

**SOUTHERN NEVADA HOMELESSNESS CONTINUUM OF CARE MEMBERSHIP
MEETING MINUTES
January 9, 2025**

Agenda Item 1. Call to Order.

The meeting of the Southern Nevada Homelessness Continuum of Care Board was called to order at 10 a.m. on Thursday, January 9, 2025, at United Way of Southern Nevada.

Agenda Item 2. Approval of May 9th, July 11th September 26th, and November 14th 2024, SNHCoC Membership Meeting Minutes. for possible action.

Minutes from the May 9th, July 11th, September 26th, and November 14th meetings. The minutes were approved.

Agenda Item 3. Approval of the Agenda with the inclusion of any emergency items and deletion of any items. for possible action.

A motion was made to approve the agenda. The motion was approved.

Agenda Item 4. Receive a report on activities of the Collaborative Applicant; for possible action.

Brenda Barnes, Collaborative Applicant, provided an update on Membership Meeting Attendance policies. Moving forward members will receive an email from the Collaborative Applicant if the member has missed a CoC Membership meeting. The CoC team wants to ensure that the community is present to support one another by being present, contributing, have an opportunity to share resources, etc. at these meetings. The membership meeting is an opportunity for the Committees to reach out for additional contributions and supports such as time limited working groups or ad hoc committees as priorities arise or as different focuses and requests from the board arise. The Charter defines attendance expectations as “attending at least 75% of all General Membership meetings. The CoC team will be sending out a call for nominations in January. Members will vote in based on nominations at the March Membership meeting. Charter edits were requested to be submitted by the end of today; the support team will be taking the next 2 weeks to compile suggestions received and will then post online for membership review, additional comments, and feedback. The CoC team is urging members to take this time to recognize items that they feel are missing from the Charter such as a defined process for replacing Committee and Board members throughout the year when a vacancy or consensus to request new members occurs. A final version will be posted prior to the membership voting on the revised Charter. The CoC team will also be sending out a survey of what the CoC Membership needs regarding development of programs, HMIS, capacity building, and grant applications. The team plans to have the survey finalized on the 14th and be sent out on the 15th or 16th of January. Bitfocus will also be highlighting/sharing the link in their newsletter to offer one more chance to respond to the survey. The Membership will have 1-2 weeks to provide feedback to give the support team time to develop, prepare/coordinate requested needs. Regarding the Coordinated Entry Lead Entity, Innovative Solutions has been selected from the RFP process. The CE Lead Entity will focus on the communities coordinated entry system improvements and provide ongoing support in that area.

Agenda Item 5. Receive a report on activities of the HMIS Lead; for possible action.

Angela Ranck, HMIS Lead, Collaborative Applicant, provided a report on the activities of the HMIS Lead. The LSA will be submitted by 11:59 pm today. Responses are still pending from some agencies. Themes noted during the data collection include A need for more clear process and communication between agencies for overlapping enrollments; Need for Transitional Housing programs to have service only programs when serving clients still housed in shelter settings; Need for improved communication and data updates when initiating, modifying, or closing programs. The HMIS Lead will be working with the HMIS Steering Committee to develop plans to address these needs as well as reviewing the data quality plan. There is a need for routine training on confidentiality and privacy protections of HMIS data. This first quarter there will be required training for all HMIS users. Dates are still being finalized and updates will be provided to the community as the information becomes available. HMIS Leads have the responsibility for Agency Agreements when Agencies are granted access to HMIS. The Statewide HMIS Committee has been working on a new agreement, that has been recently approved. There will be forthcoming information about the agreements detailing timeframes and what is needed from each Agency.

Agenda Item 6. Receive a report on the activities of the Continuum of Care Committees; for possible action.

Co-Chairs Kelly Rupp, Veterans Administration, and Nicole Anderson, Catholic Charities of Southern Nevada, provided an update on the activities of the Coordinated Services Committee (CSC). The Coordinated Services Committee has been meeting once a month on the fourth Wednesday of the month from 9:00 to 11:00 AM. Community Technical Assistance provider Tanesha Travis will be assisting the committee with spearheading the CE Policies and Procedures (P&Ps) work group. The committee will be preparing to welcome the new CE Lead Entity, Innovative Solutions. The committee has also been working with the Long Term Project Team (LTPT) on data synthesizing and reviewing various components of the vulnerability assessment. Currently, the average length of stay on the community queue into permanent supportive housing is 196 days. There are currently 58 individuals that have been on the queue for over 1000 days. Working with the CE Lead Entity will hopefully bring about better outcomes within Coordinated Entry. The Committee will begin their flag review process within the next month.

Karla Amezcua, Collaborative Applicant, provided an update on the activities of the CoC Programs Committee (CPC). Committee members discussed the upcoming Housing Inventory Count (HIC). CPC has decided that the community will be aligning the HIC date with Northern and rural Nevada. The committee has also started discussing PIT planning for 2026 as well as areas that need improvement. PIT planning will continue at the upcoming CoC Programs Committee Meetings.

Angela Ranck, HMIS Lead, provided an update on the activities of the HMIS Steering Committee. The Steering Committee has been working on the new agency application for HMIS access. Committee members have worked through the comments that were received and the feedback to an appropriate rate or to make decisions related to those comments and feedback to be able to finalize that application. The new application will be presented to the membership once finalized.

Celeste Williams asked, When are we as a committee or community expecting more licensing available for our agencies to give our employees that currently don't have access to HMIS, but we're at our max for licensing?

Angela Ranck provided an overview of how licenses are funded, CoC priorities drive how projects are funded and the impact to current standing of licenses in the SNHCoC.

Agenda Item 7. Receive a report on the activities of the Youth Advisory Board; for possible action.

Sean Coleman, Youth Action Board, provided an update on the activities of the Youth Action Board (YAB). YAB currently meets monthly but will be increasing the frequency of their meetings to twice a month To foster strong interpersonal relationships and focus on building trust between Board members. Member Stipend has now been increased from \$100 to \$250 a month. YAB is also currently recruiting for new Board members.

Agenda Item 8. Receive a report on the activities of the Lived X Consultants; for possible action.

Donica Martinez and Dargin McWorther, Lived X Consultants, provided an update on the activities of the Lived X Consultants. The lived X team presented the results of the Unsheltered Adult Survey. There were 241 unsheltered adults that participated in the survey. The presentation can be found at NevadaHomelessAlliance.org.

Agenda Item 9. Receive a report on the activities of the SNHCoC Board; for possible action.

Miguel Davila Uzcategui, Board Chair, Regional Transportation Commission of Southern Nevada, provided an update on the activities of the SNHCoC Board. The Board has made a few decisions recently and are moving to a more collaborative agenda development process. All CoC members can contribute to the agenda by submitting requested items to be added by emailing the CoC team Prior to the meetings. Board members have also been spending time working on the work plan and determining priorities for the Board. The Board will be meeting with HUD on January 13 to discuss the reinstatement of the previous TA and the onboarding of new TA to support the Board work plan and the needs of the community.

Agenda Item 10. Identify emerging issues to be addressed by staff or by the Membership at future meetings and direct staff accordingly.

Maurice Cloutier, Nevada Behavioral Health, requested to add to the agenda for discussion the Hierarchy of the CoC on page 2 of the agenda.

Kristen Carl, Just the One Project, added that the committee chairs have been asked to submit committee updates to the board via A written form instead of being able to participate in the board meetings, and that contributes to the separation between the Committees, the Board, and the Membership.

Members suggested that Committee updates should be first on the agenda. Members also discussed the importance around establishing trust between the Committees and the Board.

Maurice: also mentioned how the membership can add and remove board members along with requesting that the membership discuss how they approve and review charter.

Dr. Catrina: mentioned that the Board does not consider the expertise of their committee members along with suggesting bringing back public comment at the Board Meeting.

Agenda Item 11. Public comment

No public comment was provided.

Agenda Item 12. Adjournment

Meeting was adjourned at 11:30 am.