

**SOUTHERN NEVADA HOMELESSNESS CONTINUUM OF CARE BOARD
MEETING MINUTES
January 13, 2025**

In attendance:

Abigail Frierson, Clark County, NV
Albert Chavez, Catholic Charities of Southern Nevada
Amy Jones, Southern Nevada CHIPS
Angela Ranck, HMIS Lead
Arcelia Barajas, City of Las Vegas
Brenda Barnes, CoC Director, Collaborative Applicant
Davion Smith, Youth Action Board
Donica Martinez, Lived X Consultants
Elizabeth Jarman, Veterans Administration
Juawana Grant, Nevada Department of Business and Industry, Housing Division
Kevin Murray, SilverSummit Healthplan
Lauren Boitel, ImpactNV
Lisa Corrado, City of Henderson
Martin Castro, Lived X Consultants
Miguel Davila Uzcategui, Regional Transportation Commission of Southern Nevada
PJ Moore, Coordinated Entry Lead Entity
Sally Moore, City of North Las Vegas

Absent:

Rebecca Edgeworth, Touro University Nevada

Agenda Item 1. Call to Order.

The meeting of the Southern Nevada Homelessness Continuum of Care Board was called to order at 3:00 p.m. on Monday, January 13th 2025, at the Clark County Government Center.

Agenda Item 2. Approval of the minutes from the December 9th, 2024 SNHCoC Board meeting; for possible action.

Donica Martinez made a motion to approve the minutes. The motion was approved.

Agenda Item 3. Approval of the Agenda with the inclusion of any emergency items and deletion of any items; for possible action

Lauren Boitel made a motion to approve the agenda with changes to item 8 to include a debrief of items discussed at the Membership meeting. The motion was approved.

Agenda Item 4. Receive a report on the activities of the Continuum of Care Committees; for possible action.

Co-Chairs Kelly Rupp, Veterans Administration, and Nicole Anderson, Catholic Charities of Southern Nevada, provided an update on the activities of the Coordinated Services Committee (CSC). First quarter data is now being synthesized and will be reviewed once finalized. Committee members are in the process of forming a working group to update the Policies and Procedures for Coordinated Entry. CSC will be partnering with the Long Term Project Team (LTPT) to review the flag review process for the new CE Interim Assessment.

Kristen Carl, The Just the One Project, and Dr. Catrina Grigsby-Thedford, Nevada Homeless Alliance, Co-chairs of the Programs Committee, provided an update on the activities of the CoC Programs Committee (CPC). CPC discussed the Housing Inventory Count (HIC), and it has been decided that the Southern Nevada CoC will align the HIC with the Northern and Rural CoCs. Committee members discussed and reviewed Appendix C of the Governance charter and suggested recommendations. CPC will begin PIT planning for 2026 at the next Programs Committee meeting.

Angela Ranck, HMIS Lead, provided an update on the activities of the HMIS Steering Committee. The Committee has completed review of the HMIS agency access application. The final application and responses to community feedback will be sent out via email to the membership and will be posted on Help Hope Home. The committee continues in the development of Policies and Procedures for HMIS access and will be discussing and developing a data quality plan at the next meeting. There are also plans to review the data analysis of the LSA.

At the last membership meeting, members elevated the need for more HMIS licenses. It was recommended to the Board for further review and discussion.

Vice Chair, Lisa Corrado stated, Why are they charging us for that? (licenses) If they're a contractor for us, isn't it double dipping? Is it possible to send an email to the community to help identify and gaps?

Arcelia Barajas, Board Member, suggested implementing a formula to disperse licenses.

There needs to be transparency with the number of licenses each agency has.

Lauren Boitel, Board Member, suggested researching a cost comparison with different vendors.

Albert Chavez, Board Member, suggested looking at the need and determining the cost.

Donica Martinez, Board Member, informed the Board that licensing is included in the HMIS policies and procedures the HMIS Steering Committee has been developing.

Martin Castro, Board Member, suggested, allowing the HMIS Steering Committee to continue the work.

The Board was advised the contract with the HMIS vendor has two main components, the cost of the license and the administrative support that includes a help desk, reporting, training etc. They were further advised of the difficulty in seeking comparable pricing as vendors do not list prices publicly, the contract price is lower than the list price for the license and what those in the community would pay. The Board was provided a rough overview of the number of licenses within the CoC, historic context of providing to organizations, various funding sources, potential future funding sources, and the need for a formula on increase of licenses when services are expanded within the CoC funded programs.

Angela Ranck will present an overview of HMIS licensing at the next CoC Membership meeting. CoC staff will review other CoCs licensing distribution procedures. Staff will send out a form to agencies that need additional licenses, and an email will be sent out to the membership letting the members know that they are heard.

Agenda Item 5. Receive a report on the activities of the Youth Action Board; for possible action.

Davion Smith, Board Member, Youth Action Board, presented an update on the activities of the Youth Action Board (YAB). The Youth Action Board handbook has been finalized and will be shared with the Board. YAB has made valuable political connection that has provided YAB members the opportunity to attend the upcoming legislative session and advocate for youth homelessness. YAB will be working on the YHDP, and the YHDI grant.

Agenda Item 6. Receive a report on the activities of the Lived X Consultants; for possible action.

Donica Martinez, Board Member, Lived X Consultants, provided an update on the activities of the Lived X Consultants. The lived X team presented the results of the Unsheltered Adult Survey. There were 241 unsheltered adults that participated in the survey. The Board highlighted the finding from the survey of the lack of compassion and empathy for those experiencing homelessness. Lived X is currently reviewing their GNATT chart and restructuring the group action plan.

Agenda Item 7. Discuss SNHCoC Board Meeting Scheduling; for possible action.

Brenda Barnes, CoC Director, shared that there have been concerns about that date/time of the Board meetings. The Board confirmed the request for 2 meeting a month and agreed that Mondays are not a preferred meeting day for most members. CoC staff will create a doodle poll/survey for Members to choose the best date/time that works best.

Agenda Item 8. Review the SNHCoC Boards Work Plan and identify actions to be taken; for possible action.

The Board discussed the Membership's concerns regarding the Board. Members expressed that the Board should be further along in the 8 months that it has been established.

Miguel Davila, Chair, Regional Transportation Commission, stated that it is important to be mindful that the Board is not being responsive to the request of the Membership and that is why the Board is receiving this feedback.

Donica Martinez, Board Member, Lived X Consultants, stated I do feel like there has been a little bit of a lack of communication between the board and the membership committee, along with a lack of understanding from the membership that the Board has not received enough training due to a pause in TA support.

Lisa Corrado, Vice Chair, City of Henderson, asked what is the role of the Membership?

There seems to be a lot of repetition and not clear what they (membership) are or aren't doing. Also suggested that Board members attend the membership meeting to introduce themselves and ask them directly what they (membership) want from the Board.

Arcelia Barajas, Board Member, City of Las Vegas, stated that we need to set boundaries with the membership.

Juwana Grant, Nevada Housing Division, stated there is a lack of clarification of the distinct role of the Board and the Membership and how do we interact with each other.

Lauren Boitel, Board Member, ImpactNV, suggested establishing an executive committee to push things through in between meetings.

Albert Chavez, Board Member, Catholic Charities of Southern Nevada, stated that the Board needed Technical Assistance and training.

Brenda Barnes, CoC Director, informed the Board of the update from the SNAPs office that the community will be receiving TA.

Ashley Barker Tolman and Julie Mcfarland will return to provide technical assistance and training to the Board. HUD TA Melanie Zamora, Joan Domenech, and Gillian Morshedi will provide technical assistance to the Community.

Jamie Sorenson, Alternate Board Member, Clark County Social Service, stated that the primary purpose of this board is to bring the community together to address the needs of people experiencing homelessness. The membership is the Community that the Board charged with bringing together. The approach to the membership should be more of an inquiry about how the Board can fulfill that purpose and what it is that this Board could be doing to bring this membership together.

The Board will continue the discussion at the next Board meeting. Board members Lauren Boitel, Kevin Murray, Miguel Davila, and Lisa Corrado will collaborate with the CoC staff to design a poll to be presented live at the Membership meeting.

Agenda Item 9. Identify emerging issues to be addressed by staff or by the Board at future meetings, and direct staff accordingly; for possible action.

The Board discussed the agenda items for the January 27th Board meeting. Items to be discussed include HMIS presentation on licenses, Designing live poll for membership, Collaborating with HUD TA on work plan, and Safe Camping Ordinance. Board members voted to approve the suggested agenda items for the upcoming meeting.

Agenda Item 10. Adjournment

Meeting was adjourned at 5 pm.