

## GUIDANCE FOR SUPPORTIVE SERVICE AGREEMENTS

HUD has introduced new Quality Threshold Requirements for New and Transition Grants to be considered for funding, which are outlined in pages 53-65 of the NOFO Announcement and summarized in the 2025 Local Competition Instructions. They have also indicated that CoCs will be more competitive if more CoC-funded providers mandate participation in services. Providers seeking to satisfy Threshold Requirements and/or document mandated services participation are required to provide a copy of a supportive service agreement (contract, occupancy agreement, lease, or equivalent).

HUD has not issued any instructions or guidance pertaining to the specific language required in the Supportive Service Agreement(s) that will satisfy these requirements. To allow providers to prepare applications for the local competition, the Collaborative Applicant is providing sample language that will satisfy local competition requirements. This language may require modification if/when HUD issues additional guidance.

When reviewing project applications, the Collaborative Applicant will look for the following language (or similar language) **in attached service agreements**. Applicants are welcome to satisfy multiple requirements into one service agreement as long as the distinct requirements are highlighted.

**For providers verifying that program participants are required to participate in supportive services:**

“Participation in supportive services (such as case management, employment training, substance use treatment, and/or other services) is a requirement of [Program Name]. Any participant that does not participate in supportive services may be terminated from the program.”

**For providers verifying that the program will provide 40 hours per week of services for each participant:**

“[Program Name] provides 40 hours per week of customized services for each participant (such as case management, employment training, substance use treatment, and/or other services). The 40 hours may be reduced proportionately for participants who are employed. This requirement does not apply to participants who are over age 62 or who have a physical disability/impairment or a developmental disability.”

**For providers verifying that the program will offer onsite substance use treatment:**

“[Program Name] offers onsite substance use treatment for participants.” [Specify locations as applicable to your program, such as:] “As a scattered site housing program, this includes substance use treatment offered at program offices and during participant home visits.” [Or] “As an outreach program, this includes field-based treatment services as well as treatment offered at program offices.”