

# Southern Nevada Homelessness Continuum of Care

## Request for Qualifications

### Youth Homelessness Demonstration Program



**Funding Available:** \$8,291,709

**Grant Term:** 2 years/24 months

**Application Due:** June 5th, 2025 at 5:00 pm via ZoomGrants

**Questions:** [helphopehome@clarkcountynv.gov](mailto:helphopehome@clarkcountynv.gov)

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# General Information

## About Help Hope Home

[Help Hope Home is Southern Nevada's](#) coordinated regional approach to assisting individuals and families with achieving stable and sustainable lives. Relying on collaborative efforts, Help Hope Home is a regional partnership that coordinates efforts to prevent and end homelessness in Southern Nevada. Our collective effort brings to the table all aspects of our community, including citizens, faith-based organizations, non-profit providers, businesses, civic groups, education, law enforcement, and government. Through our efforts, we can leverage valuable resources, share information, and manage funding opportunities.

## Funding Opportunity Background

The goal of [YHDP is to support selected communities](#), including rural, suburban, and urban areas across the United States, in the development and implementation of a coordinated community approach to preventing and ending youth homelessness. Additionally, HUD is committed to sharing the experience of YHDP communities and mobilizing communities around the country toward the same end.

# Application Information

## Overview

The Southern Nevada Homelessness Continuum of Care (SNHCoC) seeks qualified organizations to apply to the Youth Homelessness Demonstration Program (YHDP). YHDP is a federal initiative to prevent and end youth homelessness through innovative and community-driven solutions. Selected organizations will be eligible to apply for funding to provide housing and services for youth experiencing homelessness.

## ZoomGrants

The YHDP Local Application is an electronic submission through ZoomGrants. The application, along with companion documentation can be found at the [Help Hope Home](#) website.

## Important Dates

Note: The following dates are subject to change based on information received from HUD and/or the release of other project documents.

May 16th, 2025	Request for Qualifications Released
May 16th, 2025	ZoomGrants Project Proposals Live
May 21st, 2025 12:00 pm	Optional RFQ Bidder's Conference
May 23th, 2025	<b>Deadline:</b> LOI due by 5:00 pm PST Email LOI: helphopehome@clarkcountynv.gov
June 5th, 2025 5:00 pm	<b>Deadline:</b> YHDP Project Proposals Due in ZoomGrants
June 6-11th, 2025	Project Proposal Review Period
June 11-12th, 2025	Scoring and Ranking
June 13th, 2025	<b>Announcement:</b> Project Priority List Notification
June 13th, 2025	Projects start entering into e-snaps
June 18th, 2025	<b>Deadline:</b> Submit Appeals by 5:00 pm PST
June 20th, 2025	<b>Announcement:</b> Resolution of Appeals
June 23th, 2025	E-snaps Applications Due
June 24-26th, 2025	E-snaps Application Review by CA
June 25th, 2025	SNHCoC Board Meeting - Approval of Project Priority List
June 27th, 2025	<b>Deadline:</b> Final Submission to HUD SNAPS
September 2025	Expected Grant Agreement Announcements
October 2025	Expected Project Start Dates

# ZoomGrants Application

## About ZoomGrants

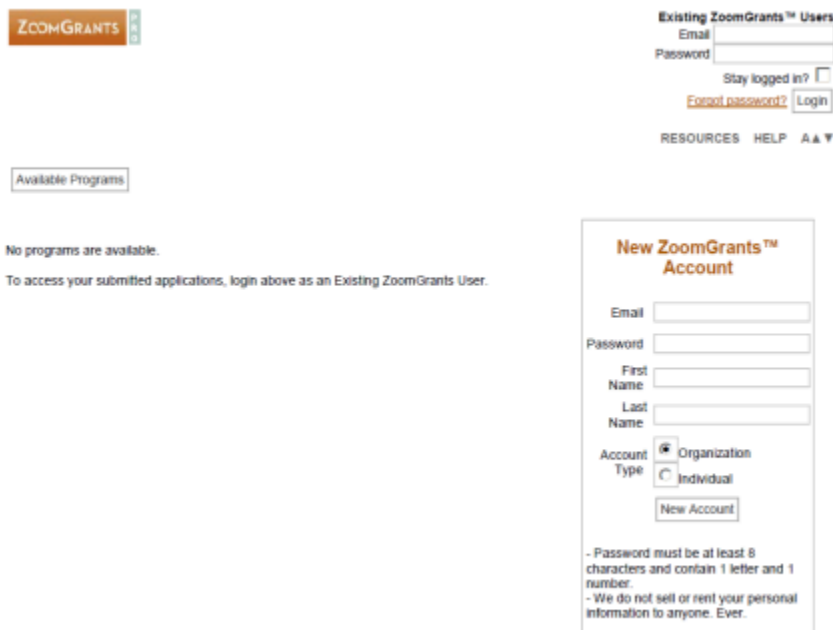
ZoomGrants is a streamlined electronic grant portal that provides the capacity to manage the components of the Local CoC application online. The application consists of four major sections all of which are required. The first section is the Summary for contact information data, the second is the Agency Application to acknowledge the instructions manual and document experience and capacity, the third is the Project Application, and the fourth section is the Documents supplemental section which includes required fillable forms and uploads.

## System Requirements

A browser with an internet connection is required to utilize ZoomGrants.

## Account Set-Up

To start using ZoomGrants you need to set up a New ZoomGrants Account by utilizing your email and creating a password. The password must be at least 8 characters and contain 1 letter and 1 number. With your email address and password, you are ready to login.



The screenshot displays the ZoomGrants application interface. At the top left is the ZoomGrants logo. Below it is a link for 'Available Programs', which indicates 'No programs are available.' and provides a login instruction. On the right side, there is a login section for 'Existing ZoomGrants™ Users' with fields for Email and Password, a 'Stay logged in?' checkbox, and links for 'Forgot password?' and 'Login'. Below the login section are links for 'RESOURCES' and 'HELP'. A yellow starburst callout with a green box contains the text 'First time users must create a new account', with an arrow pointing to the 'New ZoomGrants™ Account' section. This section includes fields for Email, Password, First Name, and Last Name. It also has radio buttons for 'Organization' (selected) and 'Individual', and a 'New Account' button. At the bottom, there are two lines of text: '- Password must be at least 8 characters and contain 1 letter and 1 number.' and '- We do not sell or rent your personal information to anyone. Ever.'

# Mission and Vision

## Mission

Southern Nevada is committed to ending youth homelessness by leading with lived experience, advocating for attainable youth-centered solutions, and ensuring young people have the support they need to achieve stability. Through unified community partnership, leadership, and action, we actively remove barriers and improve services and system coordination so that when young people face homelessness, they have opportunities to live their dreams and grow.

## Vision

To shape a future where youth do not experience homelessness, and if it occurs, it is rare, brief, and one-time. Youth have the support, stability, and resources they need to thrive, moving seamlessly from crisis to permanent housing with access to mental health services, financial security, and educational opportunities. Our community has redefined youth homelessness as a temporary challenge, not a lasting condition, ensuring that every young person has a safe place to call home and the foundation to build a successful future.

# Eligibility Criteria

Eligible applicants must be nonprofit organizations, government entities, or tribal organizations in the Southern Nevada Homelessness CoC. For-profit recipients or subrecipients may not apply.

Selected project applicant(s) will be required to adhere to the following:

- Applicants must meet all minimum threshold requirements outlined in the Evaluation and Scoring Tool.
- Applicants must agree to work in partnership with the Youth Action Board.
- Awarded applicants must submit formal application to HUD by no later than June 30th, 2025 through e-snaps, the electronic Continuum of Care (CoC) Program Application and Grants Management System that HUD's Office of Special Needs Assistance Programs (SNAPS) uses to support the CoC Program funding application and grant awards process for the CoC Program.
- Project must participate in homeless response system activities such as data entry into the Homeless Management Information System (HMIS), related grant management and reporting, and the coordinated entry system.
- Project recipient or subrecipient must match all grant funds (except for leasing funds) with no less than 25% of cash or in-kind contributions from other sources. [See this link for more information about CoC Match Requirements.](#)

- Project funds may only be spent on costs eligible according to the [CoC Eligible Activities](#) and Round 8 YHDP NOFO.
- Project(s) may only serve youth who meet the eligibility criteria under [categories 1, 2, or 4 of HUD's homelessness definition](#), in addition to adhering to any local eligibility or prioritization criteria.
- Projects may consider taking advantage of the special YHDP activities made available through Appendix A of the YHDP NOFO. Applicants are encouraged to review the special activities to consider how these expanded activities and eligible costs may increase and/or improve a project's ability to meet the unique needs of Southern Nevada's youth and young adults. A description of all special activities may be found here at Appendix A of the Round 8 YHDP NOFO.



## Program Scope

Southern Nevada CoC funds projects that address youth homelessness through evidence-based, data-driven, and housing-focused interventions. This RFQ offers up to \$8,291,709 in funding, with no minimum or maximum number of projects that may be awarded. Eligible project types for this RFQ include:

- **Permanent Supportive Housing**
- **Join Component Transitional and Rapid-Rehousing**
- **Transitional Housing**
- **Diversion.**
- **Navigation**
- **Homeless Management Information System**

Youth served in these programs must meet [HUD Categories: 1, 2, and 4.](#)

<b>Project Type</b>	Permanent Supportive Housing (PSH)
<b>Funding Amount</b>	<b>Administration:</b> \$144,792 <b>Leasing/Rental Assistance:</b> \$1,300,000 <b>Operating:</b> \$200,000 <b>Services:</b> \$303,135 <b>Total:</b> \$1,947,927
<b>Summary of Project and Supportive Services Description</b>	<p>PSH is permanent housing in which housing assistance (e.g., long-term leasing or rental assistance) and supportive services are provided to assist households with at least one member with a disability in achieving housing stability.</p> <p><b>Required Supportive Services:</b>            Annual Assessment of Services            Moving costs            Case management            Food            Life skills training            Mental health services            Outpatient health services            Substance abuse treatment services            Transportation</p> <p><b>Optional Supportive Services:</b>            Childcare            Education services            Employment assistance and job training            Housing search and counseling services</p>

	<p>Legal services</p> <p>Outreach services</p> <p>Utility deposits</p>
<p><b>Special YHDP activities that will be integrated into project design</b></p>	<p>YHDP planning grants and administrative funds may be used for capacity building activities for Youth Action Board members or recipient staff who are also youth with lived experience.</p> <p>In addition to the eligible costs listed in 24 CFR 578.59(a), YHDP recipients may use project administrative funds to support costs associated with involving youth with lived experience in project implementation, execution, and improvement.</p> <p>Recipients of YHDP funds can use project administrative funds to attend conferences and trainings that are not HUD-sponsored or HUD-approved, provided that the subject matter is relevant to youth homelessness.</p> <p>YHDP recipients may employ youth who are receiving services, including housing, from the recipient organization. Recipients that utilize this special YHDP activity must maintain documentation that discloses the nature of work that the youth does, and that the youth is not in a position that creates a conflict of interest.</p> <p>YHDP recipients may continue providing supportive services to program participants for up to 12 months after the program participant exits homelessness, transitional housing or after the end of housing assistance.</p> <p>Projects using grant leasing funds may pay above the Fair Market Rent (FMR) for individual units as long as the amount paid is consistent with the reasonable rent standards at 24 CFR 578.51(g)."</p> <p>YHDP grant funds may be used for the following if they are necessary to assist program participants to obtain and maintain housing. Recipients and subrecipients must maintain records establishing how it was determined paying the costs was necessary for the program participant to obtain and retain housing and must also conduct an annual assessment of the needs of the program participants and adjust costs accordingly"</p> <p>Recipients may use YHDP funds to pay for owner incentive and retention payments for RRH, TH, TH-RRH, and PSH projects before occupancy of the unit, or at any point thereafter, provided that the overall amount paid with program funds per unit does not exceed three times the monthly rent charged for the unit and the incentive and/or retention payment results in the unit being occupied by a program participant. Recipients that utilize this special YHDP activity must maintain documentation that the incentive and/or retention payment resulted in the unit being occupied by a program</p>

	participant and that incentive and/or retention payment did not create a conflict of interest. These payments may include signing bonuses (a payment offered to an owner as an incentive for leasing a unit to be occupied by a program participant), repairs to bring a unit that failed inspection into compliance with program requirements., or holding fees to reserve a unit for an individual or family experiencing homelessness.
<b>Target Number of Housing Units</b>	About 25-30 beds
<b>Staffing</b>	Site-based PSH: 1:15 staff/client ratio Scattered Site PSH: 1:12 staff/client ratio Peer Staff supporting PSH: 1:12 peer/client ratio
<b>Geographic area covered by the project</b>	Southern Nevada Homelessness Continuum of Care (NV-500)

<b>Project Type</b>	Joint Component TH-RRH
<b>Funding Amount</b>	<b>Administration:</b> \$368,498 <b>Leasing/Rental Assistance:</b> \$2,500,000 <b>Operating:</b> \$353,244 <b>Services:</b> \$453,243 <b>Total:</b> \$3,684,985
<b>Summary of Project and Supportive Services Description</b>	<p>Transitional Housing (TH) provides temporary housing with supportive services to individuals and families experiencing homelessness with the goal of interim stability and support to successfully move to and maintain permanent housing.</p> <p>RRH is permanent housing that provides short-term and medium-term tenant-based rental assistance and supportive services to households experiencing homelessness.</p> <p>As part of the 2017 CoC Program competition, HUD announced that communities could apply for a new type of project that combines the activities of a transitional housing project with those of a rapid re-housing project. This project type provides a new way to meet some of the pressing challenges that communities are facing. These projects provide a safe place for people to stay – transitional housing – with financial assistance and wrap around supportive services determined by program participants to help them move to permanent housing as quickly as possible.</p>

	<p><b>Required Supportive Services:</b>  Annual Assessment of Services  Case management  Education services  Employment assistance and job training  Food  Housing search and counseling services  Moving costs  Substance abuse treatment services  Transportation  Life skills training  Mental health services  Utility deposits</p> <p><b>Optional Supportive Services:</b>  Childcare  Legal services  Outpatient health services  Outreach services</p>
<p><b>Special YHDP activities that will be integrated into project design</b></p>	<p>YHDP housing projects may have leases for a minimum term of 1 month under rental assistance budget line items.</p> <p>YHDP recipients may use leasing, sponsor-based rental assistance, and project-based rental assistance in Rapid Rehousing projects.</p> <p>YHDP planning grants and administrative funds may be used for capacity building activities for Youth Action Board members or recipient staff who are also youth with lived experience.</p> <p>In addition to the eligible costs listed in 24 CFR 578.59(a), YHDP recipients may use project administrative funds to support costs associated with involving youth with lived experience in project implementation, execution, and improvement.</p> <p>Recipients of YHDP funds can use project administrative funds to attend conferences and trainings that are not HUD-sponsored or HUD-approved, provided that the subject matter is relevant to youth homelessness.</p> <p>YHDP recipients may employ youth who are receiving services, including housing, from the recipient organization. Recipients that utilize this special YHDP activity must maintain documentation that discloses the nature of work that the youth does, and that the youth is not in a position that creates a conflict of interest.</p> <p>YHDP recipients may provide moving expenses more than one time to a program participant.</p>

	<p>YHDP recipients may continue providing supportive services to program participants for up to 12 months after the program participant exits homelessness, transitional housing or after the end of housing assistance.</p> <p>Projects using grant leasing funds may pay above the Fair Market Rent (FMR) for individual units as long as the amount paid is consistent with the reasonable rent standards at 24 CFR 578.51(g).</p> <p>YHDP grant funds may be used for the following if they are necessary to assist program participants to obtain and maintain housing. Recipients and subrecipients must maintain records establishing how it was determined paying the costs was necessary for the program participant to obtain and retain housing and must also conduct an annual assessment of the needs of the program participants and adjust costs accordingly"</p> <p>Recipients may use YHDP funds to pay for owner incentive and retention payments for RRH, TH, TH-RRH, and PSH projects before occupancy of the unit, or at any point thereafter, provided that the overall amount paid with program funds per unit does not exceed three times the monthly rent charged for the unit and the incentive and/or retention payment results in the unit being occupied by a program participant. Recipients that utilize this special YHDP activity must maintain documentation that the incentive and/or retention payment resulted in the unit being occupied by a program participant and that the incentive and/or retention payment did not create a conflict of interest. These payments may include signing bonuses (a payment offered to an owner as an incentive for leasing a unit to be occupied by a program participant), repairs to bring a unit that failed inspection into compliance with program requirements., or holding fees to reserve a unit for an individual or family experiencing homelessness.</p>
<b>Target Number of Housing Units</b>	<p>About 15 TH beds</p> <p>About 30 RRH beds</p>
<b>Staffing</b>	<p>Site-based TH: 1:15 staff/client ratio</p> <p>Scattered Site TH: 1:12 staff/client ratio</p> <p>RRH: 1:15-1:20 staff/client ratio</p> <p>Peer Staff supporting RRH or TH: 1:12 peer/client ratio</p>
<b>Geographic area covered by the project</b>	Southern Nevada Homelessness Continuum of Care (NV-500)

<b>Project Type</b>	TH
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<b>Funding Amount</b>	<b>Administration:</b> \$55,897 <b>Leasing/Rental Assistance:</b> \$350,000 <b>Operating:</b> \$135,000 <b>Services:</b> \$117,899 <b>Total:</b> \$658,796
<b>Summary of Project and Supportive Services Description</b>	<p>Transitional Housing (TH) provides temporary housing with supportive services to individuals and families experiencing homelessness with the goal of interim stability and support to successfully move to and maintain permanent housing. TH projects can cover housing costs and accompanying supportive services for program participants for up to 24 months.</p> <p><b>Required Supportive Services:</b>  Annual Assessment of Services  Case management  Education services  Employment assistance and job training  Food  Transportation  Life skills training  Mental health services  Outpatient health services  Legal services  Substance abuse treatment services  Housing search and counseling services</p> <p><b>Optional Supportive Services:</b>  Moving costs  Childcare  Outreach services  Utility deposits</p>
<b>Special YHDP activities that will be integrated into project design</b>	<p>YHDP housing projects may have leases for a minimum term of 1 month under rental assistance budget line items.</p> <p>YHDP planning grants and administrative funds may be used for capacity building activities for Youth Action Board members or recipient staff who are also youth with lived experience.</p> <p>In addition to the eligible costs listed in 24 CFR 578.59(a), YHDP recipients may use project administrative funds to support costs associated with involving youth with lived experience in project implementation, execution, and improvement.</p> <p>Recipients of YHDP funds can use project administrative funds to attend conferences and trainings that are not HUD-sponsored or HUD-approved, provided that the subject matter is relevant to youth homelessness.</p>

	<p>YHDP recipients may employ youth who are receiving services, including housing, from the recipient organization. Recipients that utilize this special YHDP activity must maintain documentation that discloses the nature of work that the youth does, and that the youth is not in a position that creates a conflict of interest.</p> <p>YHDP recipients may provide moving expenses more than one time to a program participant.</p> <p>YHDP recipients may continue providing supportive services to program participants for up to 12 months after the program participant exits homelessness, transitional housing or after the end of housing assistance.</p> <p>Projects using grant leasing funds may pay above the Fair Market Rent (FMR) for individual units as long as the amount paid is consistent with the reasonable rent standards at 24 CFR 578.51(g).</p>
<b>Target Number of Housing Units</b>	About 20 beds
<b>Staffing</b>	<p>Site-based TH: 1:15 staff/client ratio</p> <p>Scattered Site TH: 1:12 staff/client ratio</p> <p>Peer Staff supporting TH: 1:12 peer/client ratio</p>
<b>Geographic area covered by the project</b>	Southern Nevada Homelessness Continuum of Care (NV-500)

<b>Project Type</b>	Diversion
<b>Funding Amount</b>	<p><b>Administration:</b> \$75,000</p> <p><b>Services:</b> \$675,000</p> <p><b>Total:</b> \$750,000</p>
<b>Summary of Project and Supportive Services Description</b>	<p>Diversion is a strategy that prevents individuals and families from entering emergency shelters or experiencing unsheltered homelessness by offering them immediate, safe housing alternatives and connecting them with the necessary resources to achieve long-term housing stability</p> <p><b>Required Supportive Services:</b>  Annual Assessment of Services  Moving costs</p>

	<p>Case management Housing search and counseling services Transportation Utility deposits</p> <p><b>Optional Supportive Services:</b> Childcare Education services Employment assistance and job training Food Legal services Life skills training Mental health services Outpatient health services Outreach services Substance abuse treatment services</p>
<b>Special YHDP activities that will be integrated into project design</b>	<p>YHDP planning grants and administrative funds may be used for capacity building activities for Youth Action Board members or recipient staff who are also youth with lived experience.</p> <p>In addition to the eligible costs listed in 24 CFR 578.59(a), YHDP recipients may use project administrative funds to support costs associated with involving youth with lived experience in project implementation, execution, and improvement.</p> <p>Recipients of YHDP funds can use project administrative funds to attend conferences and trainings that are not HUD-sponsored or HUD-approved, provided that the subject matter is relevant to youth homelessness.</p> <p>YHDP recipients may employ youth who are receiving services, including housing, from the recipient organization. Recipients that utilize this special YHDP activity must maintain documentation that discloses the nature of work that the youth does, and that the youth is not in a position that creates a conflict of interest.</p> <p>YHDP recipients may continue providing supportive services to program participants for up to 12 months after the program participant exits homelessness, transitional housing or after the end of housing assistance.</p>
<b>Target Number of Housing Units</b>	N/A
<b>Staffing</b>	SSO: 1:25-30 staff/client ratio
<b>Geographic area covered by the project</b>	Southern Nevada Homelessness Continuum of Care (NV-500)



<b>Project Type</b>	Navigation
<b>Funding Amount</b>	<b>Administration:</b> \$75,000 <b>Services:</b> \$675,000 <b>Total:</b> \$750,000
<b>Summary of Project and Supportive Services Description</b>	<p>Housing navigation is a service that assists those experiencing homelessness or at risk of homelessness, in finding and accessing affordable housing options. This includes identifying available housing opportunities, addressing barriers to accessing housing, and supporting individuals through the application and move-in process. Housing navigators can also help clients connect with landlords, housing authorities, and other community resources.</p> <p><b>Required Supportive Services:</b>  Annual Assessment of Services  Case management  Housing search and counseling services</p> <p><b>Optional Supportive Services:</b>  Moving costs  Childcare  Education services  Employment assistance and job training  Food  Legal services  Life skills training  Mental health services  Outpatient health services  Outreach services  Substance abuse treatment services  Transportation  Utility deposits</p>
<b>Special YHDP activities that will be integrated into project design</b>	<p>YHDP planning grants and administrative funds may be used for capacity building activities for Youth Action Board members or recipient staff who are also youth with lived experience.</p> <p>In addition to the eligible costs listed in 24 CFR 578.59(a), YHDP recipients may use project administrative funds to support costs associated with involving youth with lived experience in project implementation, execution, and improvement.</p> <p>Recipients of YHDP funds can use project administrative funds to attend conferences and trainings that are not HUD-sponsored or HUD-approved, provided that the subject matter is relevant to youth homelessness.</p> <p>YHDP recipients may employ youth who are receiving services,</p>

	<p>including housing, from the recipient organization. Recipients that utilize this special YHDP activity must maintain documentation that discloses the nature of work that the youth does, and that the youth is not in a position that creates a conflict of interest.</p> <p>YHDP recipients may continue providing supportive services to program participants for up to 12 months after the program participant exits homelessness, transitional housing or after the end of housing assistance.</p>
<b>Target Number of Housing Units</b>	N/A
<b>Staffing</b>	SSO: 1:25-30 staff/client ratio
<b>Geographic area covered by the project</b>	Southern Nevada Homelessness Continuum of Care (NV-500)

<b>Project Type</b>	HMIS
<b>Funding Amount</b>	<b>Admin:</b> \$50,000 <b>HMIS:</b> \$450,000 <b>Total:</b> \$500,000
<b>Summary of Project and Supportive Services Description</b>	<p><b>Required Supportive Services:</b> Annual Assessment of Services</p> <p><b>Optional Supportive Services:</b>  Moving costs  Case management  Childcare  Education services  Employment assistance and job training  Food  Housing search and counseling services  Legal services  Life skills training  Mental health services  Outpatient health services  Outreach services  Substance abuse treatment services  Transportation  Utility deposits </p>
<b>Special YHDP</b>	N/A

<b>activities that will be integrated into project design</b>	
<b>Target Number of Housing Units</b>	N/A
<b>Staffing</b>	SSO: 1:25-30 staff/client ratio
<b>Geographic area covered by the project</b>	Southern Nevada Homelessness Continuum of Care (NV-500)

Please note:

1. Special YHDP Activities are not required but flexibilities programs can make use.
2. Required vs Optional Services
  - a. Required services do not have to be paid for directly through your YHDP program. They can be connections to community services, part of other programs, MOUs with other agencies, etc.
  - b. Optional services are great additions to your program but not required.
3. The funding allocations for each program are guidelines for programs but agencies have flexibility to make budgets that work for them.
  - a. Not 50% of YHDP funds must be spent on leasing and/or rental assistance.

## Submission Requirements

A completed application package must include:

- Emailed to [Help Hope Home](#)
  - Letter of Intent
- Submitted through ZoomGrants
  - Narrative Application
  - Budget ([using the provided template](#))
  - Letter(s) of match commitment
  - Verification of eligible applicant (e.g., nonprofit) status
  - Memorandum of Understanding (MOU) with partner agency if submitting application as recipient/subrecipient

The application package is submitted through [ZoomGrants](#).

# Evaluation & Selection Process

## Purpose

The purpose of this process is to ensure a fair, transparent, and data-driven evaluation of project applications submitted to the Southern Nevada CoC. The Scoring and Ranking Team (SRT) is responsible for reviewing applications, scoring them based on approved criteria, and ranking projects for funding recommendations.

## Team Composition

The SRT consists of community stakeholders, including:

- Youth Action Board Members
- Non-Conflicted Community Members
- CoC Board Members

## Evaluation Criteria

Projects are evaluated based on objective and qualitative criteria, including but not limited to:

- **Threshold Criteria** – The minimum an applicant must meet in order to apply.
- **Project Design** – How projects address the questions proposed in the RFQ
- **Organizational Capacity** – [Budget accuracy, spending history, and fiscal health]

## Application Review Process

1. **Initial Review:** Applications are screened for completeness and eligibility by the Collaborative Applicant.
2. **Independent Scoring:** SRT members independently review and score applications using standardized scoring tools.
3. **Consensus Meeting:** SRT convenes to discuss scores, resolve discrepancies, and finalize rankings.
4. **Ranking & Funding Recommendations:** Final rankings are determined based on scores, funding priorities, and available funds.

5. **Appeals Process:** Applicants may submit appeals under defined guidelines within 2 days of ranking notification.

## Appeals Process

Appeals may only be submitted if the applicant believes that one or more of the following has taken place:

- An application was not evaluated according to the published local NOFO process.
- There was a scoring error made by the SRT.
- An application was evaluated in a way that violates HUD regulations.

The following are NOT grounds for appeal:

- Errors or omissions by the applicant.
- Dissatisfaction with the Project's scores.
- Need for funds.

Appellate review is limited to the information submitted prior to the local application due date. New material submissions beyond the appeal itself will not be accepted or considered. Appeals must be received by the established local competition appeals deadline. A project must notify the CoC of its intent to appeal by sending an email to [HelpHopeHome@ClarkCountyNV.gov](mailto:HelpHopeHome@ClarkCountyNV.gov).

An appeal consists of a written statement asserting grounds for reconsideration, submitted by an individual authorized to represent the agency. An appeal must not exceed two pages typed, in 12-point font. The CoC Board or designee will appoint an Appeals Committee of four members. Three voting members will be appointed concurrently to SRT appointments. The fourth non-voting member will be an SRT member intended to provide context on the SRT's scoring decisions.

SRT conflict of interest rules, as described above, apply in kind to Appeals Committee members. The Appeals Committee is restricted in its review of the matters asserted in a project's appeal. An appeal hearing will include a set amount of time (no more than one hour) for the organization representative(s) to present a case and participate in a discussion with the Appeals Committee. The applicant is required to attend the appeal hearing in order for the appeal to be considered. Failure to appear for the hearing will result in loss of the opportunity to present their case.

## Contact Information

For questions, please contact the Southern Nevada CoC Team at [helphopehome@clarkcountynv.gov](mailto:helphopehome@clarkcountynv.gov).