

SOUTHERN NEVADA HOMELESSNESS CONTINUUM OF CARE (SNHCOC)

**HUD CONTINUUM OF CARE
LOCAL COMPETITION POLICIES AND PROCEDURES
PROPOSED CHANGES HIGHLIGHTED**

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I. Background and Purpose

Each year, the United States Department of Housing and Urban Development (HUD) releases funding through the Continuum of Care (CoC) Program to assist people at imminent risk of or experiencing homelessness. To apply for CoC funding, communities must establish a Continuum of Care entity consisting of the stakeholders involved in the local effort to prevent and end homelessness. In the Southern Nevada region, the CoC is the Southern Nevada Homelessness Continuum of Care (SNHCoC), and SNHCoC is responsible for preparing the annual application for HUD CoC funding.

To launch the competition, HUD issues an annual CoC Notice of Funding Opportunity (NOFO) which outlines the funding available and general requirements of the process. The SNHCoC is responsible for developing and implementing a local process that aligns with the NOFO, soliciting project applications, rating and ranking proposals, and submitting the community's Consolidated Application, which contains the project proposals that were successful in the local competition.

These *Local Competition Policies and Procedures* highlight how the local competition works, including the strategic direction and priorities reflected in the local competition, basic CoC program requirements, the application process for new and renewing projects, and how applications are scored and selected for the Consolidated Application. The policies also provide an overview of the structure and functions of the Continuum of Care for organizations and stakeholders who may be new to the process. These policies are updated annually to reflect any changes in local CoC policies or structure as well as new information or guidance reflected in that year's NOFO announcement.

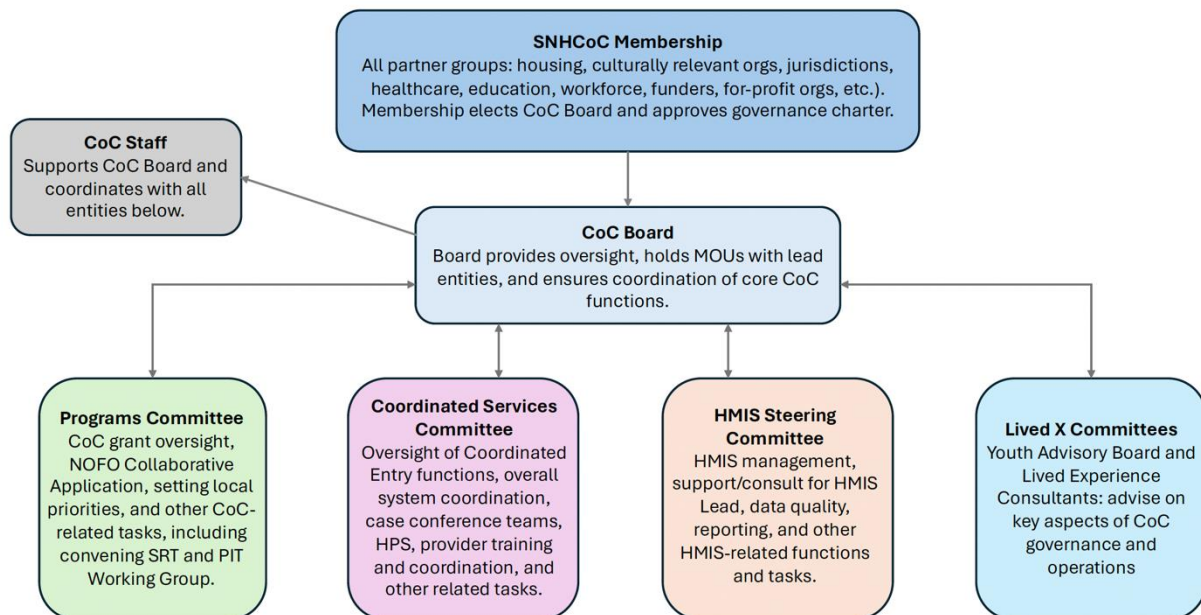
Please refer to the Glossary for definitions of key terms.

II. Continuum of Care Structure and Roles

To receive HUD CoC funding, every Continuum of Care must establish a governance structure that is codified in a Governance Charter. The SNHCoC Governance Charter is included as an appendix to this document. This section summarizes the sections of the charter most relevant to the local NOFO competition.

A. What is the Continuum of Care?

The Continuum of Care consists of a Governing Board, three Core Function Committees, two People With Lived Experience Committees, other ad-hoc Working Groups, and a general membership of interested stakeholders. CoC members are expected to work collaboratively toward the mission of the CoC, including attending quarterly meetings, electing CoC leadership, and participating in committees, events, and initiatives.



B. CoC Board

The CoC Board acts on behalf of the Continuum of Care and formally approves decisions recommended by general membership. For the purposes of the NOFO competition, the CoC Board provides overall strategic direction for the local competition, approves these Local Competition Policies and Procedures to ensure that they reflect community priorities, and approves the contents of the Consolidated Application, including the Priority List of Ranked Projects.

The Governing Board consists of 15 voting members and three ex-officio, non-voting members.

Voting members include:

- One youth with lived experience, elected by the Youth Advisory Board
- Two adults with lived experience elected by the Lived X Consultants Group
- Eight seats nominated at large: partners with vested interest in CoC Goals; business representation (recommended ex: Gaming Stakeholders); homeless service providers; transportation efforts
- City of Las Vegas: appointed seat
- City of Henderson: appointed seat
- City of North Las Vegas: appointed seat
- Clark County: appointed seat

CoC Board (15 Voting Members; 3 Ex-Officio Members)						
Lived Expertise		Community Representative	Consolidated Plan	Ex Officio (non-voting)		
Youth Advisory Board (1)	Lived X Consultants (2)	CoC Member-Elected Positions (8)	Jurisdictions (4)	Collaborative Applicant (1)	HMIS Lead (1)	Coordinated Entry Lead (1)

C. CoC Committees and Working Groups

The SNHCoC includes three Core Function committees: the HMIS Steering Committee, the CoC Programs Committee, and the Coordinated Services Committee. Each is tasked with conducting a central CoC responsibility and consists of CoC members with specialized expertise related to that responsibility.

Of the Core Function Committees, the CoC Programs Committee holds primary responsibility for overseeing the NOFO competition and evaluating the performance of CoC-funded programs. Among their NOFO-related tasks are ensuring the preparation of a high-quality CoC application and assembling an unconflicted and qualified Scoring and Ranking Team to score individual project applications.

D. Collaborative Applicant

The Collaborative Applicant is the entity responsible for preparing and submitting a consolidated application on behalf of the Continuum of Care in the annual HUD NOFO

competition. Clark County Social Service (CCSS) acts as Collaborative Applicant for the SNHCoC, applying for funding on behalf of the Southern Nevada Homelessness Continuum of Care (NV-500).

In order to conduct the local NOFO competition, the SNHCoC Collaborative Applicant (CCSS) works in partnership with a third-party facilitator, who supports the Collaborative Applicant with technical aspects of the local competition, including preparing guidance, tools, and technical assistance as needed by the CoC Board, applicants, and Scoring and Ranking Team.

E. Scoring and Ranking Team

The Scoring and Ranking Team (SRT) is a time-limited committee that plays a central role in the local competition, tasked with reviewing and scoring all renewing and new project applications that are submitted as part of the annual local NOFO competition, the SRT ensures that the SNHCoC maximizes the competitiveness of its project applications for NOFO funding and recommends the most competitive applications. The SRT strives to maximize incoming funding across Tier 1, Tier 2, and Bonus offerings as described in the NOFO announcement. The SRT considers short- and long-term implications to the SNHCoC's system of care due to addition, removal, or reallocation of any individual project on the priority listing.

The CoC Board or designee must recruit a Scoring and Ranking Team of up to fifteen persons. A maximum of twelve members will serve as the primary SRT, with a remaining three asked to serve on the Appeals Committee. Recruitment is focused on CoC members, Board members and community partners representing a cross-section of stakeholders that are not themselves applicants or otherwise conflicted for a given year's HUD CoC funding. The CoC Program Committee maintains contact with adjacent agencies in homelessness response to ensure enough CoC members are available year-to-year.

The Scoring and Ranking team must be qualified, committed, and unconflicted in order to perform their duties successfully. More specifically, SRT members must be:

- Generally familiar with regional homelessness and housing issues.
- Broadly representative of relevant sectors, subpopulations, and geographic areas.
- At least one member of the SRT must have lived expertise/experience of homelessness.
- Equipped to review applications according to the best interests of persons experiencing homelessness locally.
- Available for the time required, including the time needed to attend the SRT training, carefully review and a packet of a full set of new and renewal applications, and participate in a full day of deliberation activities in the final scoring and ranking discussions.
- Non conflicted, as described below in the Conflicts of Interest section.

Prior to the annual scoring and ranking process, the Collaborative Applicant will train the appointed SRT on its role, the local competition's scoring tools, and additional resources for evaluation.

F. Conflicts of Interest

Any CoC members involved in the Scoring and Ranking process must avoid any real or perceived conflicts of interest.

To avoid conflicts of interest on the Scoring and Ranking Team, all SRT members must be:

- Not currently or recently (in last 12 months) employed by an organization or jurisdiction that is a grant recipient or applying for funds.
- Not a family member or partner to someone currently or formerly employed (in last 12 months) by an organization or jurisdiction that is a grant recipient or applying for funds.
- Committed to neutrality: They shall report any other actual or perceived conflicts of interest to the CoC Program Committee prior to any scoring or deliberation activities.
- Willing to sign the Confidentiality and Conflict of Interest Agreement prior to participating in SRT activities.

Members of the CoC Board must also avoid real or perceived conflicts of interest. More specifically, any CoC Board Member must recuse themselves from voting on the Priority List if they:

- Were recently (in last 12 months) employed by an organization or jurisdiction that is a grant recipient or applying for funds.
- Are a family member or partner to someone currently or formerly employed (in last 12 months) by an organization or jurisdiction that is a grant recipient or applying for funds.
- Have any other actual or perceived conflicts of interest pertaining to the CoC competition.

Any CoC Board member recusing themselves from voting on the Priority List must provide the reason for the recusal.

III. Local Competition Overview and Requirements

A. Competition Overview

There are two primary types of project application for the NOFO Competition. There are also some “exception” applications that are treated differently, as described below.

- Renewal Projects, which are already funded and are applying for ongoing funding. Renewal projects are evaluated and scored based upon objective data collected from Annual Performance Reports (APRs) and regular project monitoring that takes place throughout the year, as well as any other factors prioritized by HUD or the CoC. APR data is pulled from the Homeless Management Information System (HMIS), except for organizations serving victims of domestic violence that do not participate in HMIS. DV providers will extract data from their HMIS-compatible databases for the purpose of project evaluation.
- New Projects, which are newly proposed programs that do not yet receive CoC funding. New Projects are scored based upon information submitted during the application process, including basic program information and descriptive narratives. New Projects include Transition Projects, which are created by transitioning an eligible CoC renewal project from one component to another over a 1-year period.
- Exceptions:
 - Renewal projects in their first year of funding are unlikely to have complete data. They will be evaluated and scored based on objective data that is available for the project as well as the consideration of how other projects are performing within the agency.
 - Projects that were consolidated in the prior year may not have a full year of data for the consolidated project. In this situation, data will be pulled for the two pre-consolidated projects and will be merged, even if one of the projects has less than a year of data. Existing projects consolidated with new projects that have not yet started (i.e. new projects that are expansions of existing projects) will be evaluated based on data from the existing project).
 - HMIS and Coordinated Entry projects seeking renewal funding are not scored and are placed at the top of Tier 2.
 - Projects that are transitioning from one program type to another will be treated as new projects for purposes of Scoring and Ranking. Transitional projects are subject to the New Project Scoring tool and application process. Note: Grants with DV or renewal funding are not eligible to use the Transition Grant Process.
 - While Permanent Housing is an eligible program type, no more than 30% of the total funding requested by the CoC can consist of PH programs. PH applications will be ranked by score until the 30% limit is met, at which point any PH program below the 30% line will be rejected and re-allocated to fund new programs. Any program that

straddles the line will be given the opportunity to apply with a smaller budget that does not exceed the maximum.

B. Process Requirements

- Applicants must follow guidelines of the local process. Timelines, application revisions, and other changes introduced by HUD may occur suddenly. The Collaborative Applicant and Third-Party Facilitator will communicate with community stakeholders via e-mail and public posting on the [Help Hope Home website](#) to update the community on any competition or timeline developments.
- All applicants are encouraged to attend the Competition Kick-Off at the start of the NOFO process. The Training will provide essential information for all applicants.
- All applications must be submitted electronically to the Collaborative Applicant, in accordance with application instructions. Instructions will be provided and posted publicly.
- The CoC Board or designee may solicit additional applications if there are not enough new project applications to request the full allocation of CoC funding from HUD. This may happen after the local application deadline has passed. This ensures that the SNHCoC's Consolidated Application requests the maximum HUD funding possible. Any applications received after the deadline will be ranked at the bottom of Tier 2.

C. Threshold Requirements

All applications must meet threshold requirements to be reviewed and scored by the SRT. These include:

- New Applications: All new applications must:
 - Serve CoC-eligible populations.
 - Request funding for CoC-eligible activities.
 - Be an allowable CoC project type.
 - Be prepared to provide match funding for their program.
 - Meet all HUD Threshold Requirements outlined in pages 53-65 of the 2025 NOFO.

Agencies that intend to submit a new project application must also demonstrate sufficient organizational bandwidth and infrastructure by providing recent audited financial statements or other evidence deemed acceptable by the SRT.

- Renewal Applications: All renewal applications must have recent audited financial statements without unresolved findings and must meet all HUD Threshold Requirements outlined in pages 53-65 of the 2025 NOFO.

IV. Local Competition Process

The local competition process consists of the following steps.

A. Pre-NOFO Preparation

In the weeks and months leading up to the NOFO release, the SNHCoC takes several steps to prepare for the competition. These are taken to meet HUD requirements, maximize the competitiveness of the CoC's consolidated application, and ease the burden of the local competition on grantee organizations. These steps include:

- **Program Monitoring:** HUD requires that all CoCs conduct regular monitoring of all CoC-funded programs to ensure compliance with HUD regulations and provision of high-quality services. The monitoring process consists of a thorough review of program policies and procedures, client files, HMIS records, and other data sources. Project monitoring takes place outside of the NOFO competition and results are calculated before the annual NOFO competition. Performance scores from the 2025 Monitoring are factored into the 2025 NOFO Scoring Criteria.
- **Planning and Priority Setting:** The CoC is responsible for making a set of planning and prioritization decisions to prepare for the NOFO competition. The CoC must determine the community needs and priorities to be factored into the local competition. These needs and priorities are proposed by the CoC Program Committee and incorporated into proposed NOFO Local Competition Policies and Procedures. In 2025, the Board did not engage in this process because there was no NOFO competition scheduled. When HUD did release the NOFO, the CoC Board has since made the following prioritization decisions. The CoC Board or designee may add additional priorities upon review and approval.
- In 2025, the CoC will invite new applications for:
 - Renewing Permanent Housing programs [Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), or Joint Transitional-Rapid Rehousing (TH-RRH)],
 - Renewing Transitional Housing programs
 - Renewing Supportive Services Only programs
 - New Transitional Housing programs
 - New Supportive Services Only programs, including Standalone SSO and Street Outreach SSO programs
- The CoC will not consider new applications for Permanent Housing programs in 2025.

The Local Competition Policies and Procedures are posted publicly on the Help Hope Home [website](#).

- Pre-NOFO Applicant Recruitment and Support: The CoC seeks to recruit new program providers every year and ensure that new applicants are prepared for the competition and qualified to operate a CoC-funded program. This includes conducting outreach to prospective applicants and hosting an informational Technical Assistance session to introduce interested organizations to the process, explain the requirements associated with CoC funding, and help them determine if their agency has the bandwidth and infrastructure to submit a competitive application. This session is not mandatory but is highly recommended. Recruitment and outreach are typically conducted by the Collaborative Applicant and the CoC Board and the Technical Assistance session is conducted by the Third-Party Facilitator. The Technical Assistance session will be included in the Competition Kick-Off.
- SRT Recruitment: The CoC Board or designee will recruit the Scoring and Ranking Team, who will be responsible for reviewing and scoring project applications. SRT members must be qualified, committed, and non-conflicted, and must have the time needed to thoroughly review all applications and participate in Deliberation Day activities. Recruitment of the SRT will typically extend into the NOFO competition period, as the competition dates must be finalized before SRT members commit. More information about the SRT process is in Section IV.C. of this document.

B. Local Competition Opening

Once HUD releases the NOFO, the main local competition process can begin. Steps include:

- CoC Board Review of NOFO Timeline and Policy Updates: A NOFO competition timeline and the Local Competition Policies and Procedures are provided to the CoC Board for approval and is posted to the [Help Hope Home website](#). As part of approval, the CoC Board grants the Third-Party Facilitator and Collaborative Applicant the authority to make minor changes to the policies as needed to align with the NOFO. Significant changes will require the approval of the CoC Board or designee. The Third-Party Facilitator or Collaborative Applicant will provide monthly updates for the CoC Board throughout the NOFO competition.
- Application Process Opens: The application process will open for in accordance with the approved NOFO timeline. Applicant organizations will submit a full application for each renewal project and new project for which they intend to apply for funding.
- Technical Assistance for Applications: The Collaborative Applicant will host a Competition Kick-Off/Technical Assistance session for all applicants to introduce them to the application process and answer questions. They will also provide technical assistance and support throughout the competition by posting responses to Frequently Asked Questions up until the competition closes.

C. Scoring and Ranking Process

Once the application process is closed, all applications will be scored and ranked according to the following process.

- New Project Threshold Review: The Third-Party Facilitator will conduct a threshold review for all new applications. Applications that do not pass the threshold review will not be reviewed by the SRT.
- SRT Training: As soon as possible once the competition closes, members of the SRT will receive a packet of materials to conduct their review, including the applications assigned to them, scoring sheets, and instructions. They will participate in a training led by the Collaborative Applicant to guide them through the SRT process.
- SRT Review and Preliminary Scoring: Each member of the SRT will complete a review of their assigned applications and prepare initial scores with the scoring sheets. The Collaborative Applicant and third-party NOFO facilitator are available during the review period to answer questions and provide guidance. The SRT submits their completed score sheets to the third-party NOFO facilitator upon completion of the review.
- Priority List: Once scoring is complete, the Third-Party Facilitator compiles the scores and orders all project applications (new and renewal) from highest to lowest ranking in a Priority Listing, and in accordance with HUD's two-tier system according to CoC NOFO guidelines. The cut-off point between the Tiers is dictated by the given year's HUD CoC NOFO announcement. All projects are ranked according to score in the Priority Listing, with the exception of renewal projects supporting HUD-mandated systems (i.e. HMIS, SSO-CE), which are automatically ranked at the top of Tier 2.
- Deliberation Day: The SRT gathers for session of further review and deliberation. This is a closed-door session for the SRT and Collaborative Applicant only. It is typically held in-person but can be made virtual if essential (e.g. during a pandemic). At this session, the Third-Party Facilitator presents the preliminary results to the SRT and facilitates a discussion to ensure that the preliminary results reflect the strategic goals of the NOFO and will result in a competitive consolidated application. Reviewers have the opportunity to revise their scores during Deliberation Day.

If two projects earn the same score, resulting in a rank that places either project at risk of losing its funding (straddling or wholly within Tier 2 of the Priority Listing), Scoring and Ranking team will use the following tie-breakers until the tie is broken:

- Greatest alignment with local priorities.
- The highest local application score.
- Other considerations to be determined by the SRT.

On Deliberation Day, the SRT has the authority to re-order the list regardless of score order under the following circumstances:

- New projects may be moved below renewal projects to preserve existing system capacity (i.e. prevent renewal projects from placing in Tier 2).
- Renewals may be re-ordered to preserve capacity for special populations or other programs that meet a “niche” need.
- Projects within Tier 2 may be re-ordered to maximize overall funding for the CoC, taking into consideration the placement in Tier 2 and the amount of funding requested.

The SRT may also make reallocation decisions on Deliberation Day. HUD prioritizes CoCs that reallocate funds from underperforming projects, as a means to better fulfill local needs and improve CoC-wide performance, without negatively affecting the Annual Renewal Demand. In addition to approving voluntary reallocations submitted within local project applications, the SRT may choose to reallocate funds from underperforming renewal projects to be made available for other project applications. The SRT may also ask new project applicants to decrease or increase their budgets to ensure that the new projects submitted are maximizing available bonus funding without going over the available amounts.

- Priority Listing Released: At the end of Deliberation Day, the proposed Priority List is posted publicly. The SRT has the option to host a public discussion of the List and provide general feedback and, if desired, follow the public discussion with a closed-door session if any further discussion or review is needed. The SRT then moves forward with a final proposed Priority List for CoC Board Approval.
- Appeals Process: In certain cases, applicants may appeal their ranking on the Priority Listing. Please see the Appeals Process below for details. The CoC Board cannot approve a Priority Listing until any appeals have been resolved.
- CoC Board Approval of Priority Listing: Once any appeals have been resolved, the CoC Board meets to vote on a final Priority Listing. The listing approved by the CoC Board will be included in the SNHCoC Consolidated Application for HUD funding. SRT conflict of interest rules, as described above, apply in kind to SNHCoC Board members, when voting upon the finalized Priority Listing.

D. Appeals Process

Appeals are limited to projects that have been:

- Reallocated in part or in full.
- Ranked in Tier 2.

Appeals may only be submitted if the applicant believes that one or more of the following has taken place:

- An application was not evaluated according to the published local NOFO process.
- There was a scoring error made by the SRT.
- An application was evaluated in a way that violates HUD regulations.

The following are NOT grounds for appeal:

- Errors or omissions by the applicant.
- Dissatisfaction with Project's scores.
- Need for funds.

Appellate review is limited to the information submitted prior to the local application due date. New material submissions beyond the appeal itself will not be accepted or considered. Appeals must be received by the established local competition appeals deadline. A project must notify the CoC of its intent to appeal in writing by sending an email to HelpHopeHome@ClarkCountyNV.gov. All appeals must be received within three business days of the notification of project rankings.

An appeal consists of a written statement asserting grounds for reconsideration, submitted by an individual authorized to represent the agency. An appeal must not exceed two pages typed, in 12-point font.

The CoC Board or designee will appoint an Appeals Committee of four members. Three voting members will be appointed concurrent to SRT appointments. The fourth non-voting member will be an SRT member intended to provide context on the SRT's scoring decisions. SRT conflict of interest rules, as described above, apply in kind to Appeals Committee members.

The Appeals Committee is restricted in its review to the matters asserted in a project's appeal. An appeal hearing will include a set amount of time (no more than one hour) for the organization representative(s) to present a case and participate in a discussion with the Appeals Committee. The applicant is required to attend the appeal hearing in order for the appeal to be considered. Failure to appear for the hearing will result in loss of the opportunity to present their case. The Appeals Committee will render determinations within two business days and notify the applicant(s) in writing of outcomes.

V. Glossary

Annual Performance Report: Recipients with HUD funding received through CoC homeless assistance grants are required to submit an Annual Performance Report (APR) electronically to HUD every operating year. Data collection for the APR is aligned with the most recent version of the Homeless Management Information System (HMIS) Data Standards. The APR provides the grantee and HUD with information necessary to assess each grantee's performance and is used in the scoring of local applications. Projects that serve survivors of domestic violence are not required to enter data into HMIS, but must collect and manage data in a comparable database and provide performance information to satisfy all HUD requirements.

Annual Renewal Demand: The sum of the annual renewal amounts of all projects within the CoC eligible to apply for renewal in that fiscal year's competition, before any adjustments to rental assistance, leasing, and operating budget line items based on changes to the FMR.

Collaborative Applicant: The Collaborative Applicant is the entity responsible for preparing and submitting a CoC's consolidated application in response to HUD's annual Notice of Funding Opportunity (NOFO) for the Continuum of Care Program. Clark County Social Service (CCSS) acts as Collaborative Applicant for the SNHCoC, applying for funding on behalf of the Las Vegas/Clark County Continuum of Care (NV-500).

Consolidated Application: The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

Continuum of Care (CoC): The 2009 HEARTH Act amended the McKinney-Vento Homeless Assistance Act and established the Continuum of Care Program. The CoC Program Interim Rule, 24 CFR 578, published by HUD in 2012 formally implements the CoC Program. According to the Interim Rule, the CoC Program seeks to:

- Promote communitywide commitment to the goal of ending homelessness.
- Provide funding to quickly rehouse homeless individuals and families.
- Promote access to and utilization of mainstream programs.
- Optimize self-sufficiency among individuals and families experiencing homelessness.

Coordinated or Centralized Entry System: (as defined by HUD) means a centralized or coordinated process designed to coordinate program participant intake assessment and provision of referrals. A centralized or coordinated assessment system covers the geographic area, is easily accessed by individuals and families seeking housing or services, is well advertised, and includes a comprehensive and standardized assessment tool.

eLOCCS: The electronic Line of Credit Control System (eLOCCS) is HUD's primary grant disbursement system, handling disbursements for the majority of HUD programs, including the CoC Program. Grant disbursements are facilitated via the Internet through the eLOCCS system.

Eligible Applicant: (as defined by HUD) a private nonprofit organization, State, local government, or instrumentality of State and local government.

e-SNAPS: The electronic grants management system used by HUD's Office of Special Needs Assistance Programs (SNAPS). This system supports the CoC Program applications for funding consideration and grant awards process for conditionally awarded projects under the HUD CoC Program.

Grant Inventory Worksheet: The Continuum of Care (CoC) Grant Inventory Worksheet (GIW) report is used to record all grants within a CoC's geographic area that are eligible for renewal funding in the upcoming CoC Program Competition. The GIW calculates an Annual Renewal Amount (ARA) for each project, which is the sum of each project's renewable budget line items (e.g., rental assistance, leasing, supportive services) and identifies the maximum renewal amount a renewal project applicant may apply for during the CoC Program Competition. The GIW report also calculates the CoC's Estimated Annual Renewal Demand (ARD), which is the sum of all ARAs within the CoC.

Homeless Management Information System (HMIS): HMIS is the local information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness. Each CoC is responsible for selecting an HMIS software solution that complies with HUD's data collection, management, and reporting standards. The SNH CoC uses Clarity Human Services as its HMIS software. Data from HMIS or a comparable data base for victim services providers is used score renewal applications. Clark County Department of Social Services is the HMIS Lead Agency responsible for administering the HMIS on behalf of the CoC.

Housing First: A model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold).

Housing Quality Standards (HQS): The HUD minimum quality standards for tenant-based programs. HQS apply to the building and premises, as well as the unit.

HUD Continuum of Care Notice of Funding Opportunity (NOFO): HUD releases an annual Notice of Funding Opportunity (NOFO) to announce the start of each year's national competition for CoC funding.

Match: Cash and/or in-kind resources contributed by the CoC and ESG grant recipient as a condition of receiving CoC or ESG funding. All grant funds must be matched with an amount no less than 25% of the awarded grant (excluding the amount awarded to the leasing budget line item). CoC Program recipients may also use program income as match.

Priority Listing: The Collaborative Applicant must either approve and rank or reject each Project Application, making sure to provide a justification for any rejection. The Collaborative Applicant must also rank all projects with a unique rank number prior to submitting the CoC Priority Listing to HUD.

New Project Application: New projects are those applying for the first time in a given year's CoC NOFO.

Project Sponsor: A project sponsor is the organization that is responsible for carrying out the proposed project activities. A project sponsor can be the applicant or a sub-recipient of the grant.

Reallocation: Reallocation as a process that CoCs use to shift funds in whole or part from existing eligible renewal projects to create one or more new projects without affecting the CoC's Annual Renewal Demand. Reallocation is most often used for unspent funds in existing grants or for projects that no longer meet the needs of the CoC, such as converting transitional housing to RRH. CoCs may use relocation to create new PSH, RRH, Joint TH/PH-RRH, HMIS or SSO for coordinated assessment.

Recipient: An applicant of CoC Program funds that executes a grant agreement with HUD for CoC Program funds. To be eligible to apply for CoC Program funds, an applicant must be a private nonprofit organization, State, local government, or instrumentality of State or local government, Indian Tribes and Tribally Designated Housing Entities (THDEs) (as defined in section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103), and or a public housing agency as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion.

Renewal Application: Projects with existing HUD CoC contracts that expire in calendar year 2024, must submit a local application to have their funding renewed. Grant terms are generally one year and must be renewed annually through the local process.

Tier 1/Tier 2: HUD requires Collaborative Applicants to rank all projects in two tiers. Tier 1 is defined by HUD in the annual NOFO as a percent of the CoC's Annual Renewal Demand (ARD) determined by HUD on the final approved Grant Inventory Worksheet (GIW). Projects ranked in Tier 1 by the CoC can be confident they will get funded, assuming they CoC has done its due diligence in ensuring the project meets HUD's threshold requirements. Tier 2 is the difference between Tier 1 and the CoC's ARD plus any amount available for bonus (including the Domestic Violence Bonus). Tier 2 projects are not assured funding and compete nationally for an award.