### How to ZoomGrants

### **EXAMPLE FROM:**

SNH CoC Local Competition – 2024

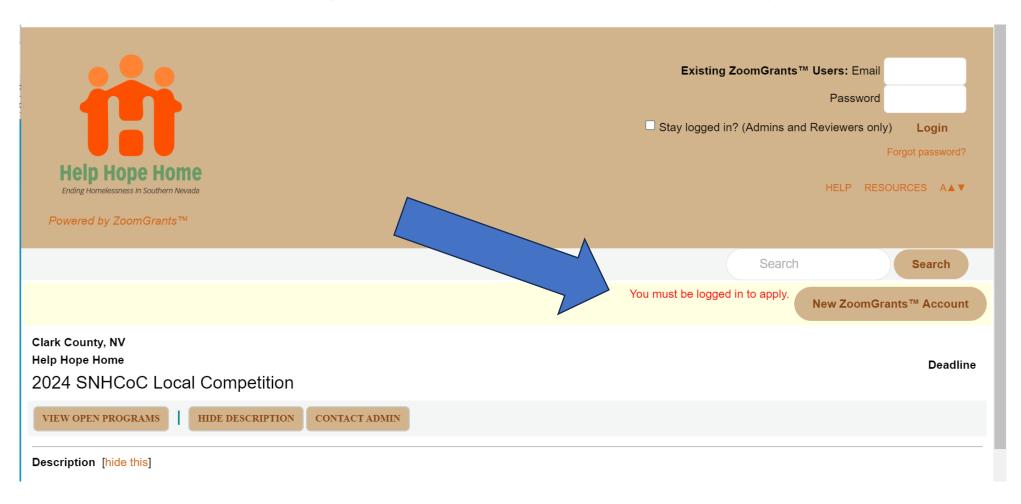
PRE-APPLICATION GUIDANCE

### Click on the link to access the application

https://www.zoomgrants.com/zgf/snhcocydhp

ALL application pieces will be submitted in this portal.

# Anyone will be able to view the application. You must login to submit an application.



Previous ZoomGrants applicants can log in even if you've not applied for CoC funds before.



Available Programs

No programs are available.

To access your submitted applications, login above as an Existing ZoomGrants User.

Existing ZoomGrants™ Users
Email
Password

Stay logged in? □

Forqot password? Login

RESOURCES HELP AA▼

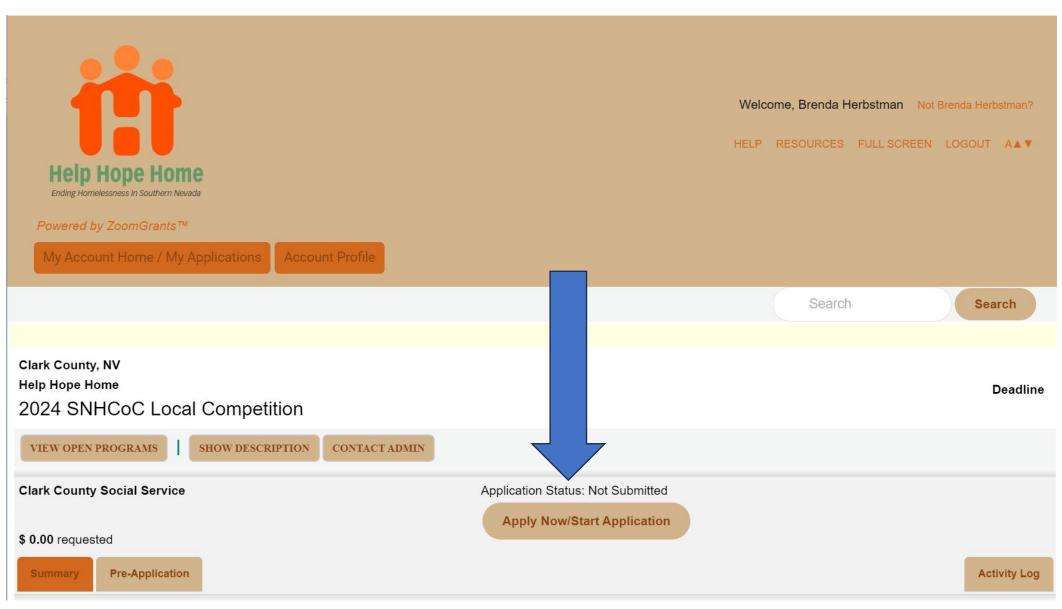
# Account Email Password First Name Last Name Account Type Organization Olindividual New Account

- Password must be at least 8 characters and contain 1 letter and 1

- We do not sell or rent your personal information to anyone. Ever.

number.

New ZoomGrants™



Click on the Apply button next to the program title.

Helpful Resources

2024 SNHCoC Local Competition

VIEW OPEN PROGRAMS

HIDE DESCRIPTION

CONTACT ADMIN

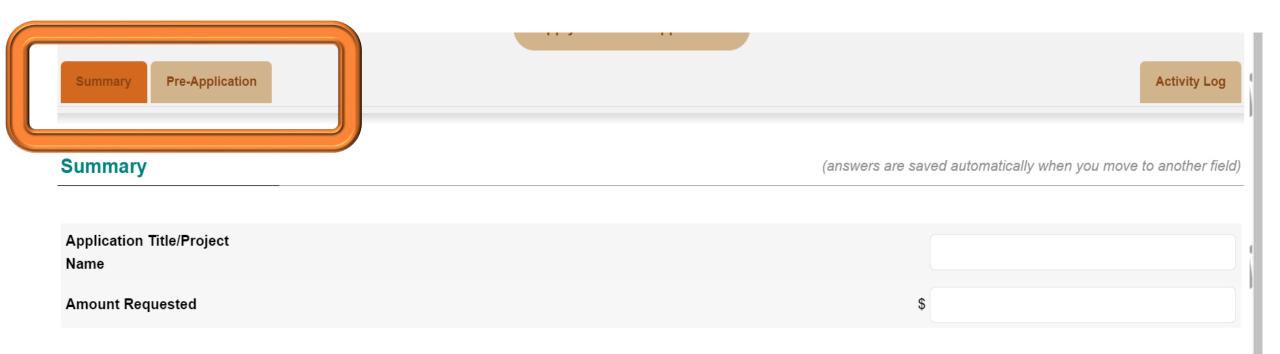
#### Description [hide this]

The United States Department of Housing and Urban Development (HUD) releases funding through the Continuum of Care (CoC) Program to assist people at imminent risk of or experiencing homelessness. In the Southern Nevada region, the CoC is the Southern Nevada Homelessness Continuum of Care (SNHCoC), and SNHCoC is responsible for preparing the annual application for HUD CoC funding.

For detailed information related to the SNHCoC local application please visit https://helphopehome.org/funding-opportunities/

NOTE: Agencies that are seeking funding for multiple programs need to submit one pre-application per program, but only need to submit their audited financials and nonprofit documentation once, in one of their applications. However, project-specific information from SAGE and eLOCCS must be uploaded individually for each renewal project.

Select HIDE or SHOW for each section to expand and minimize each section.



These tabs will show each of the application pieces.

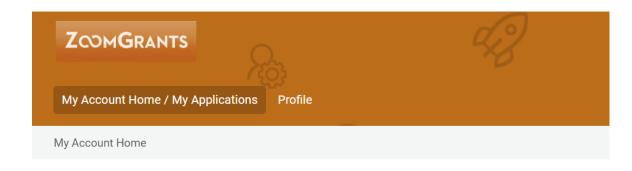
Please complete the Summary and Pre-Application as Phase 1 of the local application process.

The Phase 2 tab will be added in soon.

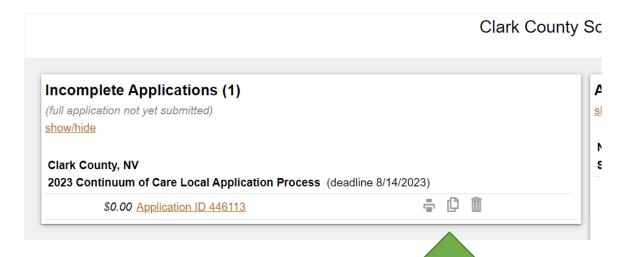
### Collaborators Collaborators can only edit application data (answers). They cannot submit, archive, or delete this application **Email Address** First Name Last Name Title **Editing Access** Status Application Email Address First Name Last Name Title Invite Add to Additional Contacts (below) Additional Contacts for this Application Additional Contacts will be copied on all emails sent to the application owner regarding this application. Enter ONLY email addresses separated by a comma. No names. No titles. No phone numbers.

At the bottom of the summary page, you'll be able to add your colleagues and give them access to your application. Click the editing option for them to be able to review and edit. Or you can give them viewer rights only.

Next



#### My Account Home



Go to the home page and click on the copy icon.

Note you can also print or delete so choose wisely!

At any time, you may make a duplicate of your application. This is helpful if you are applying for more than one project.

After reviewing the Pre-Application questions, determine when you want to duplicate your application. Be sure to change the project name and any specific project information related to new project.

Also remember you'll need to submit each application.

## On the Documents tab, you'll need to upload your documents using the Upload option. Please note you'll need to refresh this screen after uploading to see that it is actually uploaded.

Documents Requested *	Required?	Uploaded Documents *	
RENEWAL APPLICATIONS ONLY: (Required) Please attach a screenshot from the SAGE Submission system demonstrating that the APR for this program was submitted on time. You may add additional information with your screenshot to explain any discrepancies.		-none-	Upload
RENEWAL APPLICATIONS ONLY: (Required) Please submit a PDF of eLOCCS draws from the most current completed program year. Document should include all entries for the 12 month program period.		-none-	Upload
NEW APPLICATIONS ONLY: (Required) Please attach a completed letter of interest for each new project application using the template provided.  Download template: Letter of Interest		-none-	Upload
NEW AND RENEWAL APPLICATIONS: (Required) Eligible applicants include nonprofit organizations or government entities. Please upload your 501c3 letter if applicable.		-none-	Upload
NEW AND RENEWAL APPLICATIONS: (Required) To document the financial capacity of your organization, please upload the most recent audited financial statements.		-none-	Upload

Note the Letter of Interest is a template that can be downloaded as a fillable form and then uploaded after filling it out.



\*PLEASE NOTE: For YHDP, this will not be a "preapplication".

**Submit Pre-Application** 

This Pre-Application section must be submitted and Approved by the Administrator (not ZoomGrants) before you can fill out the rest of the application.

Click the Submit Pre-Application button at the top or bottom of this tab to submit this section to be reviewed.

When the Pre-Application has been completed to your satisfaction, consider printing a PDF version to keep for your records and then hit the "Submit Pre-Application" button.

# Oopsie – if you try to submit before completing the questions, you won't be able to do that.

Submit

#### Application Completion [hide this]

By entering your initials here you certify this submission truthfully and accurately represents your application and is hereby submitted for review. Submission of this application does not, in any way, guarantee that your application will yield a favorable result. Submission of this application also indicates your agreement to the terms of using ZoomGrants<sup>TM</sup>.

By submitting this application, you hereby certify that you have been duly authorized by the applicant to submit this Application, and to ensure compliance with its Requirements, Restrictions, and Certifications. Any false, fictitious, or fraudulent statements or claims may be subject to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001).

### Some fields are missing answers:

Summary - Agency/Organization Nickname (or abbreviation)

**Project Application Question 1** 

**Project Application Question 2** 

**Project Application Question 3** 

**Project Application Question 4** 

Project Application Question 5

Project Application Question 6

**Project Application Question 7** 

**Project Application Question 8** 

**Project Application Question 9** 

**Project Application Question 10** 

Project Application Ougation 20

### On your home page, submitted applications will be saved under that tab.

### **Incomplete Applications (1)**

(full application not yet submitted)

show/hide

Clark County, NV

2023 Continuum of Care Local Application Process (deadline 8/14/2023)

\$0.00 Application ID 446113







### **Submitted Applications (3)**

(full application submitted, decision pending)

show/hide



### Got YHDP questions?

- Technical questions related to the ZoomGrants portal:
  - Questions@ZoomGrants.com
- Technical questions related to the YHDP Application:
  - HelpHopeHome@ClarkCountyNV.gov with subject line: 2025 YHDP Competition
  - Or check the FAQs on <a href="https://helphopehome.org/youth-homelessness-demonstration-program/">https://helphopehome.org/youth-homelessness-demonstration-program/</a>
- Other YHDP related questions will be forwarded to the Collaborative Applicant and TA Support Team.
  - HelpHopeHome@ClarkCountyNV.gov with subject line: 2025 YHDP Competition