

**SOUTHERN NEVADA HOMELESSNESS CONTINUUM OF CARE MEMBERSHIP  
MEETING MINUTES  
September 26, 2024**

**Agenda Item 1. Call to Order.**

The meeting of the Southern Nevada Homelessness Continuum of Care Board was called to order at 10 a.m. on Thursday, September 26th, 2024, at United Way of Southern Nevada. Members were unable to reach quorum.

**Agenda Item 2. Approval of July 11<sup>th</sup>, 2024, SNHCoC Membership Meeting Minutes. for possible action.**

Minutes from the May 9<sup>th</sup>, and July 11<sup>th</sup>, meetings were unable to be approved at previous Membership meetings as we did not have quorum. The Collaborative Applicant will be requesting approval of the minutes at the November CoC Membership meeting.

**Agenda Item 3. Approval of the Agenda with the inclusion of any emergency items and deletion of any items. for possible action.**

Members were unable to reach quorum, and item will be tabled to the November meeting.

**Agenda Item 4. Receive a report on activities of the Collaborative Applicant; for possible action.**

Karla Amezcua, Collaborative Applicant, provided a report on the activities of the Collaborative Applicant. The Notice of Funding Opportunity (NOFO) was released on July 31<sup>st</sup> and the consolidated application must be submitted to HUD by October 30<sup>th</sup>. A scoring and ranking team has been identified and the scoring and ranking process will begin next week, and applicants will be notified on October 2<sup>nd</sup>. The CoC team is awaiting the results of the Youth Homelessness Demonstration Program (YHDP). Martin Castro, Lived X Consultant, shared an update on the CoC Builds. Currently 2 applications have been reviewed and only 1 qualifies. Project will be taken to the board for final approval and an update will be provided at the next CoC Membership meeting. HUD has approved the CoC's 2024 Point and Time Count (PIT) on August 19<sup>th</sup>. The report has been distributed and can be found on [HelpHopehome.org](http://HelpHopehome.org).

Angela Ranck, HMIS Lead, Collaborative Applicant, provided an overview of existing membership and a call for new members. Per federal regulations [24 CFR 578.7 (a) (2)] and charter requirements, a CoC is to annually review existing membership and call for new members to join the Continuum of Care. The ability to become a member is open and available on Help Hope Home's website throughout the year. The current membership and the Collaborative Applicant reviewed the existing membership and identified any gaps in equitable and sectoral representation of membership. Members suggested adding representation from higher education, Hospitals, Sober Living, non-profit housing developers, and the Nevada department of Aging and Disability. Members will send additional recommendations to [helphopehome.org](http://helphopehome.org).

A note for the record was made that none of the current SNHCoC Board Members are due for re-election or are vacating seats at this time. Per the Charter a call for interested candidates to serve on the governing board will be made at the October general meeting. As none of the current SNHCoC Board Members are due for re-election or are vacating seats, there is not a need to call for candidates.

**Agenda Item 5. Receive a report on activities of the HMIS Lead; for possible action.**

Angela Ranck, HMIS Lead, Collaborative Applicant, provided a report on the activities of the HMIS Lead. The Longitudinal Systems Analysis (LSA) is anticipated to be announced by HUD and open reporting to begin in November. The 2023 LSA held many data quality issues for the CoC specifically in the areas of overlapping enrollments and head of household. Bitfocus and the Collaborative Applicant have spent the last year focusing on these data elements. Quarterly reports will be sent to agencies to review and clear up data. Statewide refresher trainings will be held on April 18<sup>th</sup> for overlapping enrollments, May 30<sup>th</sup> for head of household, and July 26<sup>th</sup> for annual assessments. Individual trainings can be provided upon agency request. Bitfocus will send out an email to agencies detailing information regarding reports to run along with self-check instructions. Agency leads will receive a more specific email, and the topic will be covered in the agency lead meeting in November.

Bitfocus has introduced a new Clarity interface. Demos of the new interface were conducted on August 22<sup>nd</sup>, September 3<sup>rd</sup>, and September 12<sup>th</sup>. An email was sent on September 11<sup>th</sup> that provides specific information on the new interface. Requests for feedback about the new interface from the demonstration was solicited from the members. Members were encouraged to speak to agency staff and invited to share additional feedback about the new interface to [helphopehome.org](http://helphopehome.org).

**Agenda Item 6. Receive a report on the activities of the Continuum of Care Committees; for possible action.**

Nicole Anderson, Catholic Charities, Co-chair CSC Committee, and Kelly Rupp, Veterans Administration, Co-chair CSC Committee, shared that the Coordinated Services Committee (CSC) is working with the LongTerm Project Team (LTP) to develop a definition for equity. The teams are currently working on establishing 2 threshold levels. The first being a percentage of people by race, ethnicity, and gender getting on the community queue and the second threshold will be based on the percentage of housing placements by race, ethnicity and gender. Queue will be monitored quarterly for single adults, families, and young adults. The Committee will discuss meeting monthly and virtually for future meetings. The Committee also discussed reviewing the Coordinated Entry policy and procedures and will develop a timeline and work plan to stay on track with committee goals.

Kristen Carl, The Just One Project (TJOP), Co-chair CoC Programs Committee, shared that the CoC Programs Committee has been reviewing the Gantt chart and will begin reviewing system data. The Committee has also been discussing previous NOFO Applications and how to improve in the future.

Angela Rank, HMIS Lead, Collaborative Applicant, shared that the HMIS Steering Committee has been reviewing new agency applications and has approved 4 new agency applications. The committee is working on an updated draft of the new agency application form. The committee anticipates the application being presented to the Membership for comment in the November Membership meeting. Committee members have been focusing on level setting and federal reporting.

**Agenda Item 7. Receive a report on the activities of the SNHCoC Board; for possible action.**

Liz Jarman, Veterans Administration, Board member, provided an update on the recent activities of the Board. At the September meeting Board members discussed the pros and cons of adopting a biennial PIT Count and members expressed concerns regarding data collection and quality. A motion was made to vote on skipping the 2025 PIT Count to evaluate the methodology. The Board voted to approve. Miguel Davila Uzcategui, Regional Transportation Commission of Southern Nevada was nominated to serve as Chair of the Board. The Board voted to approve the nomination. Lisa Corrado, City of Henderson, was nominated to serve as Vice Chair of the Board. The Board voted to approve the nomination.

**Agenda Item 8. Identify emerging issues to be addressed by staff or by the Membership at future meetings and direct staff accordingly.**

Dr Catrina Grigsby-Thedford, Nevada Homeless Alliance, shared that there should be an agenda item for Lived X Youth updates.

Meg Pike, Title One HOPE, shared that there should be data updates provided at future membership meetings.

**Agenda Item 9. Public comment**

PJ Moore, Collaborative Applicant, shared that invitations have been sent for a couple of trainings opportunities. Housing Problem Solving (HPS) training sessions 1 and 2 will be held in person next week at the Clark County Social Services Pinto location and at Help of Southern Nevada. Coordinated Entry Assessor's training is scheduled for October 15<sup>th</sup>. A refresher training is available upon request. Southern Nevada Frontline Learning Collaborative will be held on October 9<sup>th</sup> in person at the Clark County Government Center at 10 am. For more information, please contact PJ Moore at moorepau@clarkcountynv.gov.

Kelly Robson, Bitfocus, shared that Federal reporting training is being offered today at 1 pm. An email with the virtual meeting link was sent today.

Meg Pike, Clark County School District (CCSD), shared that her team is available for a training overview of Title, I HOPE. Please contact Meg Pike for more information.

Sean Jerrion Coleman, Youth Action Board (YAB), shared that there will be a Youth Action Board meeting tomorrow, September 27<sup>th</sup> at Nevada Partners.

Melissa Jacobowitz, Nevada Partnership for Homeless Youth (NPHY), shared that the Nevada Youth Homeless Summit will take place on November 8<sup>th</sup> at Las Vegas City Hall. Early bird pricing is available until October 30<sup>th</sup>. Please reach out to NPHY for more information.

Dr. Catrina Grigsby-Thedford, Nevada Homeless Alliance (NHA), shared that the Nevada Statewide Conference on Ending Homelessness will be held on October 7<sup>th</sup> and 8<sup>th</sup> at the Flamingo Hotel and Casino. Please contact NHA for more information.

Kelly Rupp, Veterans Administration (VA), shared that Bitfocus has partner with the VA to develop a Veterans Assessment for outreach teams. Referrals can be made during non-business hours and the team will respond in 48hours.

**Agenda Item 10. Adjournment**

Meeting was adjourned at 11:30 am.