of the household who were living in a CoC program-assisted housing at time of the qualifying member's death, long-term incarceration, or long-term institutionalization received rental assistance until the expiration of the lease in effect at the time of the qualifying member's death, long-term incarceration, or long-term institutionalization?	Please Select	Please Select	Please Select
<i>Optional Notes:</i>					
Eligible Costs Applicable to Contracts including Rental Assistance	[24 CFR 578.51(a); 24 CFR 578.103(a)(17)]	Did the recipient or subrecipient meet the requirement to not expend grant funds for rental assistance provided to a program participant who was already receiving rental assistance, or living in a housing unit receiving already rental assistance or operating assistance through other federal, state, or local sources?	Please Select	Please Select	Please Select
<i>Optional Notes:</i>					
Eligible Costs Applicable to Contracts including Rental Assistance	[24 CFR 578.51(a)(2); 24 CFR 578.51(h)(4)(i); 24 CFR 578.51(j); 24 CFR 578.103(a)(17)]	Were grant funds expended for rental assistance only for some or all of the following eligible costs, or the staff and overhead costs directly related to carrying out these eligible costs: rental assistance, administering rental assistance, security deposits, first/last months' rent, vacancy payments, and damages?	Please Select	Please Select	Please Select
<i>Optional Notes:</i>					

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Topic Area	CFR	Definition/Evidence	Say It	Document It	Do It
Eligible Costs Applicable to Contracts including Rental Assistance	[24 CFR 578.51(c); 24 CFR 578.103(a)(17)]	Were program participants allowed to choose housing of an appropriate size in which to reside?	Please Select	Please Select	Please Select
<i>Optional Notes:</i>					
Eligible Costs Applicable to Contracts including Rental Assistance	[24 CFR 578.51(c); 24 CFR 578.103(a)(17)]	If program participants were required to live in a specific area for their entire period of participation, or in a specific structure for the first year and in a specific area for the remainder of their period of participation, do documents establish that the restriction to a structure or area is necessary?	Please Select	Please Select	Please Select
<i>Optional Notes:</i>					
Eligible Costs Applicable to Contracts including Rental Assistance	[24 CFR 578.51(c)(3); 24 CFR 578.103(a)(5)(i); 24 CFR 578.103(a)(5)(ii)]	Did a household that was assisted with tenant-based rental assistance move outside of the geographic area for the household's health and safety based on the household's reasonable belief that they were imminently threatened for further domestic violence, dating violence, sexual assault, or stalking? If so, do records document that the household complied with all program requirements during their residency and were at imminent risk of further harm?	Please Select	Please Select	Please Select
<i>Optional Notes:</i>					
Eligible Costs Applicable to Contracts including Rental Assistance	[24 CFR 578.51(d); 24 CFR 578.103(a)(17)]	Where grant funds were expended for sponsor-based rental assistance, were there contracts between the recipient or subrecipient and a sponsor organization of the program participant's housing owned or leased by the sponsor organization?	Please Select	Please Select	Please Select
<i>Optional Notes:</i>					

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<i>Topic Area</i>	<i>CFR</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Eligible Costs Applicable to Contracts including Rental Assistance	[24 CFR 578.51(e); 24 CFR 578.103(a)(17)]	For project-based rental assistance paid, were there contracts between the owner of an existing structure and the recipient or subrecipient where the owner agrees to lease the subsidized units to eligible participants?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Rental Assistance	[24 CFR 578.51(g); 24 CFR 578.103(a)(17)]	For rental assistance paid, did the recipient or subrecipient determine whether the rent charged for the unit receiving rental is reasonable in relation to rents being charged for comparable unassisted units? (Note: Reasonable rent must not exceed rents currently being charged by the same owner for comparable unassisted units.)	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Rental Assistance	[24 CFR 578.51(k); 24 CFR 578.103(a)(17)]	Do case files confirm the recipient or subrecipient calculated the resident's rent as required in 24 CFR 578.77? (Recipient or subrecipient is not required to impose occupancy charges as a condition of housing; however, if they are imposed, they cannot exceed 30% of the family's monthly adjusted income, or 10% of the family's monthly income, or the portion designated as housing costs from welfare assistance.)	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Rental Assistance	[24 CFR 578.51(a)(2); 24 CFR 578.103(a)(17)]	For security deposits paid for first/last months' rent, did the recipient or subrecipient meet the requirement that payments not exceed more than 2 months of actual rent?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			

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<i>Topic Area</i>	<i>CFR</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Eligible Costs Applicable to Contracts including Rental Assistance	[24 CFR 578.51(i); 24 CFR 578.103(a)(17)]	<p>If an assisted unit was vacated before the end of the lease, did the recipient or subrecipient pay rental assistance for vacancies for no more than 30 days from the end of the month in which the unit was vacated? (Note: Brief periods of stays in institutions (not to exceed 90 days) by program participants are not considered “vacant” and the recipient or subrecipient may continue to pay rent on the unit while the program participant in is the institution.)</p>	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Rental Assistance	[24 CFR 578.51(j); 24 CFR 578.103(a)(17)]	<p>For property damages paid, were expenditures for a one-time cost per program participant AND did not exceed 1-month’s rent to pay for any damage to housing due to the action of a program participant?</p>	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(a); 24 CFR 578.59(a); 24 CFR 578.103(a)(9)]	<p>If supportive services were provided in a facility not contained in a housing structure, were funds expended only for supportive services delivery and costs classified as day-to-day operation of the supportive services facility, including maintenance, repair, building security, furniture, utilities and equipment as supportive services costs?</p>	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(a)(1); 24 CFR 578.103(a)(9)]	<p>Were supportive services paid with grant funds necessary to assist program participants to obtain and maintain housing?</p>	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			

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Topic Area	CFR	Definition/Evidence	Say It	Document It	Do It
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(a)(2); 24 CFR 578.103(a)(7)(i)]	Did the recipient or subrecipient conduct an annual assessment of the service needs of all program participants and adjust services as necessary?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(2); 24 CFR 578.103(a)(9)]	One –time moving costs? (Note: Truck rental and hiring a moving company are eligible costs.)	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(3); 24 CFR 578.103(a)(9)]	Case management?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(4); 24 CFR 578.103(a)(9)]	Child care?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(5); 24 CFR 578.103(a)(9)]	Education services?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(6); 24 CFR 578.103(a)(9)]	Employment assistance and job training?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(7); 24 CFR 578.103(a)(9)]	Food?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(8); 24 CFR 578.103(a)(9)]	Housing search and counseling services?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(9); 24 CFR 578.103(a)(9)]	Legal services?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(10); 24 CFR 578.103(a)(9)]	Life Skills Training?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(11); 24 CFR 578.103(a)(9)]	Mental health services provided by licensed professionals?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			

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Topic Area	CFR	Definition/Evidence	Say It	Document It	Do It
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(12); 24 CFR 578.103(a)(9)]	Outpatient health services provided by licensed medical professionals?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(15)(iv); 24 CFR 578.103(a)(9)]	Transportation: Costs of gas, insurance, taxes, and maintenance for a vehicle transporting staff serving program participants and/or staff serving program participants?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(15)(v); 24 CFR 578.103(a)(9)]	Transportation: Costs of recipient or subrecipient staff to accompany or assist program participants to utilize public transportation?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(15)(vi); 24 CFR 578.103(a)(9)]	Participant’s vehicle repairs: A one-time payment for car repairs or maintenance where public transportation did not exist or was insufficient?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(15)(vi)(A); 24 CFR 578.59(a); 24 CFR 578.103(a)(9)]	Participant’s vehicle repairs: Costs did not exceed 10 percent of the Blue Book value of the vehicle?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(15)(vi)(B); 24 CFR 578.59(a); 24 CFR 578.103(a)(9)]	Participant’s vehicle repairs: Costs were paid by the recipient or subrecipient directly to the third party that repairs or maintains the car?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			

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<i>Topic Area</i>	<i>CFR</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(15)(vi)(C); 24 CFR 578.59(a); 24 CFR 578.103(a)(9)]	Participant’s vehicle repairs: If recipient or subrecipient required program participants to share in the cost of car repairs or maintenance as a condition of receiving assistance with car repairs or maintenance, did the records document the program participant’s contribution?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Supportive Services	[24 CFR 578.53(e)(16); 24 CFR 578.103(a)(9)]	Utility deposits: A one-time fee paid directly to the utility companies?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Operating Costs	[24 CFR 578.55(a); 24 CFR 578.59(a); 24 CFR 578.103(a)(17)]	Were grant funds expended only for the costs of the day-to-day operation of permanent housing in a single unit for structure, including the staff and overhead costs directly related to carrying out the day-to-day operation of permanent housing, including maintenance and repair of housing, property taxes and insurance, scheduled payments to a replacement reserve, building security, utilities (electricity, gas, and water), furniture, and equipment?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Operating Costs	[24 CFR 578.55(a)(4); 24 CFR 578.103(a)(17)]	If grant funds were expended on building security, were payments for a structure where more than 50% of the units or area was paid for with grant funds?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			

HUD Handbook Exhibit 29-7

Topic Area	CFR	Definition/Evidence	Say It	Document It	Do It
Eligible Costs Applicable to Contracts including Operating Costs	[24 CFR 578.55(c); 24 CFR 578.103(a)(17)]	Were no grant funds used for the operating costs of an emergency shelter or supportive services-only facilities?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Operating Costs	[24 CFR 578.55(c); 24 CFR 578.103(a)(17)]	If operating costs were expended on the maintenance and repair of housing, do records confirm that the costs of maintaining and repairing the housing are not included in the lease (if a lease has been executed)?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Operating Costs	[24 CFR 578.55(c); 24 CFR 578.103(a)(17)]	If operating costs were expended on utilities for housing, do records confirm that the utilities were not included in the lease (if a lease has been executed)?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including HMIS	[24 CFR 578.57(a)(3); 24 CFR 578.103(b)]	If the recipient or subrecipient is a victim service provider, or legal services provider, and if they used grant funds to establish and operate a comparable database, do the records confirm that the comparable database complies with HUD's HMIS requirements?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including HMIS	[24 CFR 578.57(b); 24 CFR 578.103(a)(17)]	Did the recipient or subrecipient meet the requirement to ensure grant funds were expended for HMIS costs in compliance with HMIS requirements published by HUD?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			

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<i>Topic Area</i>	<i>CFR</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Eligible Costs Applicable to Contracts including Project Administration	[24 CFR 578.59(a); 24 CFR 578.103(a)(17)]	Were project administration funds expended only for the payment of project administration costs related to the planning and execution of CoC activities, including costs for staff and overhead directly related to carrying out overall program management, coordination, monitoring, and evaluation; providing training on CoC program requirements and attending HUD-sponsored CoC trainings; and carrying out environmental reviews?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Relocation Costs	[24 CFR 578.61(a); 24 CFR 578.103(a)(17)]	Were grant funds expended on relocation costs of complying with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970? (Recipient or subrecipient responsibilities for Real Property Acquisition and Residential Displacements.)	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Relocation Costs	[24 CFR 578.61(b); 24 CFR 578.103(a)(17)]	Were grant funds expended for eligible costs to provide relocation payments and other assistance to persons displaced by a project assisted with grant funds in accordance with 24 CFR 578.83? (Recipient or subrecipients must take all reasonable steps toward minimizing displacement, temporary relocation.)	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Restrictions on Combining Funds	[24 CFR 578.87(c)(1); 24 CFR 578.103(a)(17)]	Leasing and acquisition, rehabilitation, or new construction?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			

HUD Handbook Exhibit 29-7

Topic Area	CFR	Definition/Evidence	Say It	Document It	Do It
Restrictions on Combining Funds	[24 CFR 578.87(c)(2); 24 CFR 578.103(a)(17)]	Tenant-based rental assistance and acquisition, rehabilitation, or new construction?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Restrictions on Combining Funds	[24 CFR 578.87(c)(3); 24 CFR 578.103(a)(17)]	Short- or medium-term rental assistance and acquisition, rehabilitation, or new construction?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Restrictions on Combining Funds	[24 CFR 578.87(c)(4); 24 CFR 578.103(a)(17)]	Rental assistance and leasing?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Restrictions on Combining Funds	[24 CFR 578.87(c)(5); 24 CFR 578.103(a)(17)]	Rental assistance and operating?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Acquisition, Rehabilitation, New Construction	[24 CFR 578.43]	Were grant funds for acquiring real property used for the purpose of housing or of providing supportive services to homeless persons in the facility?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Acquisition, Rehabilitation, New Construction	[24 CFR 578.43; 24 CFR 578.59(a); 24 CFR 578.103(a)(17)]	Were grant funds for acquisition used only for the cost of acquisition and of any staff and overhead costs directly related to carrying out eligible activities of acquiring real property?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Acquisition, Rehabilitation, New Construction	[24 CFR 578.45(b); 24 CFR 578.59(a); 24 CFR 578.103(a)(17)]	Were grant funds expended for the rehabilitation of structures expended for eligible costs (including installation of cost-effective energy measures and bringing an existing structure up to state and local government health and safety standards) as well as any staff and overhead costs directly related to carrying out these costs?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			

HUD Handbook Exhibit 29-7

Topic Area	CFR	Definition/Evidence	Say It	Document It	Do It
Eligible Costs Applicable to Contracts including Acquisition, Rehabilitation, New Construction	[24 CFR 578.45(c); 24 CFR 578.103(a)(17)]	Did records document that the recipient or subrecipient met the requirement and did not expend grant funds on the rehabilitation of leased property for the provision of supportive services for homeless person?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Acquisition, Rehabilitation, New Construction	[24 CFR 578.47(a)(2); 24 CFR 578.103(a)(17)]	If grant funds were used for new construction, do the documents reflect that the cost of new construction was substantially less than the cost of rehabilitation would have been?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Acquisition, Rehabilitation, New Construction	[24 CFR 578.47(a)(1); 24 CFR 578.103(a)(17)]	Did the records document that the recipient or subrecipient met the requirement where all funds expended for new construction were for the construction of housing?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Acquisition, Rehabilitation, New Construction	[24 CFR 578.47(a)(1); 24 CFR 578.103(a)(17)]	If funds were used for new construction, did the recipient meet the requirement that all funds expended were either to construct a new building or to expand the floor area of an existing building by at least 100%?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			

HUD Handbook Exhibit 29-7

<i>Topic Area</i>	<i>CFR</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Eligible Costs Applicable to Contracts including Acquisition, Rehabilitation, New Construction	[24 CFR 578.47(a)(2); 24 CFR 578.103(a)(17)]	If grant funds were used for new construction, do documents reflect that there was a lack of available appropriate units that could have been rehabilitated at a cost less than the cost expended on new construction?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Leasing	[24 CFR 578.47(b); 24 CFR 578.103(a)(17)]	If grant funds were used for new construction, do the documents reflect that the cost of new construction was not used on leased land?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Leasing	[24 CFR 578.49(a); 24 CFR 578.59(a); 24 CFR 578.103(a)(17)]	If grant funds were expended for leasing structures, were they used to provide supportive services to homeless persons or for the staff and overhead costs directly related to leasing structures or individual units to provide housing or supportive services to homeless persons?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Leasing	[24 CFR 578.49(a); 24 CFR 578.103(a)(17)]	If grant funds were expended for leasing structures or individual housing units, and if the structures or units were owned by the recipient or subrecipient, their parent organization(s), any other related organization(s), or organizations that are members of a partnership, did HUD authorize an exception for good cause?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			

HUD Handbook Exhibit 29-7

<i>Topic Area</i>	<i>CFR</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Eligible Costs Applicable to Contracts including Leasing	[24 CFR 578.49(b)(1); 24 CFR 578.49(b)(2); 24 CFR 578.103(a)(17)]	Where grant funds were expended for leasing structures or units to provide housing or supportive services, was the rent paid reasonable in relation to rents being charged in the area for comparable space and did not exceed rents currently being charged by the same owner for comparable unassisted space? (Note: Where utilities are not included in the lease and, therefore, not covered by leasing dollars, the recipient or subrecipient must consider the cost of utilities when calculating whether the amount paid is reasonable.)	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Leasing	[24 CFR 578.49(b)(2); 24 CFR 578.103(a)(17)]	Where grant funds were expended for leasing structures or units to provide housing or supportive services, did the recipient or subrecipient exceed HUD-determined fair market rents (FMR)? (Note: Recipient or subrecipients may use other funds (not CoC program funds or tenant rents) to pay rents that are above FMR as long as the rent is still reasonable.)	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			

HUD Handbook Exhibit 29-7

<i>Topic Area</i>	<i>CFR</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Eligible Costs Applicable to Contracts including Leasing	[24 CFR 578.49(b)(4); 24 CFR 578.103(a)(17)]	Where grant funds were expended for leasing structures or units, did the recipient or subrecipient not exceed 2 months of actual rent for a program participants' security deposit or first/last month's rent?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Leasing	[24 CFR 578.49(b)(5); 24 CFR 578.103(a)(17)]	Where grant funds were expended for leasing structures or units to provide housing to homeless persons, did the recipient or subrecipient meet the requirement to ensure lease agreements were in place between the recipient or subrecipient and property owner that supports the costs charged to the grant for leasing costs?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
Eligible Costs Applicable to Contracts including Leasing	[24 CFR 578.49(b)(6); 24 CFR 578.103(a)(17); 24 CFR 578.77(b)]	Did the recipient or subrecipient meet the requirement to calculate occupancy charges or rent collected from program participants as provided at 24 CFR 578.77? (Recipient or subrecipient is not required to impose occupancy charges as a condition of housing; however, if they are imposed, they cannot exceed 30% of the family's monthly adjusted income, or 10% of the family's monthly income, or the portion designated as housing costs from welfare assistance.)	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			

HUD Handbook Exhibit 29-7

<i>Topic Area</i>	<i>CFR</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
HQS	24 CFR 982 Subpart I and 24 CFR 982.507	When all life-threatening HQS deficiencies are found as a recipient or subrecipient are you ensuring each deficiency is corrected within twenty-four (24) hours of inspection and all other cited HQS deficiencies are corrected no more than 30 calendar days from the inspection unless an approved extension of time for correction was agreed to and does your records reflect such information?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
HQS	24 CFR 982 Subpart I and 24 CFR 982.507	Did recipient or subrecipient conduct HQS inspections prior to program participant moving into permanent supportive housing and if so, how often are inspections completed?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			
HQS	24 CFR 982 Subpart I and 24 CFR 982.507	As a recipient or subrecipient of CoC funding; housing units must meet the minimum performance and acceptability criteria for each of the 13 key housing quality aspects. What steps does your organization take to ensure that Housing Quality Standards are implemented and carried out? Is this information found in your case files and program standards?	Please Select	Please Select	Please Select
		<i>Optional Notes:</i>			

HUD Handbook Exhibit 29-7

<i>Topic Area</i>	<i>CFR</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
HQS	[CFR 982.404, 982.54(d)(14)]	As a recipient or subrecipient how often does staff meet with the landlord or property managers where program participants live and review tenant's responsibility for maintaining his or hers housing unit once it has passed inspection. This is classified as tenant-paid utilities not in service. Failure to provide or maintain tenant supplied appliances. Damage to the unit or premises caused by a household member or guest beyond normal wear and tear. "Normal wear and tear" are defined as items that could be charged against the tenant's security deposit under state law and court practice.	Please Select	Please Select	Please Select
<i>Optional Notes:</i>					

HUD Handbook Exhibit 29-7

<i>Topic Area</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Comprehensive HUD 29-7	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0
Homeless Status and Eligibility Determination	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0

HUD Handbook Exhibit 29-7

<i>Topic Area</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Component-Specific Requirements	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0
Eligible Costs Applicable to Contracts including Rental Assistance	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0

HUD Handbook Exhibit 29-7

<i>Topic Area</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Eligible Costs Applicable to Contracts including Supportive Services	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0
Eligible Costs Applicable to Contracts including Operating Costs	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0

HUD Handbook Exhibit 29-7

<i>Topic Area</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Eligible Costs Applicable to Contracts including HMIS	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0
Eligible Costs Applicable to Contracts including Project Administration	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0

HUD Handbook Exhibit 29-7

<i>Topic Area</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Eligible Costs Applicable to Contracts including Relocation Costs	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0
Restrictions on Combining Funds	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0

HUD Handbook Exhibit 29-7

<i>Topic Area</i>	<i>Definition/Evidence</i>	<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Eligible Costs Applicable to Contracts including Acquisition, Rehabilitation, New Construction	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0
Eligible Costs Applicable to Contracts including Leasing	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0

CoC PSH Program Specific Monitoring Tool Scoring

<i>Project Name:</i>		<i>Grant Year: 1 July 2021 - 30 June 2022</i>		
<i>Topic Area</i>		<i>Say It</i>	<i>Document It</i>	<i>Do It</i>
Comprehensive HUD 29-4	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0
HMIS	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0

CoC PSH Program Specific Monitoring Tool Scoring				
Project Name: 0		Grant Year: 1 July 2021 - 30 June 2022		
Topic Area		Say It	Document It	Do It
Comprehensive HUD 29-7	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0
Homeless Status and Eligibility Determination	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0

CoC PSH Program Specific Monitoring Tool Scoring				
Project Name: 0		Grant Year: 1 July 2021 - 30 June 2022		
Topic Area		Say It	Document It	Do It
Component-Specific Requirements	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0
Eligible Costs Applicable to Contracts including Rental Assistance	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0

CoC PSH Program Specific Monitoring Tool Scoring				
Project Name: 0		Grant Year: 1 July 2021 - 30 June 2022		
Topic Area		Say It	Document It	Do It
Eligible Costs Applicable to Contracts including Supportive Services	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0
Eligible Costs Applicable to Contracts including Operating Costs	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0

CoC PSH Program Specific Monitoring Tool Scoring				
Project Name: 0		Grant Year: 1 July 2021 - 30 June 2022		
Topic Area		Say It	Document It	Do It
Eligible Costs Applicable to Contracts including HMIS	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0
Eligible Costs Applicable to Contracts including Project Administration	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0

CoC PSH Program Specific Monitoring Tool Scoring

<i>Project Name:</i>		0	<i>Grant Year:</i> 1 July 2021 - 30 June 2022		
<i>Topic Area</i>		<i>Say It</i>	<i>Document It</i>	<i>Do It</i>	
Eligible Costs Applicable to Contracts including Relocation Costs	Not at All/Never, 0%	0	0	0	0
	Rarely, less than 20%	0	0	0	0
	Occasionally, 20% to less than 40%	0	0	0	0
	Sometimes, 40% to less than 60%	0	0	0	0
	Frequently, 60% to less than 80%	0	0	0	0
	Usually, 80% to less than 100%	0	0	0	0
	Always/Every time, 100%	0	0	0	0
	N/A	0	0	0	0
	Total Count	0	0	0	0
	Total Available Points	0	0	0	0
	Total Score	0	0	0	0
Restrictions on Combining Funds	Not at All/Never, 0%	0	0	0	0
	Rarely, less than 20%	0	0	0	0
	Occasionally, 20% to less than 40%	0	0	0	0
	Sometimes, 40% to less than 60%	0	0	0	0
	Frequently, 60% to less than 80%	0	0	0	0
	Usually, 80% to less than 100%	0	0	0	0
	Always/Every time, 100%	0	0	0	0
	N/A	0	0	0	0
	Total Count	0	0	0	0
	Total Available Points	0	0	0	0
	Total Score	0	0	0	0

CoC PSH Program Specific Monitoring Tool Scoring				
Project Name: 0		Grant Year: 1 July 2021 - 30 June 2022		
Topic Area		Say It	Document It	Do It
Eligible Costs Applicable to Contracts including Acquisition, Rehabilitation, New Construction	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0
Eligible Costs Applicable to Contracts including Leasing	Not at All/Never, 0%	0	0	0
	Rarely, less than 20%	0	0	0
	Occasionally, 20% to less than 40%	0	0	0
	Sometimes, 40% to less than 60%	0	0	0
	Frequently, 60% to less than 80%	0	0	0
	Usually, 80% to less than 100%	0	0	0
	Always/Every time, 100%	0	0	0
	N/A	0	0	0
	Total Count	0	0	0
	Total Available Points	0	0	0
	Total Score	0	0	0

CoC PSH Program Specific Monitoring Tool Scoring					
Project Name:		0		Grant Year:	1 July 2021 - 30 June 2022
Topic Area		Say It	Document It	Do It	
Comprehensive CoC PSH Monitoring Tool Score	Total Overall Section Points Available	0	0	0	
	Total Overall Comprehensive Section Score	0	0	0	
	Total Overall Points Available				0
	Total Overall Comprehensive Score				0