

**SOUTHERN NEVADA HOMELESSNESS CONTINUUM OF CARE BOARD
MEETING MINUTES
December 9, 2024**

In attendance:

Angela Ranck, HMIS Lead
Arcelia Barajas, City of Las Vegas
Brenda Barnes, CoC Director, Collaborative Applicant
Donica Martinez, Lived X Consultants
Elizabeth Jarman, Veterans Administration
Juawana Grant, Nevada Department of Business and Industry, Housing Division
Kevin Murray, SilverSummit Healthplan
Lauren Boitel, ImpactNV
Lisa Corrado, City of Henderson
Martin Castro, Lived X Consultants
Miguel Davila Uzcategui, Regional Transportation Commission of Southern Nevada
Sally Moore, City of North Las Vegas

Absent:

Abigail Frierson, Clark County, NV
Albert Chavez, Catholic Charities of Southern Nevada
Amy Jones, Southern Nevada CHIPS
Davion Smith, Youth Action Board
PJ Moore, Coordinated Entry Lead Entity
Rebecca Edgeworth, Touro University Nevada

Agenda Item 1. Call to Order.

The meeting of the Southern Nevada Homelessness Continuum of Care Board was called to order at 3:00 p.m. on Monday, December 9th 2024, at the Clark County Government Center.

Agenda Item 2. Approval of the minutes from the November 18th, 2024 SNHCoC Board meeting; for possible action.

Donica Martinez made a motion to approve the minutes. The motion was approved.

Agenda Item 3. Approval of the Agenda with the inclusion of any emergency items and deletion of any items; for possible action

Lauren Boitel made a motion to approve the agenda with the rearrangement of items 10 and 4. The motion was approved.

Agenda Item 4. Review the SNHCoC Board's Work Plan and identify actions to be taken; for possible action.

Lauren Boitel, Board Member, Impact Nevada, shared a presentation on the SNHCoC Board workplan. The purpose of the work plan is to provide a structured framework for the CoC Board to set-up, train, and guide annual activities, The CoC workplan was developed as a result of the HUD TA recommendations for CoC improvements, which were approved by the CoC Board in September 2023. Board members reviewed the workplan and offered feedback.

Lisa Corrado, Board Vice-Chair, City of Henderson, suggested making the agenda more efficient. Focusing on items that align with the Boards responsibilities.

Martin Castro, Board Member, Lived X Consultants, suggested developing a calendar that contains major reporting events with details that include submission deadlines.

Arcelia Barajas, Board Member, City of Las Vegas, added that the Board needs to find balance, ensuring the completion of work that needs to be done.

Board members will review the workplan to determine what are the most pressing task that need immediate attention and if there're any critical items that need to be added to the workplan. A survey will be sent out to Board members and will be due on December 20th. A follow up discussion will take place at the January Board meeting.

Agenda Item 5. Receive a report on the activities of the Continuum of Care Committees; for possible action.

Co-Chairs Kelly Rupp, Veterans Administration, and Nicole Anderson, Catholic Charities of Southern Nevada, provided an update on the activities of the Coordinated Services Committee (CSC). The Committee has successfully recruited 2 new members to join the CSC starting in January. The December CSC meeting will be canceled, and the group will meet again on January 29th. Meetings will now be

held monthly on the 4th Wednesdays of the month from 9 am to 11 am. Committee members will work to establish a working group that will focus on reviewing the Coordinated Entry Policies and procedures. Working group timeline will be discussed at the upcoming Joint Committee Meeting on December 16th. Board members discussed having a summary report of committee activities attached to future meeting agenda packets.

Karla Amezcua, Collaborative Applicant, provided an update on the activities of the CoC Programs Committee (CPC). CPC discussed the Sheltered Count and whether the count should be held on the same day as the other Nevada CoC's. CPC also discussed PIT planning for 2026. The group will be discussing the committee nomination process for 2025 and will be meeting with the other committee to discuss PIT planning and monitoring.

Angela Ranck, HMIS Lead, provided an update on the activities of the HMIS Steering Committee. The Committee is currently awaiting HMIS and agency application feedback. The application was posted to Help Hope Home.org for review and feedback. The deadline to submit any comments or suggestions is December 10th. After Committee review, the application will be sent to the Statewide HMIS Committee for approval. The group is also reviewing trends of data and data quality to establish the data quality plan for 2025.

Agenda Item 6. Receive a report on the activities of the Youth Action Board; for possible action.

Item tabled until next meeting.

Agenda Item 7. Receive a report on the activities of the Lived X Consultants; for possible action.

Donica Martinez, Board Member, Lived X Consultants and Martin Castro, Board Member, Lived X Consultants, provided an update on the activities of the Lived X Consultants. The Lived X group is currently focusing on the restructuring of the team and developing a Gantt Chart of the groups progress and goals. They are also reviewing their mission and vision statement and reviewing their action plan for 2025. Lived X is partnering with the Reno Lived X Consultants to establish a statewide partnership.

Agenda Item 8. Discuss requirements for annual charter review and current process underway; for possible action.

Brenda Barnes, CoC Director, provided information on the annual Charter review. Per 24 CFR part 578.5(b), the CoC is required to review and update the charter annually. Board members discussed Charter review and edits by the Membership. Vice Chair, Lisa Corrado, City of Henderson, stated that the Board shouldn't take direction from the Membership. Updates to the Charter is underway, and more information will be provided at the January meeting.

Agenda Item 9. Discuss SNHCoC Board Meeting agenda development; for possible action.

Miguel Davila Uzcategui, Board Chair, Regional Transportation Commission of Southern Nevada led a discussion on agenda development for future Board meetings. Suggestions such as creating a spreadsheet that contains topics that need to be covered at future Board meetings, Parking Lot topics within the share drive, and adding language to agenda item 3 that calls for any additional items that should be added to the current meeting agenda. Ultimately the group decided to Amend Item 3 to allow for any pressing matters to added to the agenda. Staff will develop a spreadsheet that will contain action items that will need to be added to the meeting agenda. Board members will spend 15 minutes on agenda development under item 3. Board Alternate Wilson Ramos, City of North Las Vegas made a motion to approve and Lauren Boitel, Impact Nevada, seconded.

Agenda Item 10. Receive a presentation and report on progress of Longitudinal System Analysis (LSA) data submission

Kelly Robson, Bitfocus, shared a presentation on the Longitudinal Systems Analysis Report (LSA). The LSA report is submitted annually to HUD. It is critical to providing federal and local policymakers with a deeper understanding of who is homeless and how homelessness changes over time. The LSA focuses on people served across five project types which include, Emergency Shelter, Transitional Housing, Safe Haven, Rapid Rehousing, and Permanent Supportive Housing. The report included a detailed analysis of Demographics, Patterns of System Use (LOT homeless), Exist Destinations, and Subpopulations information. The LSA, Point and Time (PIT) Count, and the Housing Inventory Count (HIC) are used by HUD for the Annual Homelessness Assessment Report (AHAR). The AHAR is used by Congress, local communities, homeless service organizations, and philanthropies. The LSA report contains data on Coordinated Entry outcomes, how clients are being served by non-residential programs, changes in income and non-cash benefits, and how clients are being served by HMIS non-participating programs such as DV programs. Board members discussed receiving the LSA report in draft form before being sent to HUD but ultimately decided no action was needed from the Board regarding the LSA, therefore receiving the report after HUD approval would be sufficient.

Agenda Item 11. Identify emerging issues to be addressed by staff or by the Board at future meetings, and direct staff accordingly.

No updates were provided.

Agenda Item 12. Adjournment

The meeting adjourned at 5:00 p.m.